

RM SELECT™ POLICY

POLICY REFERENCE INDEX

This INDEX is to help **you** read **your** Policy. It is not a part of the Policy and is in no way a substitute for reading **your** entire Policy.

Your Policy may or may not include all of the forms, endorsements, coverages and provisions listed in this INDEX. Refer to the POLICY INDEX, Form RM0003, for a list of forms and endorsements that are included on **your** policy.

PLEASE READ **YOUR** POLICY CAREFULLY!

	Form Number	Beginning on Page
ANNUAL MEETING NOTICE	LIL 90 04	
POLICY INDEX	RM0003	
STATE OR MUNICIPAL TAXES, SURCHARGE AND OTHER MISCELLANEOUS CHARGES SUMMARY	RM0005	
DECLARATIONS	RM1000	
Named Insured and Mailing Address		1
Policy Period		1
Policy Premium		1
A. Insuring Agreement		2
B. Coverages		2
C. Limits of Liability		2
D. Standard Extensions of Coverage		2
E. Optional Extensions of Coverage – Sublimits of Liability		2
F. Equipment Breakdown Coverage		3
G. Deductible and waiting periods		4
Schedule		5
COVERAGES	RM1001	
A. Real Property		1
B. Personal Property		1

POLICY REFERENCE INDEX – (CONTINUED)

	Form Number	Beginning on Page
COVERAGES – (CONTINUED)	RM1001	
C. Loss of Business Income		1
D. Extra Expense		3
E. Equipment Breakdown		4
EXTENSIONS OF COVERAGE	RM1002	
A. Standard Extensions of Coverage		1
1. Accounts Receivable		1
2. Arson Reward		2
3. Computer Virus and Denial of Access		2
4. Debris Removal Expense		3
5. Deferred Payments		3
6. Duty to Defend		3
7. Extended Period of Restoration		4
8. Fire Department Charges		4
9. Fine Arts		4
10. Fungus Cleanup Expense		4
11. Installation of Personal Property or Personal Property of Others		5
12. Lock and Key Replacement		5
13. Personal Property of Employees		5
14. Plants, Trees or Shrubs		5
15. Pollution Cleanup Expense		5
16. Professional Fees		6
17. Removal		6
B. Optional Extensions of Coverage		6
1. Course of Construction		6
2. Errors and Omissions		7
3. Exhibitions, Expositions, Fairs or Trade Shows		7
4. Miscellaneous Locations		7
5. New Locations		7
6. Demolition Cost, Increased Construction Cost and Operation of Building Laws		8
7. Salespeople		8
8. Transit		9
9. Unscheduled Locations		9
EXCLUSIONS	RM1003	
A. <u>GROUP A EXCLUSIONS</u>		1
B. <u>GROUP B EXCLUSIONS</u>		3
PROPERTY NOT COVERED	RM1004	
VALUATIONS	RM1005	
A. Replacement Cost		1

POLICY REFERENCE INDEX – (CONTINUED)

	Form Number	Beginning on Page
VALUATIONS – (CONTINUED)	RM1005	
B. Actual Cash Value		1
C. Other Valuations		2
CONDITIONS	RM1006	
A. Abandonment of Property		1
B. Appraisal		1
C. Assignment		1
D. Brands and Labels		1
E. Breach of Condition		1
F. Cancellation		1
G. Change of Terms		2
H. Collection from Others		3
I. Concealment, Misrepresentation or Fraud		3
J. Inspection		3
K. Liberalization		3
L. Loss Payee		3
M. Mortgage Holders		4
N. No Benefit to Bailee		4
O. No Reduction by Loss		4
P. Nonrenewal		4
Q. Other Insurance		5
R. Our Options		5
S. Pair, Set or Parts		5
T. Payment of Loss		5
U. Policy Period and Territory		6
V. Recovered Property		6
W. Right to Adjust with Owner		6

	Form Number	Beginning on Page
CONDITIONS – (CONTINUED)	RM1006	
X. Subrogation		6
Y. Suit		6
Z. Suspension		7
A.A. Titles of Paragraphs		7
B.B. Vacancy		7
C.C. Your Duties After a Loss		8
DEFINITIONS	RM1007	
A. Accident		1
B. Actual cash value		1
C. Average daily value (ADV)		1
D. Business income		1
E. Covered location(s)		2
F. Covered loss		2
G. Covered property		2
H. Data		2
I. Data processing equipment		2
J. Earth movement		2
K. Effective date		2
L. Extra expense		2
M. Fine arts		2
N. First tier wind Counties and Parishes		2
O. Flood		3
P. Fungus		3
Q. Hail		3
R. Limit(s) of liability		3
S. Media		3

	Form Number	Beginning on Page
DEFINITIONS – (CONTINUED)	RM1007	
T. Miscellaneous location(s)		3
U. Mobile equipment or tools		4
V. Named Storm		4
W. New location(s)		4
X. New Madrid		4
Y. Object(s)		4
Z. Occurrence		5
A.A. Perils insured against		5
B.B. Period of restoration		5
C.C. Perishable goods		6
D.D. Personal property		6
E.E. Personal property of others		6
F.F. Policy period		7
G.G. Pollutant(s)		7
H.H. Pollution		7
I.I. Puget Sound		7
J.J. Real property		7
K.K. Replacement cost		7
L.L. Second tier wind Counties and Parishes		7
M.M. Sinkhole collapse		7
N.N. Software		8
O.O. Specified perils		8
P.P. Transit		8
Q.Q. Unscheduled location(s)		8
R.R. Valuable papers and records		8
S.S. Volcanic activity		9
T.T. We, us and our(s)		9
U.U. Wind		9
V.V. You and your(s)		9

ENDORSEMENTS

See POLICY INDEX

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RM SELECT™ POLICY

POLICY INDEX

TITLE	FORM NO.	EDITION DATE
POLICY REFERENCE INDEX	RM0002	06-13
POLICY INDEX	RM0003	02-11
PRODUCER OF RECORD INFORMATION	EN4008	01-11
LIBERTY MUTUAL GROUP CALIFORNIA PRIVACY NOTICE	SN1 04 01	01-20
DECLARATIONS	RM1000	02-11
COVERAGES	RM1001	09-08
EXTENSIONS OF COVERAGES	RM1002	02-11
EXCLUSIONS	RM1003	02-11
PROPERTY NOT COVERED	RM1004	02-11
VALUATIONS	RM1005	02-11
CONDITIONS	RM1006	02-11
DEFINITIONS	RM1007	02-11
MOBILE EQUIPMENT OR TOOLS EXTENSION	RM1104	03-08
EARTH MOVEMENT COVERAGE	RM1106	03-08
FLOOD COVERAGE	RM1108	03-08
INTERRUPTION OF SERVICES COVERAGE EXTENSION	RM1110	02-11
ADDITIONAL DEDUCTIBLES AND WAITING PERIODS	RM1115	02-11
STANDARD EXTENSIONS AMENDATORY	RM1119	03-08
CAP ON LOSSES FROM CERTIFIED ACT(S) OF TERRORISM	RM1144R1	01-15
ADDITIONAL FIRST TIER WIND COUNTIES AND INDEPENDENT CITIES (THE STATES OF VIRGINIA THROUGH AND INCLUDING MAINE)	RM1158	11-12
RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS	RM1196	01-19
EQUIPMENT BREAKDOWN EXTENSIONS OF COVERAGE	RM1250	03-08
DISCLOSURE - TERRORISM RISK INSURANCE ACT	EN9052	01-20
REPORTING A COMMERCIAL CLAIM 24 HOURS A DAY	CNI 90 11	07 18

Important Notice

PRODUCER OF RECORD INFORMATION

This policy has been issued by **us** to **you** through the following producer of record:

Name and Address of Producer of Record

LAMB LITTLE & COMPANY
1101 PERIMETER DR STE 500

SCHAUMBURG, IL 60173-5060

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LIBERTY MUTUAL GROUP CALIFORNIA PRIVACY NOTICE
Commercial Lines (excluding Workers' Compensation)
(Effective January 1, 2020)

Liberty Mutual Group and its affiliates, subsidiaries, and partners (collectively "Liberty Mutual" or "we", "us" and "our") provide insurance to companies and other insurers. This Privacy Notice explains how we gather, use, and share your data. This Privacy Notice applies to you if you are a **Liberty Mutual commercial line insured or are a commercial line claimant residing in California**. It does not apply to covered employees or claimants under Workers' Compensation policies. If this notice does not apply to you, go to libertymutual.com/privacy to review the applicable Liberty Mutual privacy notice.

What Data Does Liberty Mutual Gather?

We may collect the following categories of data:

- **Identifiers**, including a real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol address, email address, account name, Social Security Number, driver's license number, or other similar identifiers;
- **Personal information described in California Civil Code § 1798.80(e)**, such as your name, signature, Social Security Number, physical characteristics or description, address, telephone number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, financial information, medical information, or health insurance information;
- **Protected classification characteristics**, including age, race, color, national origin, citizenship, religion or creed, marital status, medical condition, physical or mental disability, sex (including gender, gender identity, gender expression, pregnancy or childbirth and related medical conditions), sexual orientation, or veteran or military status;
- **Commercial information**, including records of personal property, products or services purchased, obtained, or considered, or other purchasing or consuming histories and tendencies;
- **Internet or other similar network activity**, including browsing history, search history, information on a consumer's interaction with a website, application, or advertisement;
- **Professional or employment related information**, including current or past job history or performance evaluations;
- **Inferences drawn from other personal information**, such as a profile reflecting a person's preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes;
- **Risk data**, including data about your driving and/or accident history; this may include data from consumer reporting agencies, such as your motor vehicle records and loss history information, health data, or criminal convictions; and
- **Claims data**, including data about your previous and current claims, which may include data regarding your health, criminal convictions, third party reports, or other personal data.

For information about the types of personal data we have collected about California consumers in the past twelve (12) months, please go to libertymutual.com/privacy and click on the link for the California Supplemental Privacy Policy.

