

**Minutes of Regular Board Meeting
The Board of Directors
Pendleton School District 16R**

A Regular Board Meeting of the Board of Directors of Pendleton School District 16R was held Monday, January 14, 2019, at 6:00 PM in the Board Room at 107 NW 10th Street, Pendleton, OR 97801.

Present: Dale Freeman, Chair
Gary George, Vice Chair
Dave Krumbein
Debbie McBee
Lynn Lieuallen
Michelle Monkman
Steve Umbarger
Chris Fritsch, Superintendent
Julie Smith, Director of Special Services
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment
Michelle Jones, Director of Business Services
Ronda Thornburg, Executive Secretary
Antonio Sierra, East Oregonian

1. Opening and Call to Order – Dale Freeman

Chair Freeman welcomed everyone and called the Regular Board Meeting to order at 6:00 pm.

- 1.1. The group stood and recited the Pledge of Allegiance.
- 1.2. Chair Freeman stated this meeting is being audio recorded.

2. Approve School Board Meeting Minutes Dale Freeman

A motion to approve December 4, 2018, Special Board Meeting and December 10, 2018, Regular Board Meeting minutes as presented was made by Debbie McBee, seconded by Michelle Monkman, and approved unanimously by the board.

3. Approve Board Agenda Dale Freeman

A motion to approve January 14, 2019, Regular Board Meeting agenda as presented was made by Michelle Monkman, seconded by Dave Krumbein, and approved unanimously by the board.

4. Correspondence/Communication Dale Freeman

No current correspondence or communication.

5. Reports Chris Fritsch

5.1. Goal 1 – Pursuit of Instructional Excellence

5.1.1. Pendleton Cattle Barons Appreciation Chris Fritsch

It was an honor for Superintendent Fritsch to recognize another community partner who gives back to the district and our students in the way of monetary donations to Outdoor School and the woodshop at Sunridge Middle School in addition to scholarships over the years. On behalf of the Board of Directors, Superintendent Fritsch presented Andy VanderPlaat, President of the Pendleton Cattle Barons, a certificate of appreciation. Thank you for your generosity to our schools and student support throughout the years.

5.1.2. School Board Appreciation Month *Chris Fritsch*

Superintendent Fritsch personally thanked the School Board for their dedication and service to the district and read a proclamation as January is School Board Recognition Month. Superintendent Fritsch presented each Board Member with an official OSBA certificate of appreciation with years of service.

Gary George – 3 years of service
Dale Freeman – 4 years of service
Lynn Lieuallen – 5 years of service
Steve Umbarger – 9.5 years of service
Debbie McBee – 10 years of service
Michelle Monkman – 11 years of service
Dave Krumbein – 20 years of service

Principals from each school thanked the board member assigned to their school for their hard work and dedication by presenting them with a tumbler and card. Thank you School Board!

5.1.3. Pendleton Association of Teachers *John Scanlan*

No report. Mr. Scanlan thanked the board with a small token of appreciation from the PAT.

5.1.4. Oregon School Employee Association *Teri McCoy*

No Report. Mrs. McCoy gave a thank you card to each board member from OSEA.

5.1.5. Leave Activity Report *Chris Fritsch*

Superintendent Fritsch presented the Staff Attendance Report for December 2018.

5.1.6. IMESD Board Talking Points *Chris Fritsch*

Superintendent Fritsch presented IMESD District Board Talking Points for January 2019.

5.1.7. Policies – First Reading *Chris Fritsch*

Superintendent Fritsch presented policies for a first reading. They will be brought to the regular board in February for approval.

5.1.7.1. Policy ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone

No comments, questions or additions

5.1.7.2. Policy GBC – Staff Ethics

No comments, questions or additions

5.1.7.3. Policy GBN/JBA – Sexual Harassment

Debbie McBee wondered why the change was made from employee to staff member.

5.1.7.4. Policy GCDA/GDDA – Criminal Records Checks/Fingerprinting

Based on the conversation from January 8, 2019, work session, added all volunteer coaches and advisors to have a background check and be fingerprinted. There will be no student contact till reports are clear. Superintendent Fritsch recommends this policy to take effect on July 1, 2019.

