

**Purchase Request #10
Regular Board Meeting April 26, 2016
Consideration of Approval to Renew
Annual Contract for Purchase of Equipment
and Supplies for the District's Science Labs**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a renewal of the annual contract for the purchase of equipment and supplies from VWR International, LLC for the Math and Natural Science department.

BACKGROUND

Reference Number (REF) 3013, was issued to procure science lab equipment and supplies on behalf of the Math and Natural Science department. The Board approved the original contract with VWR International, LLC in May 2008. VWR has provided satisfactory service to the District.

VWR International, LLC has a contract through the Educational & Institutional (E&I) Cooperative Services program to provide science lab equipment and supplies, Reference 2137, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The items to be purchased are required to support the laboratory curriculum of the District's science courses currently offered.

Purchases will be made to provide supplies and equipment for student use to perform assigned tasks according to course requirement.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$60,000.00. This expenditure will be funded by the Math and Natural Science Department's 2015-2016 operating budget and subsequent year's budget, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The term of contract will be May 26, 2016 through May 25, 2017.

RESOURCE PERSONNEL

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
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