

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 5:30 PM

January 10, 2022

Neah-Kah-Nie District Office Board Room

504 N. Third Ave.

Rockaway Beach, OR 97136

PRESENT

Present

Board Members

Sandy Tyrer, Chair (virtually)

Carol Mahoney, Vice Chair (virtually)

Michele Aeder, (virtually)

Landon Myers (virtually) 5:59 p.m.

Kari Fleisher (virtually)

Renae Scalabrin

Mike Wantland

District Office Staff

Paul Erlebach, Superintendent

Mark Sybouts, Business Manager

Kathie Sellars, Administrative Assistant

WORK SESSION NOTES

5:30 p.m. - 6:00 p.m. Board Budget Goals

Work Session Notes
– Board Budget
Goals

Ms. Tyrer called to order the work session at 5:31 p.m. Ms. Tyrer turned the work session over to Mr. Erlebach and Mr. Sybouts. Mr. Erlebach stated that nine years ago, the Board began setting budget goals and then about three years ago they decided to increase the ending fund balance based on the November CPI-W which was 7.6%. Mr. Erlebach reviewed the 2021-22 goals, which are:

- Preserve small class sizes PreK to 5th grade.
- Ending fund balance not to go below \$6,695,000.
- Maintain a high level of professional development.
- Retain current programs.
- Commitment to replacement cycle transfer costs:
 - Technology \$150,000
 - Maintenance \$750,000
 - Vehicle replacement \$15,000
 - Furniture replacement \$9,000
 - Textbook adoption \$100,000
 - Emergency preparedness \$5,000
- Continued commitment to Capital Improvement Plan.
 - One time transfer to Capital Projects Fund \$800,000
- Maintain adequate staffing for district goals.
- Be current with textbook adoption cycle.
- Faithful implementation of the district's Continuous Improvement Plan.

He asked Mr. Sybouts if there was anything that he wanted to add? Mr. Sybouts stated that the Maintenance and Capital Projects funds transfers were increased at the first budget meeting. Mr. Sybouts stated the Maintenance fund was increased to \$750,000 and the Capital Projects fund was raised to \$800,000. Mr. Erlebach asked why these funds were increased, Mr. Sybouts explained that the funds were increased to plan for future maintenance and capital projects. Due to the age of our buildings, we need to always be looking ahead for the appropriate time to do a roofing project.

Mr. Erlebach reviewed the proposed 2022-23 Board Budget Goals

- Preserve small class sizes PreK to 5th grade.
- Ending fund balance not to go below \$7,204,000 (based on November CPI-W US City all items 7.6%).
- Maintain a high level of professional development.
- Commitment to replacement cycle transfer costs:
 - Technology \$150,000
 - Maintenance \$400,000

Mr. Sybouts stated that we wanted to build up the balance, but do not need to continue to transfer the same amount as was done in this year's budget.

- Vehicle replacement \$25,000
- Furniture replacement \$12,000
- Textbook adoption \$100,000
- Continued commitment to Capital Improvement Plan
 - One time transfer to Capital Projects Fund \$400,000 (HVAC high school)
 - Employee duplex estimated cost \$1,000,000 (2000 square feet x \$500 = \$1,000,000)
- Maintain adequate staffing for district goals.
- Be current with textbook adoptions – ELA is upcoming.
- Faithful implementation of the district's Continuous Improvement Plan.

Next Steps:

Board approve budget goals at the February 14, 2022 board meeting.

Mr. Wantland asked about the maintenance of our facilities and not staffing. Mr. Erlebach stated that is correct, he further stated that we spend a lot of money maintaining facilities. Mr. Erlebach stated that we work to stay on top of maintenance projects in the event that timber revenue disappears. Mr. Wantland wanted to know what the plan is if timber revenue does go away. Mr. Erlebach shared that the district is funded 25 percent by timber and 75 percent by property tax. We have to manage our funds wisely. Mr. Sybouts stated that historically state timber goes up and down, and when timber is down we look at budget transfers and all other expenses. Mr. Sybouts stated that he only builds our budget on 75 percent of the estimate that the county receives from state forestry. Mr. Sybouts further explained that if timber revenue declines we take a look at all transfers and expenditures, and if cuts are necessary we try to cut as far away from the students as possible. Using the 75 percent of state timber estimate has been a good plan for the district to avoid an inaccurate estimate from the state.