5.1.7.5. Policy JBA/GBN – Sexual Harassment

No comments, questions or additions

5.1.7.6. Policy JHFF – Reporting Requirements Regarding Sexual Conduct with Students

No Comments, questions or additions

5.1.8 Division 22 Assurances *Matt Yoshioka*

Mr. Yoshioka presented to the Board as an annual requirement, Pendleton School District 16R is in compliance with the laws and legislative mandates of state standards as set out in Oregon Administrative Rules Chapter 581, Division 22 OAR 581-022-2305 Operating Policies and Procedures for 2017-2018.

5.2. Goal 2 – Responding to the Needs of all Students

5.2.1. PL874/Indian Education Issues *Lloyd Commander*

No report.

5.2.2. Sodexo Report *Suzanne Howard*

Superintendent Fritsch introduced Sodexo Senior Vice President, Leslie Milinkovic and Regional Manager JJ Lessard who wanted to recognize Suzanne Howard for the awards presented at OSBA. Suzanne was given the Participation Award and Safety Award. Suzanne increased participation in the lunch program and was 100% accident-free.

5.2.3. Enrollment Report *Chris Fritsch*

Superintendent Fritsch reviewed the three enrollment reports for January 7, 2019. 1) Enrollment by Building & Grade, 2) Elementary Class Size, 3) Five Year Historic enrollment. The district has a slight enrollment increase from December to January.

5.3. Goal 3 – Innovative and Emerging Practices

5.3.1. Walk to Language *Lori Hale*

Mrs. Hale introduced Shawndine Jones and Mildred Quaempts who rotate through classrooms teaching the words and sounds of the Umatilla language and culture. The Walk to Language program is four times a week in the afternoons at the PELC. Lessons are taught revolving around the seasons of the year which includes root digging and salmon life cycle.

5.4. Goal 4 – The Pendleton Brand

5.4.1. Public Relations & Marketing Committee *Michelle Monkman and Debbie McBee*

Debbie McBee reported the committee has not met since last board meeting.

6. Suggestions and Comments from Visitors *Dale Freeman*

No suggestions or comments

7. Action Items

7.1. Superintendent *Chris Fritsch*

No actions items

7.2. Business Services *Michelle Jones*

7.2.1. Approval of November 30, 2018, Financial Report

Mrs. Jones reviewed the expenditure and revenue report for December 31, 2018. A motion that December 31, 2018, Financial Report be approved, as presented, was made by Steve Umbarger, seconded by Dave Krumbein, and approved unanimously by the Board.

7.2.2. Approval of Grants

Mrs. Jones presented the following grants for approval.

SOAR Oregon	
Robotics (PHS)	\$3935
Altrusa Club of Pendleton	
Pendleton High School	\$300

A motion the grants be approved as presented and a letter of appreciation be sent to each agency was made by Debbie McBee, seconded by Michelle Monkman, and approved unanimously by the Board.

7.2.3. Approve 2019-20 Budget Calendar

Mrs. Jones brought before the Board, the Budget Calendar as is customary every January. Mrs. Jones noted the date, May 23, 2019, as being a week later than usual for the first meeting. A letter will be sent to each budget committee member along with the 2019-20 calendar.

A motion to approve the Budget committee Calendar for the 2019-2020 school year be approved as presented was made by Debbie McBee, seconded by Dave Krumbein, and approved unanimously by the Board.

7.3. Human Resources *Chris Fritsch*

7.3.1. Approval of Personnel Report

No report

8. Professional Development Opportunities for Board Members *Dale Freeman*

Superintendent Fritsch reminded the Board of the summer conference in July and the Board Retreat on June 13, 2019.

9. Future Meetings *Dale Freeman*

9.1. Agenda Items for Next Board Meeting

No items

10. Board Member Comments *Dale Freeman*

No comments

11. Adjournment *Dale Freeman*

Meeting adjourned at 6:46 pm

Dale Freeman, Board Chair

Chris Fritsch, Superintendent

Ronda Thornburg, Executive Secretary

Date