How We Get the Personal Data:

We gather your personal data directly from you . For example, you provide us with data when you:	We also gather your personal data from other people . For example:
<ul style="list-style-type: none">ask about, buy insurance or file a claim	<ul style="list-style-type: none">your insurance agent or broker
<ul style="list-style-type: none">pay your policy	<ul style="list-style-type: none">your employer, association or business (if you are insured through them)
<ul style="list-style-type: none">visit our websites, call us, or visit our office	<ul style="list-style-type: none">our affiliates or other insurance companies about your transactions with them

	<ul style="list-style-type: none"> consumer reporting agencies, Motor Vehicle Departments, and inspection services, to gather your credit history, driving record, claims history, or value and condition of your property
	<ul style="list-style-type: none"> other public directories and sources
	<ul style="list-style-type: none"> third parties, including other insurers, brokers and insurance support organizations who you have communicated with about your policy or claim, anti-fraud databases, sanctions lists, court judgments and other databases, government agencies, open electoral register or in the event of a claim, third parties including other parties to the claim witnesses, expert loss adjustors and claim handlers
	<ul style="list-style-type: none"> other third parties who take out a policy with us and are required to provide your data such as when you are named as a beneficiary or where a family member has taken out a policy which requires your personal data

For information about how we have collected personal data in the past twelve (12) months, please go to libertymutual.com/privacy and click on the link for the California Supplemental Privacy Policy.

How Does Liberty Mutual Use My Data?

Liberty Mutual uses your data to provide you with our products and services, and as otherwise provided in this Privacy Notice. Your data may be used to:

<u>Business Purpose</u>	<u>Data Categories</u>
Market, sell and provide insurance. This includes, for example: <ul style="list-style-type: none"> calculating your premium; determining your eligibility for a quote; confirming your identity and service your policy; 	<ul style="list-style-type: none"> Identifiers Personal Information Protected Classification Characteristics Commercial Information Internet or other similar network activity Professional or employment related information Inferences drawn from other personal information Risk data Claims data
Manage your claim. This includes, for example: <ul style="list-style-type: none"> managing your claim, if any; conducting claims investigations; conducting medical examinations; conducting inspections, appraisals; providing roadside assistance; providing rental car replacement, or repairs; 	<ul style="list-style-type: none"> Identifiers Personal Information Protected Classification Characteristics Commercial Information Internet or other similar network activity Professional or employment related information Inferences drawn from other personal information Risk data Claims data
Day to Day Business and Insurance Operations. This includes, for example: <ul style="list-style-type: none"> creating, maintaining, customizing and securing accounts; supporting day-to-day business and insurance related functions; doing internal research for technology development; marketing and creating products and services; conducting audits related to a current contact with a consumer and other transactions; 	<ul style="list-style-type: none"> Identifiers Personal Information Protected Classification Characteristics Commercial Information Internet or other similar network activity Professional or employment related information Inferences drawn from other personal information Risk data Claims data

<ul style="list-style-type: none"> as described at or before the point of gathering personal data or with your authorization; 	
<p>Security and Fraud Detection. This includes for example:</p> <ul style="list-style-type: none"> detecting security issues; protecting against fraud or illegal activity, and to comply with regulatory and law enforcement authorities; managing risk and securing our systems, assets, infrastructure and premises; roadside assistance, rental car replacement, or repairs help to ensure the safety and security of Liberty staff, assets and resources, which may include physical and virtual access controls and access rights management; supervisory controls and other monitoring and reviews, as permitted by law; and emergency and business continuity management; 	<ul style="list-style-type: none"> Identifiers Personal Information Protected Classification Characteristics Commercial Information Internet or other similar network activity Professional or employment related information Inferences drawn from other personal information Risk data Claims data
<p>Regulatory and Legal Requirements. This includes for example:</p> <ul style="list-style-type: none"> controls and access rights management; to evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of Liberty's assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which personal data held by Liberty is among the assets transferred; exercising and defending our legal rights and positions; to meet Liberty contract obligations; to respond to law enforcement requests and as required by applicable law, court order, or governmental regulations; as otherwise permitted by law. 	<ul style="list-style-type: none"> Identifiers Personal Information Protected Classification Characteristics Commercial Information Internet or other similar network activity Professional or employment related information Inferences drawn from other personal information Risk data Claims data
<p>Improve Your Customer Experience and Our Products. This includes for example:</p> <ul style="list-style-type: none"> improve your customer experience, our products and service; to provide, support, personalize and develop our website, products and services; create and offer new products and services; 	<ul style="list-style-type: none"> Identifiers Personal Information Commercial Information Internet or other similar network activity Professional or employment related information Inferences drawn from other personal information Risk data Claims data
<p>Analytics to identify, understand and manage our risks and products. This includes for example:</p> <ul style="list-style-type: none"> conducting analytics to better identify, understand and manage risk and our products; 	<ul style="list-style-type: none"> Identifiers Personal Information Protected Classification Characteristics Commercial Information Internet or other similar network activity Professional or employment related information Inferences drawn from other personal information Risk data Claims data

Customer service and technical support. This includes for example:

- answer questions and provide notifications;
- provide customer and technical support;

- Identifiers
- Personal Information
- Commercial Information
- Internet or other similar network activity
- Professional or employment related information
- Inferences drawn from other personal information
- Risk data
- Claims data

How Does Liberty Mutual Share My Data?

Liberty Mutual does not sell your personal data as defined by the California Consumer Privacy Act.

Liberty Mutual shares personal data of California consumers with the following categories of third parties:

- Liberty Mutual affiliates;
- Service Providers;
- Public entities and institutions (e.g. regulatory, quasi-regulatory, tax or other authorities, law enforcement agencies, courts, arbitrational bodies, and fraud prevention agencies);
- Professional advisors including law firms, accountants, auditors, and tax advisors;
- Insurers, re-insurers, policy holders, and claimants; and
- As permitted by law.

Liberty Mutual shares the following categories of personal data regarding California consumers to service providers for business purposes:

Identifiers
Protected Classification Characteristics;
Internet or other similar network activity;
Inferences drawn from other personal information;
Professional, employment, and education information;

Personal Data;
Commercial Information;
Claims Data;
Risk Data;

For information about how we have shared personal information in the past twelve (12) months, please go to libertymutual.com/privacy and click on the link for the California Supplemental Privacy Policy.

What Privacy Rights Do I Have?

The California Consumer Privacy Act provides California residents with specific rights regarding personal information. These rights are subject to certain exceptions. Our response may be limited as permitted under law.

Access or Deletion

You may have the right to request that Liberty Mutual disclose certain information to you about our collection and use of your personal data in the twelve (12) months preceding such request, including a copy of the personal data we have collected. You also may have the right to request that Liberty Mutual delete personal data that Liberty Mutual collected from you, subject to certain exceptions.

Specifically, you have the right to request that we disclose the following to you, in each case for the twelve (12) month period preceding your request:

- the categories of personal data we have collected about you;
- the categories of sources from which the personal data was/is collected;
- our business or commercial purpose for collecting personal data;
- the categories of third parties with whom we share personal data;
- the specific pieces of data we have collected about you;
- the categories of personal data about you, if any, that we have disclosed for monetary or other valuable consideration, including the categories of third parties to which we have disclosed the data, by category or categories of personal data for each third party to which we disclosed the personal data; and
- the categories of personal data about you that we disclosed for a business purpose.

You can make a request by either:

Calling: 800-344-0197

Online: libertymutualgroup.com/privacy-policy/data-request

Mail: Attn: Privacy Office
Liberty Mutual Insurance Company
175 Berkeley St., 6th Floor
Boston, MA 02116

You may also make a verifiable consumer request on behalf of your minor child.

You or your authorized agent may only make a verifiable consumer request for access or data deletion twice within a twelve (12) month period. The verifiable consumer request must provide sufficient information that allows Liberty Mutual to reasonably verify that you are the person about whom Liberty Mutual collected personal data or an authorized representative of such person; and describe your request with sufficient detail that allows Liberty Mutual to properly understand, evaluate, and respond to it. For more information about how Liberty Mutual will verify your identity and how an authorized agent may make a request on your behalf, go to libertymutual.com/privacy and click on the California Supplemental Privacy Policy.

Response Timing

Liberty Mutual will respond to a verifiable consumer request within forty-five (45) days of its receipt. If more time is needed, Liberty Mutual will inform you of the reason and extension period in writing.

Any disclosures that will be provided will only cover the twelve (12) month period preceding our receipt of the verifiable consumer request. If Liberty Mutual is unable to fulfill your request, you will be provided with the reason that the request cannot be completed. For more information about how we will respond to requests, go to libertymutual.com/privacy and click on the California Supplemental Privacy Policy.

Rights to opt in and out of data selling

California consumers have the right to direct businesses not to sell your personal data (opt-out rights), and personal data of minors under 16 years of age will not be sold, as is their right, without theirs or their parents' opt-in consent. Liberty Mutual does not sell the personal data of consumers. For more information, go to libertymutual.com/privacy and click on the California Supplemental Privacy Policy.

No account needed

You do not need to create an account with Liberty Mutual to exercise your rights. Liberty Mutual will only use personal data provided in a request to review and comply with the request.

No discrimination

You have the right not to be discriminated against for exercising any of your CCPA rights. Unless permitted by the CCPA, exercising your rights will not cause Liberty Mutual to:

- Deny you goods or services;
- Charge you different prices or rates for goods or services, including through granting discounts or other benefits, or imposing penalties;
- Provide you a different level or quality of goods or services; or
- Suggest that you may receive a different price or rate for goods or services, or a different level or quality of goods or services.

Will Liberty Mutual Update This Privacy Notice?

We reserve the right to make changes to this notice at any time and for any reason. The updated version of this policy will be effective once it is accessible. You are responsible for reviewing this policy to stay informed of any changes or updates.

Who Do I Contact Regarding Privacy?

If you have any questions or comments about this Notice or the Supplemental CCPA Notice, your rights, or are requesting the Notice in an alternative format, please do not hesitate to contact Liberty Mutual at:

Phone: 800-344-0197

Email: privacy@libertymutual.com

Postal Address: Attn: Privacy Office
Liberty Mutual Insurance Company
175 Berkeley St., 6th Floor
Boston, MA 02116

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RM SELECT™ POLICY

DECLARATIONS

Policy number P00-000-000397-774

Named Insured and Mailing Address

Lincolnwood School District 74

6950 N EAST PRAIRIE RD.
Lincolnwood IL 60712

Form of Business Corporation

Premium Will Be Billed Monthly

Policy Period: 01/01/2021 to 01/01/2022 at 12:01 A.M. standard time at above mailing address.

In return for the payment of the premium, and subject to all the terms of this policy, **we** agree with **you** to provide the insurance as stated in this policy.

