



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## Agenda Item Summary

Meeting Date: September 20, 2023

Agenda Section: Consent

Agenda Item Title: Mastery Prep Contract for GEAR UP Cohort

From/Presenters: Millicent Marcha, Chief Academic Officer  
Clarissa Mireles, Grant Coordinator

Description: The MasteryPrep program will be delivered twice a week to serve approximately 249 students through December 2023. Additionally, six West Campus High School teachers will receive TSIA Mastery product training and will observe the MasteryPrep instructor deliver instruction. Students who participated will receive a TSI workbook with exercises to complete during the camp with additional practice leading up to the test date.

MasteryPrep will deliver their program twice a week servicing 325 South San High School students and 6 teachers will receive TSIA Mastery product training and be in classroom to observe MasteryPrep instructors deliver instruction. They will offer the same services as West Campus High School.

Historical Data: Mastery Prep was used in the 2022-2023 school year for after-school tutoring to prepare the GEAR UP cohort for TSI testing.

Recommendation: Approve the Mastery Prep contract.

Purchasing Director and Approval Date: **(non-coop)-Victoria Cantu 9/12/23**

Funding Budget Code and Amount: N/A, grant reimbursement funds.

Goal: 3. SSAISD will implement program initiatives and activities that reflect a commitment to preparing 100% of students for post-secondary educational or career paths.



Company Address 7117 Florida Blvd  
 Baton Rouge, Louisiana 70806  
 United States  
 Phone (855) 922-8773  
 Fax (225) 306-8211

Prepared By Sarah Cotterman  
 Email scotterman@masteryprep.com

Created Date 9/13/2023  
 Expiration Date 12/31/2023  
 Quote Number 00019157

Contact Name Aileen Camacho  
 Phone (210) 977-7015 ext.3107

Email aileen.camacho@southsanisd.net

Bill To Name South San Antonio High School-TX  
 Bill To The University of Texas at Austin/Institute for  
 Public School Initiatives  
 Attn: Natalya White (nwhite@ipsi.utexas.edu)  
 and  
 Kristyne Blackburn  
 (kblackburn@ipsi.utexas.edu)  
 5316 Highway 290 West  
 Suite 510  
 Austin, TX 78735  
 Austin, TX, Texas 78735  
 United States

Ship To Name South San Antonio High School-TX  
 Ship To 7535 Barlite Blvd  
 San Anotonio, Texas 78224  
 United States

**Notes**

TSIA Mastery in-person instruction provided by MasteryPrep instructor(s). This program will start during the month of October through December 2023, delivered twice per week to serve 325 students. Exact delivery dates and times still TBD. Plus 6 of the South Campus high school teachers will receive TSIA Mastery product training and be in the classroom to observe the MasteryPrep instructor(s) deliver instruction.

Two TSIA2 boot camps to serve as capstone events before students take the actual TSIA2 exam. This price quote is based on providing 1 MasteryPrep teacher to deliver instruction twice per week, two days for ELAR. If more than one teacher is required per week there will be a price increase to accommodate that preferred schedule.

Product	List Price	Sales Price	Quantity	Total Price
TSIA2 Mastery In-Person Instruction	\$20,000.00	\$500.00	32.00	\$16,000.00
In-Person Instruction Travel Expense - TSIA2	\$1,750.00	\$500.00	32.00	\$16,000.00
TSIA2 Online Snap Course: Student License	\$140.00	\$35.00	325.00	\$11,375.00
TSIA2 Mastery - ELAR Student Workbook	\$50.00	\$20.00	325.00	\$6,500.00
TSIA2 Boot Camp Workbook, 1st Edition	\$40.00	\$20.00	325.00	\$6,500.00

By signing this quote, I am verifying that I have the authority to enter in to business with MasteryPrep and will produce a purchase order or accept an invoice for the above amount by the date indicated below.

\_\_\_\_\_  
 Name Title Today's Date

\_\_\_\_\_  
 PO / Invoicing Date

Circle One:  Please Invoice Me  Expect a Purchase Order



Company Address 7117 Florida Blvd  
 Baton Rouge, Louisiana 70806  
 United States

Phone (855) 922-8773

Fax (225) 306-8211

TSIA2 Boot Camp Session	\$5,000.00	\$2,500.00	2.00	\$5,000.00
TSIA2 Mastery Professional Development In-Person Product Training	\$5,000.00	\$2,500.00	1.00	\$2,500.00
Workbook Shipping and Handling - TSIA2	\$2.00	\$2.00	329.00	\$658.00
Boot Camp Travel Expense - TSIA2	\$1,000.00	\$500.00	2.00	\$1,000.00
Boot Camp Shipping & Handling - TSIA2	\$3.00	\$2.00	325.00	\$650.00
Professional Development Travel Expense - TSIA2	\$1,000.00	\$500.00	1.00	\$500.00
TSIA2 Mastery - ELAR Teacher Manual	\$120.00	\$45.00	4.00	\$180.00
Professional Development Shipping and Handling - TSIA2	\$2.00	\$2.00	4.00	\$8.00
TSIA2 Mastery Online Teacher Resources	\$499.00	\$0.00	1.00	\$0.00

List Price Subtotal \$791,370.00

In-Kind Match \$724,499.00

Quote Grand Total \$66,871.00

By signing this quote, I am verifying that I have the authority to enter in to business with MasteryPrep and will produce a purchase order or accept an invoice for the above amount by the date indicated below.