Ms. Scalabrin asked about the shift in maintenance from \$250,000 to \$750,000 this year, and \$400,000 for next year. She also asked about the \$100,000 textbook adoption, do we budget that every year for textbook adoptions. Mr. Erlebach stated that textbook adoption amount is just for textbooks. Mr. Erlebach explained Oregon Department of Education has a curriculum adoption cycle and the District tries to stay within that cycle. He explained the textbook caravans that the ESD organizes. The state recommends 5-6 textbooks the staff review and pilot the textbooks and then make a recommendation to the Board for approval. She also thought that the \$500/square foot for a duplex is a wise idea.

Ms. Mahoney asked about the English/Language Arts textbooks, does it include supplemental. Mr. Erlebach stated that the funds are for any textbook or supplemental.

6:00 p.m. - 6:30 p.m. Commissioner Yamamoto, Forest Management Plan Update

Commissioner
Yamamoto –
Tillamook Forest
Management Plan
Update

Ms. Tyrer introduced Commissioner Yamamoto, he stated that he is sure the topic of interest are the forestry issues that we have. Mr. Yamamoto is also the chair Council of Forest Trust Land Counties. In the 30s and 40s the 15 trust counties deeded 600-700 thousand acres of forest land to the state to be managed for our benefit. Unfortunately, things have not been going the way we had hoped. There have been several retirements at State Forestry, not all the replacements are in support of the trust counties.

He mentioned that Fallon Logging has decided to close the business, Kate Skinner, Tillamook State Forest, Forester, stated that there could be some revenue issues due to the closure of Fallon Logging but it should be short-term. He stated that Oregon Department of Fish and Wildlife (ODFW) was approached by special interest groups to up list the Marble Murrelet from threatened to endangered even though the population of the bird has increased by 26 percent over the last twenty years. Staff recommended no change in the designation from threatened to endangered, but the Board of ODFW up listed the bird. That is going to tie up more forestland which will be placed in reserve and will not be available for harvest.

Commissioner Yamamoto also discussed the following:
Habitat Conservation Plan (HCP) a contract with the Federal Government that gives Oregon Department of Forestry an incidental take permit so they cannot be sued should they find some harm to endangered species going forward. He stated that the way ODF is putting this plan together, it has the ability to take up to 55 percent of state forest lands out of production. The main specie of concern is the Spotted Owl. The studies of the past the past 10 years have shown there is no saving the Spotted Owl. The Spotted Owl has a predator that out competes and that is the Bard owl which is an invasive species. The Update to the Forest Management Plan (FMP), which will need to go hand in hand with the HCP.

Climate Change and Carbon Plan (CCCP) is all about carbon sequestration, which remains in the wood once it is harvested and turned into other wood products. We do this well in the sustainable forest practices that are already in practice.

All of these point to the fact that timber harvest in the state is in jeopardy. On average over the past five years Tillamook County has been getting \$20,000,000, with the largest state forest in Oregon. The county keeps less than 15 percent, the rest get distributed to 20 special districts throughout the county.

He provided an update on the Linn County class action law suit. The case went to a jury in Linn County, who deliberated for less than six hours after a month long trial. They stated that the state did break its contract with the trust counties and awarded full benefits. The jury awarded \$1.065 Billion and at this time it is accruing nine percent interest every day (\$262,000). The state is ignoring the Linn County class action lawsuit. The state appealed the decision, oral arguments will take place February 22.

Commissioner Yamamoto asked for questions. Ms. Scalabrin thanked the commissioner for providing the information and stated that the information was a real eye opener. She asked why Fallon Logging left the industry, and does he think that other logging companies would be doing the same. The commission stated that no he does not see other logging companies leaving the industry, but there was no family member who was willing to take on the business.

Mr. Myers thanked the Commissioner for fighting for Tillamook County. Ms. Tyrer thanked Commissioner for his time. Ms. Tyrer adjourned the work session at 6:29 p.m.

CALL TO ORDER

Ms. Tyrer called to order the regular meeting of the Neah-Kah-Nie School District Board of Directors at 6:30 p.m. She asked Mr. Erlebach to lead everyone in the flag salute.

Regular Board
Meeting Call to Order

APPROVE AGENDA

Approve Agenda

M-Aeder/2nd Mahoney to approve the agenda as presented. Motion carried unanimously.

Motion to Approve

BOARD RECOGNITION, Paul Erlebach

Board Recognition

January is School Board Appreciation Month. Mr. Erlebach read the letter he wrote to recognize and thank Board Members for all their work serving all Neah-Kah-Nie School District students. Board members received sweatshirts, certificates and cupcakes to honor their service. Mr. Erlebach has revealed recent Board pages on the district website.

