

## **THREE RIVERS/JOSEPHINE COUNTY SCHOOL DISTRICT**

### **2016-2017 BUDGET YEAR**

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| July 1, 2015      | Beginning of new fiscal year and term for newly elected Board members  |
| July 15, 2015     | Deadline to certify the tax levy to the county assessor (ED-50 and M-5)  |
| July 15, 2015     | Due date for filing annual report of student membersh for the prior school year with the State Superintendent of Public Instruction. <i>ORS 327.133</i>                      |
| July 15, 2015     | Deadline to submit complete budget document to State Superintendent of Public Instruction and ESD superintendent. <i>ORS 326.310(4)</i>                                      |
| August 14, 2015   | Deadline for submission of the 200-10 electronic budget to the Department of Education. <i>ORS 326.310(4)</i>  |
| September 8, 2015 | First Day of School for Students   |
| November 17, 2015 | REGULAR BOARD MEETING. Approve a budget calendar to guide administrative staff and district in compliance with local budget laws.  |
| December 28, 2015 | Deadline for 2014-15 electronic Actual Revenues and Actual Expenditures to the Department of Education. <i>ORS 326.310(4)</i>  |
| January 4, 2016   | Last day to file the previous school year's audit with the Department of Education.  |
| January 12, 2016  | REGULAR BOARD MEETING  |
| February 16, 2016 | REGULAR BOARD MEETING  |
| March 6, 2016     | The earliest date that the first NOTICE OF BUDGET COMMITTEE MEETING may be published (not earlier than 30 days prior to the first meeting, nor later than five days before.) |
| March 8, 2016     | REGULAR BOARD MEETING; Budget Officer presents biennium forecast.  |
| March 25, 2016    | The earliest date that the proposed budget document may be released to the budget committee members and, therefore, the general public. (Not more than 10 days prior to mtg) |

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| March 30, 2016       | The latest date that the second NOTICE OF BUDGET COMMITTEE MEETING may be published  |
| <b>April 5, 2016</b> | <p>(WORK SESSION DATE)</p> <p><b>FIRST MEETING OF THE BUDGET COMMITTEE.</b> Elect presiding officer. Budget committee may choose to elect an alternate presiding officer.</p> <ul style="list-style-type: none"> <li>➤ Presentation of budget message by the executive officer and the budget document by the budget officer.</li> <li>➤ Consider recommendations from citizens.</li> <li>➤ Announce the time and place of the following meetings.</li> </ul> <p>(The budget document is filed in the district office as a public record, and a copy of the document or part thereof is made available to any person requesting it. <i>ORS 294.401(9)</i>. Additional meetings not published in Budget committee notice must be advertised as notice of a meeting of the governing body. <i>ORS 294.406(2)</i> The budget committee shall schedule meetings as required. All meetings shall be open to the public. A majority of the members of the budget committee is required to pass any action. <i>ORS 174.130</i>)</p> |
| April 19, 2016       | REGULAR BOARD MEETING  |
| May 6, 2016          | <p>(WORK SESSION DATE)</p> <p><b>SECOND MEETING OF THE BUDGET COMMITTEE</b> – Target date for approval of budget by budget committee</p>   |
| May 10, 2016         | Publication of the Notice of Budget Hearing (ED 1), Fund Summaries Not Requiring Taxes (ED 2), and Fund Summaries Requiring Taxes (ED 3), not more than 30 days nor less than 5 days prior to the hearing. <i>ORS 294.421(2)</i>   |
| May 17, 2016         | PUBLIC HEARING ON THE BUDGET, as approved by the budget committee, shall be conducted by no less than a quorum of the board. <i>ORS 294.430</i>  |
| May 17, 2016         | REGULAR BOARD MEETING. Enact resolutions adopting the budget, making the appropriations, categorizing and declaring the tax levy. <i>ORS 294.435 and oar 150-294-435</i>   |
| July 15, 2016        | Deadline to certify the tax levy to the county assessors on form ED-50 and submit complete document to ODE.  |