Premium (Excluding premium for "certified act(s) of terrorism" under the Terrorism Risk Insurance Act (TRIA), as amended):	\$45,430
Premium for "certified act(s) of terrorism" under the Terrorism Risk Insurance Act (TRIA), as amended:	\$11,293
State or Municipal Taxes, Surcharges and Other Miscellaneous Charges: (See State or Municipal Taxes, Surcharges and Other Miscellaneous Charges Summary, Form RM0005, for breakdown)	\$0
Total Premium/Other Charges for Above Policy Period:	\$56,723
The Deposit Premium/Other Charges is:	\$8,508

Issued By: Liberty Mutual Fire Insurance Company

By:



Authorized Company Representative OR Countersignature (as required)

DECLARATIONS (Continued)

A. Insuring Agreement

Subject to all the terms and conditions of this policy, **we** will pay for risks of direct physical loss or damage to **covered property** as a result of an **occurrence**, unless excluded.

If this policy provides Equipment Breakdown coverage then subject to all the terms and conditions of this policy **we** will pay for direct physical loss or damage to **covered property** as a result of an **accident** to an **object**, unless excluded.

This policy consists of the forms and endorsements shown on the POLICY INDEX, Form RM0003, and any endorsements attached to the policy. Insurance is provided at those locations and for those coverages and **limits of liability** shown on the Schedule of this form. Extensions of coverage, sublimits of liability and deductibles are listed on this form. Endorsements may contain separate terms, conditions, deductibles and limits or sublimits of liability.

Words in **bold faced type** have special meanings in this policy. They are defined in DEFINITIONS, Form RM1007. These definitions apply to this entire policy, and to any endorsements to it. Definitions that apply to individual forms or endorsements will be italicized and noted in those forms or endorsements. The names of forms are capitalized (for example, DECLARATIONS).

B. Coverages

We provide the following coverages if they are marked with an "X". Coverages are provided in accordance with the terms of this policy. Terms that apply only to individual coverage forms are set forth in those forms. This policy provides coverage on a replacement cost basis for **real property, personal property, personal property of others** and equipment breakdown except as indicated on VALUATIONS, Form RM1005, or any other forms or endorsements attached to this policy.

(X) **Real Property**

(X) **Personal Property**, including **personal property of others**

(X) Equipment Breakdown

(X) Loss of **Business Income**

() **Real Property** or **Personal Property** only

() Equipment Breakdown only

(X) **Real Property** or **Personal Property** and Equipment Breakdown

(X) **Extra Expense**

() **Real Property** or **Personal Property** only

() Equipment Breakdown only

(X) **Real Property** or **Personal Property** and Equipment Breakdown

C. Limits of Liability

We will not pay more than the applicable **limit of liability** shown on the Schedule of this form for any one (1) **occurrence** or any one (1) **accident** covered by this policy, nor will **we** pay for more than **your** interest in the lost or damaged property.

D. Standard Extensions of Coverage

Refer to **A.** of EXTENSIONS OF COVERAGE, Form RM1002, for the standard extensions of coverage, including sublimits of liability, provided by this policy.

E. Optional Extensions of Coverage – Sublimits of Liability

1. The sublimits of liability shown in **E. 4.** below apply to the Optional Extensions of Coverage defined in **B.** of EXTENSIONS OF COVERAGE, Form RM1002. If no sublimit is shown, no coverage is provided.

2. If a sublimit is shown in **E. 4.** below for **miscellaneous locations, new locations** and **unscheduled locations**, coverage may be limited or excluded elsewhere in this policy or its endorsements.

DECLARATIONS (Continued)

3. These sublimits are the most **we** will pay for any loss covered by these Optional Extensions of Coverage. For **miscellaneous locations, new locations** and **unscheduled locations**, the most **we** will pay for any loss or damage will be the lesser of:

a. The sublimit shown below for **miscellaneous locations, new locations** or **unscheduled locations**; or

b. The sublimit shown on any individual coverage form or endorsement.

4. Optional Extensions of Coverage:

- | | |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| a. \$2,500,000 | Course of Construction; |
| b. \$500,000 | Demolition Cost; |
| c. \$500,000 | Increased Construction Cost; |
| d. \$500,000 | Operation of Building Laws; |
| e. \$No Coverage | Errors and Omissions; |
| f. \$50,000 | Exhibitions, Expositions, Fairs or Trade Shows; |
| g. \$50,000 | at each miscellaneous location ; |
| h. \$1,000,000 | at each new location , for up to 180 days from the date such new location(s) is first purchased or rented, whichever is earlier; |
| i. \$No Coverage | on covered personal property in the custody of salespeople; |
| j. \$50,000 | Transit ; |
| k. \$No Coverage | at each unscheduled location . |

F. Equipment Breakdown Coverage

1. Equipment Breakdown **limit of liability**

If marked with an "X" the following **limits of liability** apply:

(X) See the Schedule of this form;

() See Form Not Applicable; or

() **Limit(s) of liability** shown below are separate from any other applicable **limit of liability** or any sublimit of liability of this policy.

- | | |
|------------------|--------------------------------------------------------------------------------------------------|
| \$Not Applicable | Damage to covered object(s) , loss of business income , and extra expense ; |
| \$Not Applicable | Damage to covered object(s) and loss of business income ; |
| \$Not Applicable | Damage to covered object(s) and extra expense ; |
| \$Not Applicable | Damage to covered object(s) ; |
| \$Not Applicable | Loss of business income and extra expense ; |
| \$Not Applicable | Loss of business income ; |
| \$Not Applicable | Extra expense . |

DECLARATIONS (Continued)

2. For equipment breakdown extensions of coverage see EQUIPMENT BREAKDOWN EXTENSIONS OF COVERAGE, Form RM1250.

G. Deductible and waiting periods, except as indicated on any other forms or endorsements attached to this policy.

1. \$5,000. Unless marked with an "X" in G. 2., or as provided in G. 3. below, **we** will not pay unless a **covered loss** from any one (1) **occurrence** exceeds the amount shown.
2. (X) See ADDITIONAL DEDUCTIBLES AND WAITING PERIODS, Form RM1115.
3. Equipment breakdown deductibles or waiting periods will be applied as specified below:

- a. If **you** have a combined deductible, **we** will not pay unless a covered equipment breakdown loss from any one (1) **accident** is more than:

\$See G.1. above for loss to covered **object(s)**, loss of **business income**, and **extra expense**;

\$Not Applicable for loss to covered **object(s)** and loss of **business income**;

\$Not Applicable for loss to covered **object(s)** and **extra expense**

- b. If one (1) or more deductible amounts are shown below, each will be applied separately.

\$Not Applicable Covered **object(s)**.

\$Not Applicable Loss of **business income** and **extra expense**.

\$Not Applicable Loss of **business income**.

\$Not Applicable **Extra expense**.

Not Applicable times the **average daily value** of loss of **business income** or **extra expense** during the **period of restoration**.

Not Applicable hours immediately following the **accident** for loss of **business income** or **extra expense**.

- c. **We** will not pay for loss of **business income**, **extra expense**, or, to the extent **perishable goods** coverage is provided in EQUIPMENT BREAKDOWN EXTENSIONS OF COVERAGE, Form RM1250, unless a covered equipment breakdown loss from any one (1) **accident** to an **object** exceeds a waiting period of Not Applicable hours.

Once the waiting period has been exceeded coverage will begin at the initial time of the interruption, and will be subject to the deductibles shown in G. 3.

- d. () See ADDITIONAL DEDUCTIBLES AND WAITING PERIODS, Form RM1115.

Once a deductible or waiting period is exceeded, **we** will then pay for the excess, up to the applicable **limit of liability**.

If a **covered loss**, involves two (2) or more deductibles, **we** will use no more than the largest of the applicable deductibles except as provided in G. 3. b. or the ADDITIONAL DEDUCTIBLES AND WAITING PERIODS, Form RM1115.

DECLARATIONS (Continued)

Schedule			
No.	Location or Sub-location	Coverage	Limit of Liability
	All covered locations including coverage for Equipment Breakdown as per Statement of Values on file with us, except as scheduled below. Insurance does not apply at locations and/or coverages at locations unless a specific value is provided by you.	Blanket Loss of Business Income	\$1,000,000*
		Blanket Extra Expense	\$1,000,000*

*Limits include Equipment Breakdown

DECLARATIONS (Continued)

List of Locations:

<u>Loc #</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Country</u>
1.1	6950 N E PRAIRIE RD DISTRICT OFFICES ADMINISTRATION/OFFICES	LINCOLNWOOD	IL	60712-2520	
1.2	6950 N E PRAIRIE RD DISTRICT OFFICES PROPERTY IN THE OPEN	LINCOLNWOOD	IL	60712-2520	
2.1	3925 W LUNT AVE TODD HALL SCHOOL OTHER	LINCOLNWOOD	IL	60712	
2.2	3925 W LUNT AVE TODD HALL SCHOOL PROPERTY IN THE OPEN	LINCOLNWOOD	IL	60712	
2.3	3925 W LUNT AVE TODD HALL SCHOOL SCHOOL	LINCOLNWOOD	IL	60712	
3.1	6850 N E PRAIRIE RD RUTLEDGE HALL SCHOOL PROPERTY IN THE OPEN	LINCOLNWOOD	IL	60712-2551	
3.2	6850 N E PRAIRIE RD RUTLEDGE HALL SCHOOL SCHOOL	LINCOLNWOOD	IL	60712-2551	
4.1	6855 N CRAWFORD AVE LINCOLN HALL MIDDLE SCHOOL PROPERTY IN THE OPEN	LINCOLNWOOD	IL	60712	
4.2	6855 N CRAWFORD AVE LINCOLN HALL MIDDLE SCHOOL STORAGE BUILDING	LINCOLNWOOD	IL	60712	
4.3	6855 N CRAWFORD AVE LINCOLN HALL MIDDLE SCHOOL SCHOOL	LINCOLNWOOD	IL	60712	

COVERAGES

- A.** If coverage for **real property** is provided as shown in **B.** Coverages of the DECLARATIONS, Form RM1000, **we** will pay for a **covered loss to your real property** at or within one-thousand (1,000) feet of a **covered location**.
- B.** If coverage for **personal property** is provided as shown in **B.** Coverages of the DECLARATIONS, Form RM1000, **we** will pay for a **covered loss to your personal property**, including **personal property of others** and **valuable papers and records**, at or within one-thousand (1,000) feet of a **covered location**.
- C.** If coverage for loss of **business income** is provided as shown in **B.** Coverages of the DECLARATIONS, Form RM1000, **we** will pay for:
- 1.** The actual loss of **business income you** incur during a **period of restoration** directly resulting from damage by a **peril insured against** to the type of property covered by this policy at a **covered location**.
 - 2.** The necessary expenses **you** incur in excess of **your** normal operating expenses that reduces **your** loss of **business income**. **We** will not pay more than **we** would pay if **you** had been unable to make up lost production or continue operations or services.
 - 3.** The actual loss of **business income you** incur if **you** are denied access to a **covered location** by order of civil or military authority if:
 - a.** the order results from a **covered loss**; or
 - b.** the order results from damage by a **peril insured against** to the type of property covered by this policy within one (1) statute mile of a **covered location**.