CONSENT AGENDA

Consent Agenda

Approve Minutes from December 13, 2021, Regular Board Meeting

PERSONNEL

Hiring – Coach

Rob Herder as NKN HS Boys JV Basketball Coach

Matt Esselstrom and James Billstine as NKN HS Weight Training Coaches
Taylor Winder as NKN MS 7th Grade Girls Basketball Coach

Resignations
Skyanna Goodland as NKN HS Advanced Math Teacher

M-Mahoney/2nd Scalabrin to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve
Communications

COMMUNICATIONS

Public Comments Statement

Public Comment time provides an opportunity for constituents to address the Neah-Kah-Nie School District Board of Directors. The board has set aside 30 minutes. Individuals, who have signed up to provide comment, when your name is called, state your name and community of residence for the record. Speakers may offer objective criticism of District operations and programs, but the Board will not hear complaints concerning individual District personnel. Copies of the district complaint Policy KL will be provided on request. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed. Defamatory or abusive remarks are always out of order.

Oral Communication

Oral
Communications

Public Input

Mr. Laviolette reviewed the public comment that he submitted to Ms. Sellars before noon today. Mr. Laviolette's submission to the board is attached to these minutes. Ms. Tyrer thanked Mr. Laviolette for his input, and stated that she would be happy to meet with him.

Public Input

Shawn Grimes wanted to make sure that the Board was able to see Michael Simpson's winter performances. He stated that they were beyond amazing, most of the music he created himself.

Student Input

Student Input

Nehalem Elementary School Student Report, Kristi Woika

Ms. Woika shared a slide show, Ms. Sellars sent it to the Board as well. The slides are attached to these minutes.

Ms. Mahoney stated that it is so nice to see the kids in action, Ms. Aeder stated that she did not think she would be able to see Marta Thysell as did Ms. Scalabrin.

Staff Input, Angie Douma

Staff Input

Ms. Douma thanked the Board for what they do for students. She shared the staff presentation, which is attached to these minutes. She welcomed board members to the buildings.

COVID Update, Denise Weiss

Ms. Weiss shared that the Centers for Disease Control (CDC) is updating their stay at home guidance for exposure to COVID or a positive test 10-14 days down to the 5 days. ODE is reviewing those guidelines. She stated that parents have done a good job keeping students home when sick. She requested that parents' consent to have students tested at school. There is a consent form on the District website. Ms. Weiss also requested that families have a conversation with their medical providers regarding the risks vs. benefits for the vaccination. She asked for patience as the District reviews the new guidelines.

Ms. Scalabrin asked if the school district has enough tests to test anyone who wishes to test. She has heard that there is a shortage of tests. Ms. Weiss stated that Tillamook County is expected to receive home tests by the 15th. Ms. Weiss stated that the District has the ability to test who we need to, but cannot bring sick people in to test. They will need to seek testing thorough one of the medical clinics in the area.

Written Communications

Ms. Tyrer reviewed the following written communications.

Board and Administrator

December 2021 Enrollment Report

The Howler

Neah-Kah-Nie Middle School Newsletter

The Nehalem Nugget

Thank You Letter from Heaven Hartford to Rose Hucek and Members of Coast Kids

Thank You Letter from Heaven Hartford to Rose Hucek and Members of Coast Kids

Thank You Letter from Heaven Hartford to Jill Schneider

Thank You Letter from Heaven Hartford to Manzanita Fresh Foods

Thank You Letter from Heaven Hartford to Sam

Thank You Letter from Heaven Hartford to Manzanita Little Apple

Thank You Letter from Heaven Hartford to Rockaway Beach Lions Club

REPORTS

Reports

None at this time.

UNFINISHED BUSINESS

Unfinished Business

Neah-Kah-Nie High School Woodshop Remodel, Steve Baertlein

Mr. Baertlein thanked the school board for all they do. He had nothing new to report on the Wood Shop project, bids are due on the 17th. Next month we will have more information.

District Housing Update, Steve Baertlein

He has been contacting people who draw house plans, the cost is \$5,000-\$7,500 to have a set of plans that could go out for bids as well as submitted for permits.

Elementary Solar Projects, Steve Baertlein

Mr. Baertlein stated that the Garibaldi Grade School Solar project is complete, but Nehalem is not up and running, there was some additional equipment needed. Nehalem will probably not be up and running until spring break.