\_\_\_\_\_  
 Name Title Today's Date

\_\_\_\_\_  
 PO / Invoicing Date

Circle One:  Please Invoice Me  Expect a Purchase Order

MasteryPrep is a trademark of Ring Publications LLC. ACT is a trademark of ACT Inc. ACT Inc. is not affiliated with and does not endorse MasteryPrep.



Company Address 7117 Florida Blvd  
 Baton Rouge, Louisiana 70806  
 United States  
 Phone (855) 922-8773  
 Fax (225) 306-8211

Prepared By Joe Guerra  
 Email jguerra@masteryprep.com

Created Date 7/31/2023  
 Expiration Date 8/31/2023  
 Quote Number 00018621

Contact Name Aileen Camacho  
 Phone (210) 977-7015 ext.3107

Email aileen.camacho@southsanisd.net

Bill To Name South San West Campus High School  
 Bill To 5316 Highway 290 West  
 Suite 510  
 Austin, Texas 78735  
 United States

Ship To Name South San West Campus High School  
 Ship To 5622 Ray Ellison Drive  
 San Anotonio, 78242  
 United States

Notes TSIA Mastery in-person instruction provided by MasteryPrep instructor(s). This program will start during the month of September through December 2023, delivered twice per week to serve 290 students. Exact delivery dates and times still TBD. Plus 6 of the West Campus high school teachers will receive TSIA Mastery product training and be in the classroom to observe the MasteryPrep instructor(s) deliver instruction.

Two TSIA2 boot camps to serve as capstone events before students take the actual TSIA2 exam.

This price quote is based on providing 1 MasteryPrep teacher to deliver instruction twice per week, one day for ELAR and a second day for math. If more than one teacher is required per week there will be a price increase to accommodate that preferred schedule.

Product	List Price	Sales Price	Quantity	Total Price
TSIA2 Mastery In-Person Instruction	\$20,000.00	\$500.00	32.00	\$16,000.00
In-Person Instruction Travel Expense - TSIA2	\$1,000.00	\$500.00	32.00	\$16,000.00
TSIA2 Online Snap Course: Student License	\$140.00	\$35.00	290.00	\$10,150.00
TSIA2 Mastery - ELAR Student Workbook	\$50.00	\$20.00	290.00	\$5,800.00
TSIA2 Mastery - Math Student Workbook	\$50.00	\$20.00	290.00	\$5,800.00
TSIA2 Boot Camp Workbook, 1st Edition	\$40.00	\$20.00	290.00	\$5,800.00
TSIA2 Boot Camp Session	\$5,000.00	\$2,500.00	2.00	\$5,000.00
TSIA2 Mastery Professional Development In-Person Product Training	\$5,000.00	\$2,500.00	1.00	\$2,500.00

By signing this quote, I am verifying that I have the authority to enter in to business with MasteryPrep and will produce a purchase order or accept an invoice for the above amount by the date indicated below.

Name \_\_\_\_\_ Title \_\_\_\_\_ Today's Date \_\_\_\_\_

PO / Invoicing Date \_\_\_\_\_

Circle One:  Please Invoice Me  Expect a Purchase Order



Company Address 7117 Florida Blvd  
 Baton Rouge, Louisiana 70806  
 United States  
 Phone (855) 922-8773  
 Fax (225) 306-8211

Workbook Shipping and Handling - TSIA2	\$2.00	\$2.00	580.00	\$1,160.00
Boot Camp Travel Expense - TSIA2	\$1,000.00	\$500.00	2.00	\$1,000.00
Boot Camp Shipping & Handling - TSIA2	\$3.00	\$2.00	290.00	\$580.00
Professional Development Travel Expense - TSIA2	\$1,000.00	\$500.00	1.00	\$500.00
TSIA2 Mastery - ELAR Teacher Manual	\$120.00	\$45.00	4.00	\$180.00
TSIA2 Mastery - Math Teacher Manual	\$120.00	\$45.00	4.00	\$180.00
Professional Development Shipping and Handling - TSIA2	\$2.00	\$2.00	4.00	\$8.00
TSIA2 Mastery Online Teacher Resources	\$499.00	\$0.00	1.00	\$0.00

List Price Subtotal \$758,697.00  
 In-Kind Match \$688,039.00  
 Quote Grand Total \$70,658.00

By signing this quote, I am verifying that I have the authority to enter in to business with MasteryPrep and will produce a purchase order or accept an invoice for the above amount by the date indicated below.

\_\_\_\_\_  
 Name Title Today's Date

\_\_\_\_\_  
 PO / Invoicing Date

Circle One:  Please Invoice Me  Expect a Purchase Order

MasteryPrep is a trademark of Ring Publications LLC. ACT is a trademark of ACT Inc. ACT Inc. is not affiliated with and does not endorse MasteryPrep.