This coverage will apply for a period not to exceed twenty-one (21) consecutive days from the date of the order.
 - 4.** The actual loss of **business income you** incur if **your** ingress to or egress from a **covered location** is prevented as the direct result of a **peril insured against** to the type of property covered by this policy within one (1) statute mile of a **covered location**.

This coverage will apply for a period not to exceed twenty-one (21) consecutive days from the date **your** ingress or egress is first prevented.
 - 5.** In determining the actual loss of **business income**, consideration must be given to:
 - a.** The experience of the business before the loss and the probable experience after the loss;
 - b.** The continuation of only those normal charges and expenses that would have been incurred had no interruption of production or suspension of business operations or services happened;
 - c.** The demonstration of an actual loss of sales, income, or rental income; and
 - d.** Any amount recovered, at selling price, for loss or damage to merchandise that will be considered to have been sold.
 - 6.** **We** will not pay unless **you** are wholly or partially prevented from:
 - a.** producing goods; or
 - b.** continuing business operations or services.

COVERAGES (Continued)

7. **You** are required to mitigate **your** loss by:

- a. Making up lost production within a reasonable period of time not limited to the **period of restoration**.
- b. Continuing business operations or services during the **period of restoration**.
- c. Using any property or service:
 - (1) owned or controlled by **you**; or
 - (2) obtainable from any other sources.
- d. Working extra time or overtime.
- e. Using inventory.

We will not pay for any loss to the extent it can be reduced through these or any other means whether at a **covered location** or any other location.

8. **We** will not pay for:

- a. Any loss during any idle period. Idle period includes, but is not limited to, any period when production, operation or service would cease or be prevented due to:
 - (1) physical damage not insured under this policy on or away from the **covered location**;
 - (2) planned or rescheduled shutdown or maintenance;
 - (3) strikes or other work stoppage; or
 - (4) any reason other than a **covered loss**.
- b. Any increase in loss due to:
 - (1) suspension, cancellation or lapse of any lease, contract, license or order.
 - (2) fines or damage for breach of contract for late or non-completion of orders, or for penalties of any nature.
- c. Any consequential, indirect or remote loss.
- d. Any loss resulting from damage to:
 - (1) finished goods manufactured by **you**, nor for the time required for their reproduction.
 - (2) property in **transit**.
- e. Any loss or expense recoverable elsewhere in this policy.

9. The most **we** will pay for a loss under this coverage is the lesser of:

- a. **Your** actual loss of **business income** and necessary expense; or
- b. The applicable **limit of liability** shown on the Schedule of the DECLARATIONS, Form RM1000, or any endorsements to this policy.

COVERAGES (Continued)

D. If coverage for **extra expense** is provided as shown in **B.** Coverages of the DECLARATIONS, Form RM1000, **we** will pay for:

1. The actual **extra expense you** incur during a **period of restoration** directly resulting from damage by a **peril insured against** to the type of property covered by this policy at a **covered location**.
2. The actual **extra expense you** incur if **you** are denied access to a **covered location** by order of civil or military authority if:
 - a. the order results from a **covered loss**; or
 - b. the order results from damage by a **peril insured against** to the type of property covered by this policy within one (1) statute mile of a **covered location**.

This coverage will apply for a period not to exceed twenty-one (21) consecutive days from the date of the order.

3. **We** will not pay for:
 - a. Loss of **business income**.
 - b. Costs which would have been incurred in conducting **your** business during the same period had no **covered loss** happened.
 - c. The cost of permanent repair or replacement of property that has been damaged or destroyed.
 - d. Any loss during any idle period. Idle period includes, but is not limited to, any period when production, operation or service would cease or be prevented due to:
 - (1) physical damage not insured under this policy on or away from the **covered location**;
 - (2) planned or rescheduled shutdown or maintenance;
 - (3) strikes or other work stoppage; or
 - (4) any reason other than a **covered loss**.
 - e. Any increase in loss due to:
 - (1) suspension, cancellation or lapse of any lease, contract, license or order.
 - (2) fines or damage for breach of contract for late or non-completion of orders, or for penalties of any nature.
 - f. Any consequential, indirect or remote loss.
 - g. Any loss resulting from damage to:
 - (1) finished goods manufactured by **you**, nor for the time required for their reproduction.
 - (2) property in **transit**.
 - h. Any loss or expense recoverable elsewhere in this policy.

COVERAGES (Continued)

4. The most **we** will pay for a loss under this coverage is the lesser of:
 - a. **Your** actual **extra expense**; or
 - b. The applicable **limit of liability** shown on the Schedule of the DECLARATIONS, Form RM1000, or any endorsements to this policy.
- E. If coverage for equipment breakdown is provided as shown in **B**, Coverages of the DECLARATIONS, Form RM1000, the following provisions apply to loss or damage that results from or is caused by an **accident** to a covered **object**:
 1. Exclusions **B. 8.**, **B. 9.**, **B. 10.** and **B. 11.** in EXCLUSIONS, Form RM1003, do not apply to a **covered loss** that result from an **accident** to covered **object(s)**.
 2. **We** will pay if an **accident** to covered **object(s)** causes:
 - a. Loss to property **you** own;
 - b. Loss to the property of others in **your** care, custody or control and for which **you** are legally liable.
 3. If direct loss or damage to an electrical **object(s)** results from the peril of **flood** **we** will pay for the amount **you** actually expend to dry out the **object(s)**.

Our payment to **you** will:

 - a. Be subject to the applicable direct damage **limit of liability** and deductible as shown in **F. 1.** and **G. 2.** of the DECLARATIONS, Form RM1000, for damage to covered **object(s)**; and
 - b. Not exceed the value of the damaged **object(s)**.

EXTENSIONS OF COVERAGE

A. Standard Extensions of Coverage

In the event of a **covered loss**, the coverage provided by this policy is extended as follows:

1. Accounts Receivable

- a. We will pay up to a **limit of liability** of \$100,000 for the following expenses **you** incur directly resulting from loss or damage by a **peril insured against** to **your** records of accounts receivable at a **covered location**:

- (1) Amounts due **you** from customers that **you** are unable to collect;
- (2) Interest charges on any loan to offset amounts **you** are unable to collect, pending **our** payment of those amounts;
- (3) Collection expense above **your** normal collection expense; and
- (4) Reasonable expenses **you** incur to reestablish **your** records of accounts receivable.

- b. For the purposes of this extension of coverage, the following additional exclusions apply and **we** will not pay for:

- (1) Any loss that requires an audit or inventory to establish its existence;
- (2) Any fraudulent, dishonest or criminal act done by:
 - (a) Anyone entrusted with the accounts receivables, including their employees and agents; or
 - (b) Anyone having an interest in the accounts receivable.

This exclusion does not apply to the acts of a carrier for hire.

- (3) Bookkeeping, accounting, or billing errors or omissions.
 - (4) Wrongful alteration, falsification, manipulation, concealment, destruction, or disposal of records of accounts receivable, committed to conceal the wrongful giving, taking, getting, or withholding of money, securities, or other property.
- c. When records of accounts receivable have been damaged or destroyed, **you** must use all reasonable efforts, including legal action if necessary, to obtain collection of any outstanding accounts receivable, and **we** will pay such costs and expenses of obtaining collection to the extent they reduce **your** loss.
- d. When records of accounts receivable have been damaged or destroyed, **you** will use any property or service owned or controlled by **you** or obtainable from other sources in order to reduce **your** loss.
- e. If **you** are unable to accurately determine the amount of outstanding accounts receivable at the time of loss, **our** payment will be calculated in the following manner:

Your average monthly accounts receivable amount, based on the twelve (12) months preceding the loss, adjusted for normal fluctuations in the month in which the loss occurs, or for any demonstrated variance for that month.

EXTENSIONS OF COVERAGE (Continued)

- f. The following will be deducted from the total amount of accounts receivable, regardless of the method used to determine that amount:

- (1) Balances for accounts not damaged or affected by the loss;
- (2) Amounts of accounts **you** are able to reestablish and collect;
- (3) An allowance for bad debts **you** are not normally able to collect; and
- (4) All unearned interest and service charges.

2. Arson Reward

If one (1) or more **covered losses** are caused by or result from any fires of a suspicious nature, **we** will pay a \$25,000 reward to an individual or individuals provided:

- a. The individual(s) report(s) the suspected arsonist to local law enforcement officials; and
- (1) The arsonist is apprehended, brought to trial, and convicted of arson to **your covered property**; or
 - (2) The arsonist is apprehended, confesses and/or pleads guilty to arson to **your covered property** without going to trial.
- b. **Our** payment of this reward will not be increased by:
- (1) The number of individuals reporting the arsonist(s);
 - (2) The number of arsonists involved in the **covered loss**; or
 - (3) The number of **covered losses**.

No deductible applies to this extension of coverage.

3. Computer Virus and Denial of Access

We will pay up to \$25,000 for loss or damage to, or any cost, claim or expense caused by or resulting directly or indirectly from any of the following, regardless of any other cause or event that contributes to the loss, damage, cost, claim or expense at the same time or in any sequence:

- a. The introduction of a malicious code, program, virus, worm, Trojan Horse program, macro time or logic bomb or similar unauthorized instruction which is designed or intended to damage, corrupt, destroy, distort, or delete any part of the system or disrupt its normal operation, into any of the following, whether owned by **you** or others:
- (1) **Data processing equipment, software, data, or media;**
 - (2) Information repository;
 - (3) Hardware or **software** based computer operating systems;
 - (4) Microprocessors;
 - (5) Integrated circuits;
 - (6) Computer networks;

EXTENSIONS OF COVERAGE (Continued)

(7) Website service; or

(8) Any other electronic equipment, computerized equipment, or similar device.

b. A change in the functionality, availability, operation, use of accessibility to or operation of any of the items described in **3. a. (1) - (8)** above.

4. Debris Removal Expense

a. **We** will pay for the expense to remove the debris from a **covered loss**. **We** will only pay these expenses if **we** receive immediate written notice of the **covered loss** and if these expenses are reported to **us** in writing within one-hundred-eighty (180) days of the date of the **covered loss**.

b. Debris removal expense is limited to a sublimit of liability of \$250,000.

c. **We** will pay up to \$25,000 for expenses to remove from a **covered location**, windblown debris of property not covered by this policy.

d. Debris removal expense does not include any costs to clean up or remove **pollutants, fungus, bacteria, wet or dry rot, or decay**.