HVAC

Mr. Baertlein shared that he talked to Ali at KCL Engineering, he wanted to know which building would be the District's priority, he would recommend the high school especially with all the issues there. With all the COVID protocols that we are following we are doing pretty well. They are getting ready to do the cost estimating, over spring break they will bring in structural engineers, they expect to have biddable plans in June.

Ms. Tyrer asked if anyone has any questions for Mr. Baertlein. Ms. Fleisher stated she mentioned the district idea to build employee housing at the last Housing Commission meeting and County Commissioner, Erin Skaar has done quite a bit of research if the District wanted to reach out to her.

New Business

NEW BUSINESS

None at this time

Fiscal

FISCAL

Payment of Bills

Payment of Bills, Mark Sybouts

No board member raised an issue with the December check register.

Fiscal Summary Sheet, Mark Sybouts

Mr. Sybouts stated that if you wanted to compare property taxes from one year to the next, this would be the month to do that.

2020-2021 Audit Report, Mark Sybouts

Mr. Sybouts stated that the audit report includes all grants, general fund and special funds, which includes the Student Investment Account funds, as well as the ESSER grants. It is comprehensive, this is the first year in several years that we have had a "single audit" because our Federal expenditures exceeded \$750,000 for the first time in many years. It is primarily a clean report, but there is a final letter that will be sent out to each board member. Mr. Sybouts asked if there were any questions, none were presented.

SUGGESTIONS AND COMMENTS

Superintendent

Mr. Erlebach thanked the Board for their service to the students of the district. He also wanted to address the enrollment report and feels it is important that we focus on the 751 students that we have.

Administrators and secretaries reach out to families who are not attending here, and they are not attending for a variety of reasons during the pandemic. He thanked staff for providing the highest quality of education during a pandemic. Ms. Tyrer asked if we are restricted by privacy issues. Mr. Erlebach stated that it is a parent's decision, but we do reach out to parents.

Board

Ms. Mahoney added that we are maintaining our staffing levels, our students have higher needs than they have had in the past. She appreciates the fact that we have prioritized our students' social emotional needs. She also thanked Shawn Grimes for calling attention to Michael Simpson and all the things he does for students.

Mr. Wantland stated that he would do the mock interviews at the high school. He stated that we are pretty lucky as a school district to have the staff that we have and appreciates what everyone is doing for the kids. He thanked the district for the gift of the sweatshirt. He shared that he had the opportunity to help out in the high school cafeteria, he thanked Mandy Johnson, Sara Vega and Paul Short for the work they do feeding our students. He thinks at some point we need to figure out the best way to feed our kids in our schools. We are not doing bad, but thinks we could do better.

Ms. Tyrer did want to go back to Mr. Laviolette's public comments, we did discuss at length trying to move our board meeting to a different location, after discussing this the Board agreed that it was not practical with all the technology that is now required. The Board does not plan to meet in person at this time.

Ms. Scalabrin shared that she does not think that we need to move things around, she stated that she feels that having a standard place and time for our meetings is the best practice. However, she is open to a spin-off by having a board member or two meet with members of the public. She also addressed that we are in a different world now and there are more options for parents to educate their children. She feels there are a lot of reasons why students have not come back to the school. She also thanked Shawn and Carol for pointing out the abilities of Michael Simpson.

Ms. Fleisher thanked the District for recognizing the school board.

Mr. Myers thanked the District for the gifts and recognition. He stated that he was in support of the housing but the more that he digs into this topic, the more he supports that project. He feels this would be a great

investment.

Suggestions &
Comments
Continued – Board

Ms. Aeder stated that she appreciates the gifts and the recognition. She also thanked the counselors for the work they have done on the Gender Support guide. This guide is going to the Inclusion Alliance committee for review.

SUSPEND REGULAR SESSION

Ms. Tyrer suspended the regular session at 7:55 p.m. to convene executive session.

Suspend Regular
Session

CONVENE EXECUTIVE SESSION

Ms. Tyrer convened executive session at pursuant to ORS 192.660(2)(i) to complete the evaluation of the superintendent at 7:57 p.m.

Convene Executive
Session

ADJOURN EXECUTIVE SESSION

Ms. Tyrer adjourned executive session at 8:15 p.m.

Adjourn Executive
Session

RECONVENE REGULAR SESSION

Ms. Tyrer reconvened regular session at 8:18 p.m.

