

#1714

WOODRIDGE SCHOOL DISTRICT 68  
CHECK REQUEST FORM

DATE: 4.7.2026

ISSUE CHECK TO: Donna Hebreard

VENDOR #: \_\_\_\_\_

REQUESTED BY: Kim Superits

TOTAL CHECK AMOUNT: **422.94**

DATE CHECK NEEDED: \_\_\_\_\_

GIVE CHECK TO: Kim Superits

OR

MAIL CHECK TO:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PURPOSE: COSSBA Conference March 12-15, 2026

Date	Location	Purpose	Mileage

@ 0.700

DATE	AMOUNT	ACCOUNT								
		FUND	SOURCE	FUNCTION	OBJECT	TYPE	LOC	PROGRAM	DAC	
CONFERENCE		-	-	-	-	-	-	-	-	-
MEALS	Mar 12-15 2026	-	-	-	-	-	-	-	-	-
LODGING		-	-	-	-	-	-	-	-	-
REGISTRATION		-	-	-	-	-	-	-	-	-
TRAVEL EXPENSE tolls	Airfair	422.94	10	0000	2320	3120	5	11	000	11
MILEAGE EXPENSE										
BANQUET										
PURCHASE										
OTHER (Specify Below)										

TOTAL **422.94**

*Kim Superits*  
SIGNATURE OF REQUESTEE

DATE: 4.7.2026

*Patricia J. Bomb*  
SIGNATURE OF APPROVER

DATE: 4.7.2026

NOTE: Please attach Purchase Requisition/Receipts or other appropriate supporting documents

1714



Superits, Kim <superitsk@woodridge68.org>

**Fwd: You're going to Louisville on 03/12 [REDACTED]!**

1 message

Hebreard, Donna <hebreardd@woodridge68.org>

Wed, Feb 18, 2026 at 1:12 PM

To: Kim Superits <superitsk@woodridge68.org>

My flight for the COSSBA Conference

----- Forwarded message -----

From: **Southwest Airlines** <southwestairlines@ifly.southwest.com>

Date: Tue, Jan 13, 2026, 4:43 PM

Subject: You're going to Louisville on 03/12 ([REDACTED])!

To: <hebreardd@woodridge68.org>

Here's your itinerary & receipt. See ya soon!  
View in web browser | View our mobile site



Manage Flight | Flight Status | My Account

**⚠ Travel notice**

Do you have a REAL ID? Starting May 7, all Passengers 18+ need a state-issued REAL ID-compliant license or identification card to fly domestically. Learn more at [www.dhs.gov/real-id](http://www.dhs.gov/real-id).

Passengers who do not yet have their REAL ID or another TSA acceptable form of ID can expect delays, additional screening, and the possibility of not being allowed into the security checkpoint.

Hi Donna C,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

MARCH 12 - MARCH 15

**MDW** ✈ **SDF**

Chicago (Midway) to Louisville

Confirmation # [REDACTED]

Confirmation date: 01/13/2026

PASSENGER Donna C Hebreard  
RAPID REWARDS # [REDACTED]  
TICKET # [REDACTED]  
EST. POINTS EARNED [REDACTED]

SEATS Modify seat  
MDW - SDF 06E - Preferred  
SDF - MDW 14B - Preferred

Rapid Rewards® points are only estimations.

## Your itinerary

Flight 1: Thursday, 03/12/2026 Est. Travel Time: 1h 15m Choice Preferred

FLIGHT #1678	DEPARTS	✈️	ARRIVES
	<b>MDW 07:40PM</b> Chicago (Midway)		<b>SDF 09:55PM</b> Louisville

Flight 2: Sunday, 03/15/2026 Est. Travel Time: 1h 20m Choice Preferred

FLIGHT #0143	DEPARTS	✈️	ARRIVES
	<b>SDF 02:15PM</b> Louisville		<b>MDW 02:35PM</b> Chicago (Midway)

## Payment information

### Total cost

<b>Air - ATXNZ9</b>	
Base Fare	\$ 364.78
U.S. Transportation Tax	\$ 27.36
U.S. 9/11 Security Fee	\$ 11.20
U.S. Flight Segment Tax	\$ 10.60
U.S. Passenger Facility Chg	\$ 9.00
<b>Total</b>	<b>\$ 422.94</b>

### Payment

January 13, 2026  
**Payment Amount** **\$422.94**

Fare rules: if you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262121102048

## What to expect on your trip, and a few reminders.



With **Choice Preferred fare**, you enjoy Preferred/Standard seat selection, early boarding, earn 10X Rapid Rewards® points per dollar, and free same-day changes and standby (taxes and fees may apply, but refunds will be provided). Refundable. [Learn more.](#)



Make sure you know when to arrive at your airport. Times vary by city.



If your plans change, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your