5. Deferred Payments

a. **We** will pay up to a sublimit of liability of \$25,000 for the uncollectable, unpaid balance owed **you** for direct physical loss or damage caused by or resulting from a **peril insured against to personal property** of the type covered by this policy that was sold by **you** under a conditional sale or trust agreement or any installment or deferred payment plan after the **personal property** has been delivered to **your** client and is now in their care, custody and control.

b. In the event of loss or damage caused by or resulting from a **peril insured against to personal property** sold under any of the payment plans shown in **5. a.** above, **you** will use all reasonable effort, including legal action against **your** client, to:

(1) Collect any outstanding balance due **you**; or

(2) Regain possession of the **personal property**.

c. **We** will not pay for loss or damage caused by or resulting from:

(1) A recall of **your** product. This includes but is not limited to **your** cost to recall, test or to advertise the recall.

(2) Theft or conversion of **your personal property** sold under any payment plan shown in **5. a.** above by **your** client after they have taken possession of the **personal property**.

d. This extension of coverage only applies to **your personal property** sold under any of the payment plans shown in **5. a.** above that is located within the territory of this policy.

e. Coverage provided by this extension does not apply if **your** client continues with their payments.

6. Duty to Defend

We will defend that part of any suit against **you** involving **personal property of others** when all of the following conditions exist:

EXTENSIONS OF COVERAGE (Continued)

- a. The suit seeks payment for physical loss or damage to the **personal property of others**; and
- b. The physical loss or damage is caused by a **peril insured against**; and
- c. The physical loss or damage takes place while the **personal property of others** is in **your** custody; and
- d. The **personal property of others** is the type of property covered by this policy.

We will do so even if such suit is groundless, false or fraudulent, but we may, without prejudice, make such investigation, negotiation and settlement of any claim or suit, as we deem appropriate.

7. Extended Period of Restoration

- a. If loss of **business income** coverage is provided, we will pay the actual loss of **business income you** sustain due to a reduction in sales, earnings or rental income that directly results from direct physical loss or damage to **your covered property** by a **peril insured against**, for the additional time required, when **you** use reasonable speed, to restore **your** business to the condition it would have been in if no loss had occurred. This additional time starts with the time when the **period of restoration** would end, and continues for no more than sixty (60) consecutive days immediately following the **period of restoration**.
- b. This extension of coverage does not apply if **you** elect not to either repair or replace **your covered property**, or to resume the operation of **your** business. For purposes of this extension of coverage the exclusions and restrictions in this policy regarding loss of **your** market share do not apply to any claim made under this extension of coverage.

8. Fire Department Charges

We will pay charges **you** incur when the fire department is called to save or protect **covered property** from a **covered loss**.

9. Fine Arts

We will pay up to a sublimit of liability of \$100,000 for **covered loss to your fine arts**. We will not however pay for:

- a. Loss or damage sustained from any repair, restoration, or retouching process;
- b. Breakage of art glass windows, statuary, marble, glassware, bric-a-brac, porcelains, and similar fragile articles, unless caused by fire, lightning, aircraft, theft and or attempted theft, windstorm, **earth movement**, **flood**, explosion, vandalism, collision, derailment or overturn of conveyance; or
- c. Loss or damage to **your fine arts** while away from a **covered location**.

10. Fungus Cleanup Expense

- a. If **fungus** results from a **covered loss** due to fire or lightning, we will pay up to the applicable **limit of liability** for the cost and expense:
 - (1) To remove **fungus** from **covered property** at a **covered location**;
 - (2) To repair or replace any undamaged portion of **covered property** at a **covered location** that must be removed to gain access to **fungus** in order to remove it; and
 - (3) To test for the presence of **fungus** on **covered property** at a **covered location** after **fungus** has been removed as provided by this extension.

EXTENSIONS OF COVERAGE (Continued)

- b. If **fungus** results from a **covered loss** due to a **peril insured against** other than fire or lightning, **we** will pay up to \$250,000 for the costs and expenses outlined in **10. a. (1) – (3)** of this extension of coverage.
- c. In order for this extension of coverage to apply **we** must receive immediate written notice of the **covered loss**, and these costs and expenses must be reported to **us** in writing within one-hundred-eighty (180) days of the date of the **covered loss**.
- d. The removal and testing for **fungus** does not include any costs to remove **pollutants**.

11. Installation of **Personal Property** or **Personal Property of Others**

We will pay up to \$250,000 for direct physical loss or damage by a **peril insured against** to **your personal property**, or **personal property of others**, which **you** have sold under an installation agreement, if **your** responsibility continues until the purchaser accepts the installation. Installation coverage applies to any non-owned location within the policy territory.

12. Lock and Key Replacement

- a. When a master key or grand master key is lost or damaged from a **covered loss**, **we** will pay the lesser of:
 - (1) The actual cost to replace keys;
 - (2) The cost to rekey or reprogram the current locks to accept new keys; or
 - (3) When needed, new locks including the installation and reprogramming of the new locks.
- b. The most **we** will pay in any one (1) **occurrence** for this extension of coverage is a sublimit of liability of \$25,000.

13. **Personal Property** of Employees

We will pay for loss or damage by a **peril insured against** to the **personal property** (other than vehicles) of **your** employees when such property is at a **covered location** or being used by the employee in the course of employment. **We** will not pay for any loss or damage to such property that occurs at the employee's residence.

14. Plants, Trees or Shrubs

We will pay up to a sublimit of liability of \$100,000 for a **covered loss** to plants, trees and shrubs, however loss or damage caused by freezing, disease or drought is excluded.

15. **Pollution** Cleanup Expense

- a. **We** will pay to remove **pollutants** from **covered property** at a **covered location** if the **pollution** results from a **specified peril**, subject to the applicable **limit of liability**.
- b. **We** will pay up to an annual aggregate **limit of liability** of \$25,000 to remove **pollutants** from **covered property** at a **covered location**, if the **pollution** results from a **peril insured against** other than a **specified peril**.
- c. If **pollution** results from a **peril insured against**, **we** will pay up to an annual aggregate **limit of liability** of \$25,000:
 - (1) To remove **pollutants** from land, soil, surface or ground water upon, within, beneath or comprising a **covered location**; or
 - (2) For testing performed in the course of extracting the **pollutants** from **covered locations**.

EXTENSIONS OF COVERAGE (Continued)

We will pay for removal or testing after a **covered loss** that occurs during the **policy period**.

We will only pay these expenses if we receive immediate written notice of the **covered loss** and if these expenses are reported to **us** in writing within one-hundred-eighty (180) days of the date of the **covered loss**.

16. Professional Fees

- a. We will pay up to \$25,000 for the reasonable costs **you** incur, for auditors, architects, accountants and engineers whom **you** hire to prepare and verify the details of a claim from a **covered loss**.
- b. Professional fees covered under this extension, however, do not include:
 - (1) any fees or expenses of attorneys;
 - (2) any fees or expenses of public adjusters or any of their subsidiaries or associated entities;
 - (3) fees based on a contingency; or
 - (4) the cost of **your** own employees.

17. Removal

- a. We will pay the reasonable and necessary costs or expenses **you** incur:
 - (1) to remove **covered property** from locations under imminent threat by a **peril insured against**; and
 - (2) to return the **covered property** to the original location it had been removed from once the danger by a **peril insured against** has ended.
- b. When **covered property** has been removed for this reason, it will be insured against loss or damage from a **peril insured against** at the temporary location according to the following terms:
 - (1) For up to ninety (90) days at each place to which the property has been taken for preservation;
 - (2) The applicable **limit of liability** will apply to each temporary location on a pro rata basis, based on the value **your covered property** stored at that location bears to the total value of **covered property** originally insured at the location under imminent threat.

The sublimits of liability, rewards or other amounts payable under these standard extensions of coverage do not increase and are not in addition to any other applicable **limit of liability**.

B. Optional Extensions of Coverage

These extensions of coverage apply only if the applicable sublimit of liability is shown in **E. Optional Extensions of Coverage – Sublimits of Liability** of the DECLARATIONS, Form RM1000.

1. Course of Construction

- a. We will pay for direct physical loss or damage to **real property** of the type insured by this policy, including new additions and buildings at an existing **covered location**, that **you** begin to construct during the **policy period**.
 - (1) This coverage only applies for sixty (60) days from the date **you** begin construction.

EXTENSIONS OF COVERAGE (Continued)

(2) To continue this coverage beyond the sixty (60) days, **you** must:

(a) Report newly constructed **real property** to **us** prior to the end of that sixty (60) day period; and

(b) Pay premium from the date **you** begin construction.

b. **We** will also pay under this extension of coverage for materials, supplies, machinery, equipment and fixtures, including those that are **personal property of others**, which are:

(1) Intended by **you** for use in construction; and

(2) Located on the construction site awaiting use in construction.

c. This coverage only applies to the construction of **real property you** intend to own or occupy once constructed.

2. Errors and Omissions

If a **covered loss** is not payable under this policy solely because of an error or unintentional omission made by **you**:

a. In the description of where **covered property** is physically located;

b. To include any location:

(1) owned, rented or leased by **you** on the **effective date** of this policy; or

(2) purchased, rented or leased by **you** during the term of the policy; or

c. That results in cancellation of the property insured under this policy, except for cancellation due to nonpayment of premium.

Then **we** will pay the amount **we** would have paid had the error or omission not been made, but not exceeding the **limit of liability** provided for Errors and Omissions shown on the DECLARATIONS, Form RM1000.

This coverage does not apply, however, if coverage is found, in whole or in part, elsewhere in this policy.

3. Exhibitions, Expositions, Fairs or Trade Shows

We will pay for loss or damage to **your personal property** while at an exhibition, exposition, fair or trade show.

Coverage also applies while **your personal property** is being transported between a **covered location** and the location of the exhibition, exposition, fair or trade show.

4. Miscellaneous Locations

Miscellaneous locations are insured for coverages marked with an "X" in **B. Coverages** of the DECLARATIONS, Form RM1000, and coverages provided by endorsement.

5. New Locations

a. **New locations** are insured for coverages marked with an "X" in **B. Coverages** of the DECLARATIONS, Form RM1000, and coverages provided by endorsement for the period of time specified in **E. 4. h.** of the DECLARATIONS, Form RM1000.

EXTENSIONS OF COVERAGE (Continued)

b. To continue this coverage beyond the time frame specified, **you** must:

- (1) Report **new locations** to **us** prior to the end of the period specified on the DECLARATIONS, Form RM1000; and
- (2) Pay premium from the date **you** purchase or rent these **new locations**.