Reconvene Regular
Session

ADJOURN

Hearing nothing more to come before the Board the meeting adjourned at 8:18 p.m.

Adjourn

NEXT MEETING

February 14, 2022

Next Meeting

Kathie/Paul/School Board,

If possible I would like to discuss three areas at the school board meeting tonight during the public comment session.

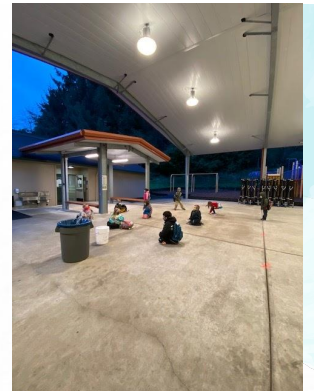
- Enrollment numbers and plan to recoup the roughly 100 (98/97 to be exact numbers the school is down from 2018)
 - Excluding preschool numbers, the school district is down from 806 (October 2018 - pre COVID) to 709 (October 2021 - would love to say post-COVID....but its still COVID)
 - I don't ever seem to hear any discussions or concerns from the board members during the enrollment written communication portion, maybe there is a discussion but it is happening elsewhere
 - strategic plan
 - options
 - meetings with the individuals who have left (that are still in the area)
 - risk management
 - These are easily the lowest enrollment numbers in well over 10 years and likely 20 years
 - Again I know that the school is not funded as many other schools are by a truly per student method, but you would expect some type of impact at some point i.e. the school's overall budget is less/costs to teach/educate are less/etc...
- Are there any options for the ARPA dollars besides an HVAC system
 - Increased trades programs in the school
 - Increased technology programs in the school
 - Going out to the parents and taxpayers/residents to survey them on what they would like to see done (it may very well be HVAC)
 - I am personally biased for a new trade or technology program, but it would be interesting to hear others points of view
 - COVID continues to be an issue with schools around the US/World even those with modern and well-equipped HVAC systems
- Lastly are there any plans to return to an in-person model for the public, many of the other public/similar boards are returning to some form of meeting where the public can be present and can present comments in person.
 - If the spacing/distancing is an issue maybe you could consider moving the location to a larger facility (county library in Tillamook, NCRD auditorium, etc....)
 - I have had three outstanding offers from Renae (still need to get back to), Mike, and Kari to meet and talk, but have not heard anything about a regular time to meet with a board member or a small non-quorum group of board members to talk about activities or bring up topics/concerns....to be clear the three members mentioned above said I could reach out anytime, that's not however what I am recommending.
 - Something like this could help offset the lack of in-person public presence or comment.
 - I did miss the last meeting (December) however so if this was covered at that meeting I apologize.

Thank you in advance.

Damian and Teah Laviolette

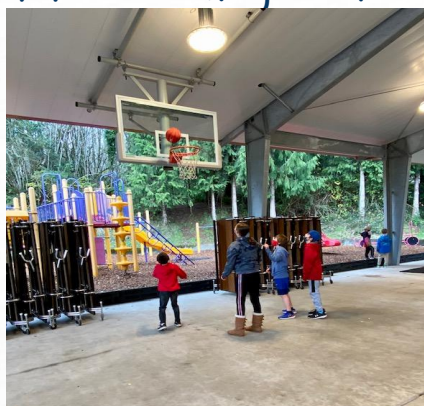
The NES Update

NES School Board Presentation, January 2022
Here's what's happening at NES...



Our Covered Play Area

It's used for recesses, lunches, screening, K/1 breakfast, special events;
How did we manage without it?



How does K-S lunch work outside?



Individual Counseling & Weekly Class Lessons with Jennifer



Classroom Safe Places



Continuing to support students with their Social Emotional Needs

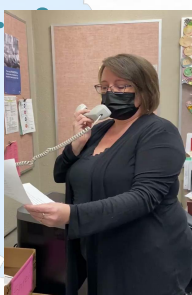
Daily Class Meetings for all Classes



Individual Sensory Path/Breaks / Tools. We are working on creating a small, sensory room!