6. Demolition Cost, Increased Construction Cost and Operation of Building Laws

a. In the event of a **covered loss**, **we** will pay:

(1) Demolition Cost

The cost incurred to demolish all or part of **your covered real property**, including the cost to clear the site, if any law or ordinance that exists at the time of loss requires such demolition.

(2) Increased Construction Cost

The increased cost **you** incur for materials and labor required to rebuild the damaged portion of **your real property** at the same location and in a manner that satisfies the minimum requirements of the applicable law or ordinance existing at the time of the loss.

(3) Operation of Building Laws

The cost **you** incur to rebuild at the same location any undamaged part of **your real property** that is required by law to be demolished after a **covered loss**, excluding any costs associated with demolition. **We** will only pay the costs to satisfy the minimum requirements of the applicable law or ordinance that exists at the time of the loss.

b. **We** will not pay for any of these costs:

- (1) Unless they are incurred within two (2) years from the date of loss.
- (2) If they are incurred due to any law or ordinance that:
 - (a) **You** were required to comply with before the loss, even if the building was undamaged; and
 - (b) **You** failed to comply with.
- (3) If they are associated with any demolition, abatement, removal, cleanup, debris removal, repair, monitoring or testing, increased cost of repair or other cost resulting from enforcement of any such law or ordinance which relates to **pollution, fungus, bacteria, wet or dry rot, or decay**.

7. Salespeople

a. **Your covered personal property** in the custody of salespeople.

b. Coverage does not apply to loss or damage by theft from the salespersons vehicle unless:

- (1) The vehicle is equipped with a fully enclosed body or compartment;
- (2) The doors, windows and hatches were securely locked; and

EXTENSIONS OF COVERAGE (Continued)

(3) There are visible signs of forced entry to the vehicle

at the time of loss.

8. Transit

Your covered personal property while in **transit**.

This extension of coverage also applies to **personal property of others** while in **transit** at **your** risk, but does not apply if **you** are acting as a common or contract carrier.

9. Unscheduled Locations

Unscheduled locations are insured for coverages marked with an "X" in **B**. Coverages of the DECLARATIONS, Form RM1000, and coverages provided by endorsement.

The sublimits of liability or amounts payable under these optional extensions of coverage do not increase and are not in addition to any other applicable **limit of liability**.

EXCLUSIONS

A. GROUP A EXCLUSIONS

We will not pay for loss or damage caused by or resulting from any of the following, regardless of any other cause or event, including a **peril insured against**, that contributes to the loss at the same time or in any other sequence:

1. Loss attributable to:

- a. War, including undeclared or civil war; or
- b. Warlike action by a military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents; or
- c. Insurrection, rebellion, revolution, usurped power, including action taken by a governmental authority in hindering or defending against any of these

whether or not involving the use of any chemical, biological or nuclear substance.

2. **Earth movement**, whether sudden or gradual.

- a. If a loss to **covered property** by fire, theft, or explosion ensues, we will pay for that loss.
- b. This exclusion does not apply to **covered property in transit**.
- c. This exclusion does not apply to **sinkhole collapse** or **volcanic activity**.

3. **Flood**.

- a. If a loss to **covered property** by fire, theft, or explosion ensues, we will pay for that loss.
- b. This exclusion does not apply to **covered property in transit**.

4. **Fungus**, bacteria, wet or dry rot, decay.

If a loss to **covered property** from a **specified peril** ensues, we will pay for that loss.

5. **Pollution**.

6. Demolition cost, operation of building laws and increased cost of construction including the enforcement of any ordinance or law regulating the use, construction, repair or demolition of buildings or structures.

7. Seizure or destruction of **covered property** by government order.

We will pay for loss to **covered property** resulting from acts of destruction ordered by government to prevent the spread of fire.

8. Nuclear reaction or nuclear radiation, or radioactive contamination.

If a loss to **covered property** by fire ensues, we will pay for that loss unless otherwise limited or excluded elsewhere in this policy, including any limits or exclusions applicable to terrorism.

EXCLUSIONS (Continued)

9. Interference with or interruption of any public or private utility or any entity providing electrical, heating, air conditioning, refrigeration, telecommunication, steam, water, sewer or fuel service or any other service, if the failure occurs away from the **covered location**.

If a **covered loss** ensues, **we** will pay for that loss.

10. The actual or suspected presence or threat of any virus, organism or like substance that is capable of inducing disease, illness, physical distress or death, whether infectious or otherwise, including but not limited to any epidemic, pandemic, influenza, plague, SARS or Avian Flu.
11. Except as shown in **A. 3. Standard Extensions of Coverage of EXTENSIONS OF COVERAGE, Form RM1002**, loss attributable to:
- a. The introduction of a malicious code, program, virus, worm, Trojan Horse program, macro time or logic bomb or similar unauthorized instruction which is designed or intended to damage, corrupt, destroy, distort, or delete any part of the system or disrupt its normal operation, into any of the following, whether owned by **you** or others:
 - (1) **Data processing equipment, software, data, or media;**
 - (2) Information repository;
 - (3) Hardware or **software** based computer operating systems;
 - (4) Microprocessors;
 - (5) Integrated circuits;
 - (6) Computer networks;
 - (7) Website service; or
 - (8) Any other electronic equipment, computerized equipment, or similar device.
 - b. Programming, operation or operator error of any of the items described in **11. a. (1) - (8)**.
 - c. Incompatibility, or the inability to properly interface between any of the items described in **11. a. (1) - (8)**.
 - d. A change in the functionality, availability, operation, use of, accessibility to or operation of any of the items described in **11. a. (1) - (8)**.
 - e. Inability, failure or malfunction of the items as described in **11. a. (1) - (8)** or any services, functions, or products that use or rely upon in any manner one (1) or more of the items as described in **11. a. (1) - (8)** to correctly recognize, distinguish, interpret, process, provide or accept **data** or one (1) or more dates or times.
 - f. Advice, consultation, evaluation, design, inspection, installation, repair, replacement or maintenance done by **you** or for **you** to determine or correct any conditions or problems described by in **11. a. - e**.

If loss to **covered property** by any of the following perils ensues, **we** will pay for that loss;

- a. Fire;
- b. Explosion; or
- c. Leakage or accidental discharge from automatic fire protection system.

However, **we** will not pay for modification, repair or replacement of systems or devices described in **11. a. (1) - (8)** in order to correct any potential or actual deficiencies or to change any features.

EXCLUSIONS (Continued)

B. GROUP B EXCLUSIONS

We will not pay for loss or damage caused by or resulting from any of the following:

1. Unexplained or mysterious disappearance of any property.
2. Shortage of property discovered on taking inventory.
3. Theft by employees, whether acting alone or with others.
4. Any criminal, fraudulent or dishonest acts committed alone or in collusion with others:
 - a. By you;
 - b. By any of **your** associates, proprietors, partners, directors, trustees, officers, agents, employees or representatives; or
 - c. By any person or entity to whom **you** or any of **your** associates, proprietors, partners, directors, trustees, officers, agents, employees or representatives voluntarily relinquishes possession of **covered property** with or without **your** authority.

However, acts of destruction, including vandalism, by employees to **covered property** shall not be subject to this exclusion.

5. Manufacturing or processing operations, which result in damage to stock or materials while the stock or materials are being processed, manufactured, worked on or tested.

If a **covered loss** ensues, **we** will pay for that loss.

6. Delay, loss of market, loss of use, indirect or remote loss or damage.
7. Loss attributable to:
 - a. Wear and tear, deterioration, depletion, erosion, rust, corrosion;
 - b. Inherent vice, latent defect, or any quality in the **covered property** that causes it to damage or destroy itself;
 - c. Smog, acid rain, agricultural smudging;
 - d. Smoke, fumes, gas or vapor that result from industrial operations;
 - e. Settling, cracking, shrinking, bulging or expansion of pavements, foundations, walls, floors, roofs or ceilings, retaining walls or outdoor swimming pools;
 - f. Animals, birds, vermin, rodents or insects;
 - g. Change or extremes in temperature or humidity, whether atmospheric or not, except damage to equipment; or
 - h. Contamination, shrinkage, change in taste, texture, finish or color.

If a **covered loss** ensues, **we** will pay for that loss.

8. Failure or breakdown of machinery or equipment, including rupture or bursting caused by centrifugal force.

If a **covered loss** ensues, **we** will pay for that loss.

This exclusion will not apply to physical loss to **data, data processing equipment or software**.

EXCLUSIONS (Continued)

9. Explosion of the following:

- a. Steam boilers;
- b. Steam turbines, steam engines, steam piping, electric steam generators; or
- c. Gas turbines.

If a loss to **covered property** by fire or explosion ensues, **we** will pay for that loss.

10. Rupture, bursting, cracking, burning or bulging of the following:

- a. Steam boilers;
- b. Steam turbines, steam engines, steam piping, electric steam generators;
- c. Hot water boilers or other equipment for heating water;
- d. Pressure vessels; or
- e. Gas turbines.

If a loss to **covered property** by fire or explosion ensues, **we** will pay for that loss.

11. Any electrical injury or disturbance to electrical appliances, devices, fixtures, wiring or other electrical or electronic equipment caused by electrical currents artificially generated.

If a fire or an explosion loss ensues, **we** will pay for that loss.

This exclusion will not apply to physical loss to:

- a. **Data** or **software** caused by injury, disturbance, or erasure resulting from electricity or magnetic fields; or
- b. **Data processing equipment** caused by short circuit, blowout, or other electrical damage.

12. Loss attributable to faulty, defective or inadequate:

- a. Construction, workmanship or material;
- b. Maintenance;
- c. Design, plan or specification;
- d. Developing, surveying or siting of buildings or structures during the course of construction or alterations.

If a **covered loss** ensues, **we** will pay for that loss.

13. Loss or damage to bulkheads, piers, wharves, docks, seawalls or jetties from freezing or thawing, impact of watercraft, or by the pressure or weight of ice or water whether driven by **wind** or not.

14. Acts or decisions, including the failure to act or decide, of any governmental employee, agent, group, organization, agency or body.

If a **covered loss** ensues, **we** will pay for that loss.

PROPERTY NOT COVERED

We do not cover loss to:

- A. Aircraft;
- B. Animals;
- C. Bridges or tunnels, however pedestrian walkways connecting buildings are covered;
- D. Caves, caverns, mines of any type, or any property contained within them;
- E. Contraband or property in the course of illegal transportation or trade;
- F. Currency, money, securities and negotiable instruments of any kind;
- G. Dams, dikes, levees;
- H. Furs, jewelry;
- I. Locomotives, including rolling stock;
- J. **Mobile equipment or tools**, when more than one-thousand (1,000) feet away from a **covered location**;
- K. Precious metal, except when used in industrial or service operations;
- L. Precious stones, except when used in industrial or service operations;
- M. Property insured under import or export ocean cargo policies;
- N. Property **you** transport as a common or contract carrier;
- O. Property shipped by mail, unless sent registered or certified;
- P. Vehicles, licensed for highway use, when more than one-thousand (1,000) feet away from a **covered location**. If **your** vehicles, licensed for highway use, are covered for physical damage by other insurance, **you** agree that such other insurance is considered **your** primary coverage for any loss or damage that occurs;
- Q. Water, land, including land on which **covered property** is located, lawns, growing crops, or standing timber;
- R. Watercraft, except watercraft that is part of **your** inventory while being stored un-fueled and on dry land at **covered location**.

VALUATIONS

A. Replacement Cost

1. Loss or damage to **covered property** will be valued at the time and place of the loss at **replacement cost** unless otherwise indicated in **B.** and **C.** below or by other forms or endorsements attached to this policy.
2. **We** will not pay **replacement cost** until the lost or damaged property is actually repaired or replaced. If repairs or replacement are not made within two (2) years after the date of the physical loss **we** will pay only the **actual cash value** amount.
 - a. **Our** obligations for **replacement cost** will be the smaller of:
 - (1) The cost to repair the damaged property; or
 - (2) The cost to replace or rebuild with new materials of like size, kind and quality; or
 - (3) The selling price of **your real property** or **personal property**, other than stock, that is offered for sale, less all saved expenses; or
 - (4) The amount of **your** legal liability to the owner of **personal property of others**; or
 - (5) The applicable **limit of liability**.
 - b. **We** will not pay for any increase in cost due to **your** failure to use reasonable speed to repair, rebuild or replace the damaged property.
 - c. If the replacement occurs at another location, **we** will not pay for the cost of land at either the original or the **new location**.
3. If **you** elect not to rebuild **your real property** after a **covered loss**, **you** may still make claim for the **covered loss** to **your real property** at **replacement cost**, excluding any amounts for demolition or increased cost of construction, provided;
 - a. **you** actually spend those funds on capital expenditures to improve **real property** at **covered locations** within the policy territory;
 - b. those capital expenditures were not planned as of the date of loss; and
 - c. **you** make claim for the expenditure of these funds within two (2) years of the date of loss.
4. If an **object** requires replacement due to an **accident**, **we** will pay **your** additional cost to replace with equipment that is better for the environment, safer or more efficient than the equipment being replaced.

However, **we** will not pay more than one-hundred twenty-five (125) percent of what the cost would have been to repair or replace the **object(s)** with like kind and quality.

This does not apply to any property subject to valuation based on **actual cash value**, nor does this provision increase any other applicable **limit of liability**.

The **period of restoration** will not be increased by any of the above.

B. Actual Cash Value

Loss or damage to these types of **covered property** will be valued at **actual cash value** at the time and place of loss:

VALUATIONS (Continued)

- a. Manuscripts;
- b. **Mobile equipment or tools**; and
- c. Vehicles licensed for highway use.

C. Other Valuations

Loss or damage to these types of **covered property** will be valued at the time and place of loss as follows:

1. Exposed film

The value of unexposed film of the same type and quality.

2. Fine Arts

a. The lesser of the:

- (1) Reasonable or necessary restoration or repair costs needed to return the damaged article(s) to its condition as of the time of loss;
- (2) Cost to replace the damaged article;
- (3) Value specified for an article(s) if shown on a schedule of **fine arts** on file with **us**, or
- (4) Value specified for an article(s) if shown on the schedule of any form or endorsement attached to this policy.

- b. In the event of the total loss of an article or articles which are a part of a pair or set, **we** will pay **you** the full amount of the value of such set as determined in **C. 2. a.** above and **you** will surrender the remaining article or articles of the set to **us**.

3. Finished goods manufactured by **you**

The regular cash selling price at the location where the loss happens, less all discounts and charges to which the merchandise would have been subject had no loss occurred.

4. **Media, data, programs or any software** stored on electronic, electromechanical, electromagnetic **data processing equipment** or production equipment.

The cost of transferring such from backup or from originals of a previous generation. **We** will not pay for any other cost, including research, engineering or other cost of restoring or recreating lost information.

5. Stock in process

The value of raw materials and labor expended plus the proper proportion of overhead charges.

6. Valuable papers and records

The value blank, plus the cost of copying from backup or from originals of a previous generation. **We** will not pay for any other cost, including research, engineering or other cost, of restoring or recreating lost information.

CONDITIONS

A. Abandonment of Property

You may not abandon property to **us**.

B. Appraisal

1. If **you** fail to agree with **us** on the amount of a loss, either party may demand that the disputed amount be submitted for appraisal. A demand for appraisal will be made in writing within sixty (60) days after **our** receipt of proof of loss. Each party will then choose a competent and disinterested appraiser. Each party will notify the other of the identity of its appraiser within thirty (30) days of the written demand for appraisal.
2. The two (2) appraisers will choose a competent and disinterested umpire. If the appraisers are unable to agree on an umpire within fifteen (15) days, **you** or **we** may petition a judge of a court of record in the state where the **covered loss** happened, to select an umpire.
3. The appraisers will then set the amount of the loss or damage. If the appraisers submit a written report of an agreement to **you** and **us**, the amount they agree on will be the amount of **our** payment for the loss or damage. If the appraisers fail to agree within a reasonable time, they will submit their differences to the umpire. Written agreement signed by any two (2) of these three (3) will set the amount of loss or damage.
4. Each appraiser will be paid by the party that selects him or her. Other expenses of the appraisal and compensation of the umpire will be paid equally by **you** and **us**.

C. Assignment

Your assignment of this policy will not be valid except with **our** written consent.

D. Brands and Labels

In the event of a **covered loss** to branded or labeled merchandise, **we** may choose to take title to all or any part of that merchandise, at the value established by the terms of this policy. **You** may, at **your** expense:

1. Stamp "salvage" on the merchandise or its containers; or
2. Remove or obliterate the brands or labels if such removal or obliteration will not physically damage the merchandise. **You** must re-label the merchandise or containers in compliance with the requirements of law.

E. Breach of Condition

A breach of any condition of this policy at any **covered location** will not affect coverage at any other **covered location** where, at the time of loss or damage, no breach exists.

F. Cancellation

1. **You** may cancel this policy by mailing or delivering to **us** advance written notice of cancellation.
2. If this policy has been in effect for less than sixty (60) days and is not a renewal of a policy **we** issued, **we** may cancel this policy for any reason by giving **you** written notice of cancellation at least:
 - a. Ten (10) days before the date of cancellation if **we** cancel for nonpayment of premium; or

CONDITIONS (Continued)

- b. Sixty (60) days before the date of cancellation if **we** cancel for any other reason.
- 3. If this policy has been in effect for sixty (60) days or more or is a renewal of a policy **we** issued, **we** may cancel this policy by giving **you** written notice of cancellation at least:
 - a. Ten (10) days before the date of cancellation if **we** cancel for one (1) or more of the following reasons:
 - (1) Nonpayment of premium;
 - (2) Conviction of a crime arising out of acts increasing the likelihood of a **covered loss**;
 - (3) Discovery of fraud or material misrepresentation by **you** in obtaining this policy or in pursuing a claim under this policy;
 - (4) Discovery of any willful or reckless act or omission by **you** increasing the likelihood of a **covered loss**; or
 - (5) A determination by the Commissioner of Insurance that continuation of the policy would violate or place **us** in violation of the law.
 - b. Sixty (60) days before the date of cancellation if **we** cancel for one (1) or more of the following reasons:
 - (1) Physical changes in the property, which increase the likelihood of a **covered loss**;
 - (2) A material increase in the likelihood of a **covered loss**; or
 - (3) Loss or decrease of **our** reinsurance covering the insurance provided by this policy.
- 4. If **we** cancel for nonpayment of premium, **you** may continue the coverage and avoid cancellation by making full payment any time prior to the date of cancellation.
- 5. Notice of Cancellation will be delivered or sent by;
 - a. Registered mail;
 - b. Certified mail; or
 - c. First-Class mail.

We will mail or deliver the notice to **your** last mailing address known to **us**.
- 6. Notice of cancellation will state the reason for cancellation, and the effective date of cancellation. The **policy period** will end on that date.
- 7. If this policy is canceled, **we** will send to **you** any premium refund due. If **we** cancel, the refund will be pro rata. If **you** cancel, the refund will be 90% of pro rata. The cancellation will be effective even if **we** have not yet made or offered a refund.
- 8. If notice is mailed, proof of mailing will be sufficient evidence of notice.

G. Change of Terms

The terms of this insurance will not be waived, changed, or modified except by written endorsement issued by **us** and which becomes a part of this policy.

CONDITIONS (Continued)

H. Collection from Others

Payment to **you** for a **covered loss** will be reduced to the extent **you** have collected that loss from others.

I. Concealment, Misrepresentation or Fraud

This entire policy is void, if with the actual intent to deceive

1. **You**;
2. **Your** representatives; or
3. any insured;

commit fraud or conceal or misrepresent a fact or circumstance concerning

1. This policy;
2. The **covered property**;
3. **Your** interest in the **covered property**; or
4. A claim under this policy.

J. Inspection

1. During the period of this policy, **we** will be permitted, but not obligated, to inspect the **covered property**. Neither **our** right to make inspections, nor making them, nor any report of them, will imply for **you** or others, nor constitute an undertaking, that the **covered property** is safe, healthful, or in compliance with laws, regulations, codes or standards.
2. This condition does not apply to any inspections, surveys, reports or recommendations **we** may make relative to certification, under state or municipal statutes, ordinances or regulations, of boilers, pressure vessels or elevators.

We will have no liability to **you** or others because of any inspection or failure to inspect.

K. Liberalization

If, during the **policy period** or forty-five (45) days prior to the **policy period**, a filing of **ours** to a state insurance department would broaden this insurance without requiring any additional premium, then the terms and coverage of that filing will apply to **covered locations** and **covered property** within that state, effective on the dates specified within the filing.

L. Loss Payee

In the event of a **covered loss** to property in which both **you** and a loss payee shown on the SCHEDULE OF MORTGAGE HOLDERS OR LOSS PAYEES, Form RM1102, have an insurable interest, **we** will:

1. Adjust the **covered loss** with **you**; and
2. Make payment for the **covered loss** to **you** and the loss payee jointly, as their interests may appear.