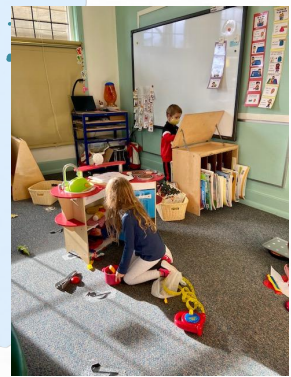
Whole School-Beginning of the Day Routine



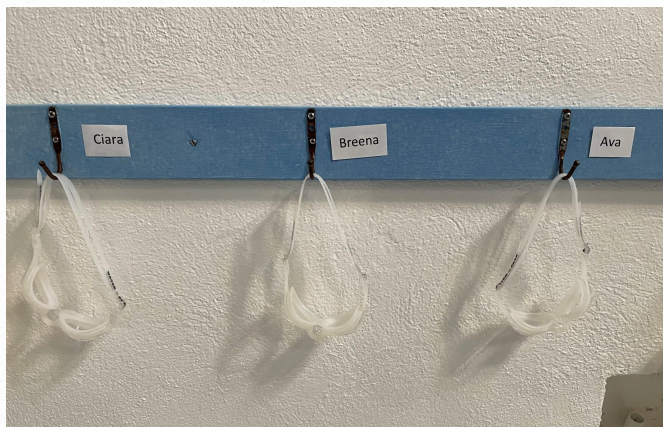
Preschool has landed at the elementary schools!

NES has 20 preschoolers this year!
All are attending full time 5 days per week.

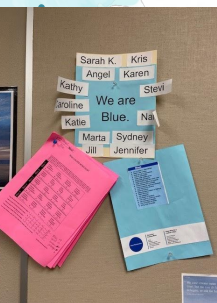
Two are 3 year olds and the rest are 4 or 5 year olds.



School Swim is back!



What's happening with our staff?



So Many
New Staff!

New Classified and Certified Staff!

- 2 new Preschool IAs
- 1 new second cook/IA
- 2 new classroom IAs
- 1 new literacy coach
- 2 new teachers

Plus our Preschool teacher is now here!
Plus we're looking for an assistant secretary!
We are actively doing staff team building to connect us during COVID and due to so many new faces.

MATH

Our Math Work!

NES teachers are meeting with GGS teachers two mornings a month during Late Arrivals to map curriculum with the support of our math coach, Spring Chang.



Reading Think Tank Work!

We are partnering with GGS and the NWRESA to learn about and implement the research on teaching reading. 12 staff have volunteered to meet monthly to learn together and plan for our ELA curriculum pilot and adoption.

Fun is still happening at NES even with a pandemic.



January 10, 2022
Certified Union School Board Report Information

	Professional Development	Collaboration	Family Engagement	Other
Garibaldi Grade School		4th and 5th Grade have been meeting about integrating more social studies and science into the reading and writing instruction.	Sharing what is happening in the classroom in seesaw with K/1 families through videos and pictures	Our teachers and building administrator are meeting to discuss ways to help support student learning. We have identified larger ranges of learners' abilities in all classrooms. Students also have different needs, after the last 2 years of learning during the Pandemic.
Nehalem Elementary				Kids and staff are working hard to continue to follow health protocols. Kids adjust to bringing extra masks and their own water bottles! Way to be flexible!
NKN Middle School	Continued focus on <ul style="list-style-type: none"> ● Trauma informed care ● Vocabulary ● Teacher Clarity 	Met with HS staff to establish the process for ELA curriculum review.		First school dance was a success. We celebrated the end of the trimester with fun activity rooms. Beginning of February will be a food drive and a formal dance with the theme

	Professional Development	Collaboration	Family Engagement	Other
				<p>“Enchanted Garden” Investing time and energy into making expectations for behavior clear to students and staff. Reviewing the student handbook through Advisory lessons. Soon we will begin utilizing morning advisory to do PBIS walk throughs.</p>
NKN High School		<p>The MS and HS met and are working on aligning curriculum.</p>	<p>Thank you to Michele Aeder for being available throughout the winter break to help figure out the weather /transportation issues we had. Also for being so flexible and accommodating with the multiple time changes, cancellations winter sports has experienced this season.</p>	<p>January starts the Pirate Cruise Line job search process event. Over the next few months students will be developing a resume based on the job they choose to apply for, fill out an application & cover letter, participate in a mock interview and write a follow up thank you note. Looking for volunteers for the mock interviews!!! (email Esther) After not having much opportunity to participate in</p>

	Professional Development	Collaboration	Family Engagement	Other
				<p>experiments due to distance learning, I am making an extended effort to introduce my chemistry and physical science students to lab procedures, skills and activities that will serve them well in future science classes. It is exhausting but very worthwhile. I am also working hard at including my students who are online, though it can be a challenge to be available for all.</p>