CONDITIONS (Continued)

M. Mortgage Holders

1. **We** will pay for **covered loss** to buildings or structures to each mortgage holder shown on the SCHEDULE OF MORTGAGE HOLDERS OR LOSS PAYEES, Form RM1102, as their interests may appear.
2. A mortgage holder has the right to receive loss payment even if the mortgage holder has started foreclosure or similar action on the building or structure.
3. If **we** deny **your** claim because of **your** acts or because **you** have failed to comply with the terms of this policy, the mortgage holder will still have the right to receive loss payment, up to the amount of their insurable interest, but in no event more than the applicable **limit of liability**, if the mortgage holder:
 - a. Pays any premium due under this policy at **our** request;
 - b. Submits a signed, sworn proof of loss within sixty (60) days after receiving notice from **us** of **your** failure to do so; and
 - c. Has notified **us** of any change in ownership, occupancy, or substantial change in risk known to the mortgage holder.All terms and conditions of this policy will then apply directly to the mortgage holder.
4. If **we** pay the mortgage holder for any **covered loss** and deny payment to **you** because **you** have failed to comply with the terms of this policy:
 - a. The mortgage holder's rights under the mortgage will be transferred to **us** to the extent of the amount **we** pay; and
 - b. The mortgage holder's right to recover the full amount of the mortgage claim will not be impaired.

In the event of a **covered loss**, **we** will, at **our** option, pay the mortgage holder the whole principal of **your** mortgage plus any accrued interest. In that event, **your** mortgage and note will be transferred to **us**, and **you** will pay **your** remaining mortgage debt to **us**.

5. If **we** cancel or nonrenew this policy, **we** will give the mortgage holder the same notice **we** give to **you**.
6. The term "mortgage holder" includes trustee.

N. No Benefit to Bailee

No person or organization, having custody of **your covered property**, will benefit from this policy.

O. No Reduction by Loss

Except for those coverages written with an annual aggregate **limit of liability** or sublimits of liability, **we** will pay for a **covered loss** without reducing any other applicable **limit of liability** or sublimits of liability.

P. Nonrenewal

1. If **we** decide not to renew this policy, **we** will mail or deliver a written notice of nonrenewal to **you** at least sixty (60) days before the expiration date of this policy. Notice will be sent to **your** last mailing address known to **us**. **We** will state the reason for nonrenewal.

CONDITIONS (Continued)

2. This notice will be delivered or sent by:
 - a. Registered mail;
 - b. Certified mail; or
 - c. First-Class mail.
3. If notice is mailed, proof of mailing will be sufficient evidence of notice.

Q. Other Insurance

1. If there is any other insurance that would apply in the absence of this policy, **we** will pay for a **covered loss** only after the limits of all other applicable insurance are exhausted.
2. If this policy is deemed by law to contribute to a loss with other insurance, **we** will pay only **our** proportionate share of the loss, up to the applicable **limit of liability**. **Our** share will be the proportion that the applicable **limit of liability** of this policy bears to the total applicable **limits of liability** available from all insurance.
3. **You** are permitted to have other insurance over any limits or sublimits of liability specified in this policy.
4. The existence of such insurance will not reduce any limit or sublimit of liability in this policy.
5. To the extent this policy replaces another policy, coverage under this policy shall not become effective until such other policy has terminated.

R. Our Options

At **our** option, **we** will repair, rebuild or replace damaged **covered property** with other property of like kind and quality within a reasonable period of time. If **we** elect to repair or replace the **covered property**, **we** will notify **you** of that decision within sixty (60) days of **our** receipt of **your** proof of loss. **We** will, at **our** option, take title to all or any part of the damaged or destroyed property at the agreed or appraised value.

S. Pair, Set or Parts

In the event of a **covered loss** to an article that is part of a pair or set, **our** payment for that loss will be:

1. The cost to repair or replace any part to restore the pair or set to its value before the **covered loss**; or
2. The difference between the value of the pair or set before and after the **covered loss**.

In no event will the loss of part of a pair or set be regarded as a total loss of the pair or set.

When **covered property** consists of several parts, **we** will pay only for the lost or damaged part.

T. Payment of Loss

We will pay the **covered loss** within thirty (30) days after **we** receive and accept the signed, sworn Proof of Loss, if:

1. **You** have complied with all the terms of this policy;

CONDITIONS (Continued)

2. **We** have reached agreement with **you** on the amount of **covered loss**, or
3. An appraisal award is made as provided for in Condition **B**. Appraisal.

U. Policy Period and Territory

We will only pay for direct physical loss or damage to **covered property** of the type insured by this policy as the result of a **peril insured against** during the **policy period** shown on the DECLARATIONS, Form RM1000, while the **covered property** is:

1. Within the continental United States of America, Hawaii and Puerto Rico;
2. Being moved on land or in the air within or between the continental United States of America and Canada; or moved on land or in the air within Hawaii or Puerto Rico; or
3. Being moved on inland waters and intercoastal waterways of the continental United States of America, or on any of the Great Lakes.

V. Recovered Property

1. If either **you** or **we** recover any **covered property** after **we** have paid for its loss, that party must give the other prompt written notice of the recovery.
2. If **we** recover the **covered property**, **we** will return it to **you**, if **you** so request. **You** must then return the amount **we** paid to **you** for it.
3. If **you** recover the **covered property**, **you** may either keep it or surrender it to **us**. If **you** choose to keep it, **you** must return the amount **we** paid to **you** for it.

W. Right to Adjust with Owner

1. **Covered losses** will be adjusted with **you** except as provided in Condition **M**. Mortgage Holders.
2. If a claim is made for damage to **covered property** of others, **we** will have the right to adjust that loss or damage with the owners of that property. **Our** payment to the owners will fully satisfy any claim of **yours** for damage to that property.

X. Subrogation

1. If **we** make payment for a loss, **you** will assign to **us** all **your** rights of recovery against any party for that loss. **We** will not acquire any rights of recovery **you** have waived prior to the loss. **You** agree to cooperate and not to waive, prejudice, settle or compromise any claim against any party after the loss has occurred.
2. **You** will be paid any recovery, in the proportion that **your** deductible and any provable uninsured loss bears to the total loss less **your** proportion of fees and expenses.

Y. Suit

No suit or other legal proceeding shall be brought against **us** unless there has been full compliance with all the policy terms and conditions. Any suit against **us** must be brought within two (2) years after the date on which the direct physical loss or damage occurred, or the shortest time permitted by law, whichever is greater.

CONDITIONS (Continued)

Z. Suspension

If Equipment Breakdown is marked with an "X" in **B. Coverages of the DECLARATIONS**, Form RM1000, and **we** discover a dangerous condition relating to an **object**, **we** may immediately suspend the insurance provided by this coverage for that covered equipment by written notice mailed or delivered to **you** either at **your** address or at the location of any **object**. Suspended insurance may be reinstated by **us**, but only by an endorsement issued as part of this policy. **You** will be credited for the unearned portion of the premium paid for the suspended insurance, pro rata, for the period of suspension. The suspension will be effective even if **we** have not yet made or offered a refund.

A.A. Titles of Paragraphs

The titles of the paragraphs of this policy and of any endorsements attached to it are only for reference. They do not affect the terms to which they relate.

B.B. Vacancy

1. If any of **your real property**:

- a. is vacant at the inception of this policy; or
- b. becomes vacant, and remains vacant for more than sixty (60) consecutive days, during the **policy period**;

it is a requirement of this policy that **you**:

- (1) Notify **us** in writing of the vacancy prior to loss or damage; and
- (2) Maintain in complete working order the protective safeguards present prior to the vacancy. Protective safeguards include, but are not limited to:
 - (a) Automatic sprinkler systems;
 - (b) Fire alarm systems;
 - (c) Guard or watchman services;
 - (d) Burglary systems; and
 - (e) Monitoring systems.

2. If the above requirements are not met, then in addition to the other terms, conditions, limitations and exclusions in this policy, **we** will:

- a. Not pay for any loss or damage caused by or resulting from any of the following:
 - (1) Breakage of building glass;
 - (2) **Fungus** (including **fungus** cleanup);
 - (3) Sprinkler leakage, unless the system has been protected against freezing;
 - (4) Theft or attempted theft;
 - (5) Vandalism;

CONDITIONS (Continued)

(6) Malicious mischief; or

(7) Water damage.

b. Value the loss or damage for the vacant **real property** (including any loss or damage to **personal property**) at the time of loss at the smaller of:

(1) The **actual cash value**;

(2) The actual cost to repair; or

(3) The selling price, less all saved expenses, if it was being offered or listed for sale at the time of loss.

3. **Real property** is considered vacant unless at least thirty (30) percent of the square footage is:

a. Being used by **you** to conduct **your** customary operations; or

b. Rented by **you** to a tenant or sub-tenant and is being used by them to conduct their customary operations.

4. **Real property** is not considered vacant during its ongoing construction or renovation.

C.C. Your Duties After a Loss

In case of loss **you** will:

1. Give **us** immediate written notice of the loss;
2. Give notice of such loss to the proper authorities if the loss may be due to a violation of the law;
3. As soon as possible, give **us** a description of the property involved and how, when and where the loss happened;
4. Take all reasonable steps to protect the **covered property** from further damage;
5. Promptly separate the damaged property from the undamaged property, and keep it in the best possible order for examination;
6. Furnish a complete inventory of the lost, damaged and destroyed property, showing in detail the quantity, and amount of loss claimed under the valuation provision of the policy;
7. Keep an accurate record of all repair costs;
8. Keep all bills, receipts and related documents that establish the amount of loss;
9. As often as may reasonably be required:
 - a. Permit **us** to inspect the damaged property and take samples for inspection, testing and analysis.
 - b. Produce for inspection and copying, all of **your** books of account, business records, bills and invoices.
 - c. Permit **us** to question, under oath, **you** and any of **your** agents, employees, or representatives involved in the purchase of this insurance or the preparation of **your** claim, including any public adjusters and any of their agents, employees or representatives, and verify **your** answers with a signed acknowledgment.

CONDITIONS (Continued)

10. Submit to **us**, within ninety (90) days from the date of loss, unless **we** extend the time in writing, a signed, sworn Proof of Loss that states to the best of **your** knowledge and belief:

- a.** The time and cause of the loss;
- b.** **Your** interest and the interest of all others in the property involved;
- c.** Any other policies of insurance that may provide coverage for the loss;
- d.** Any changes in title or occupancy of the property during the **policy period**; and
- e.** The amount of **your** claimed loss.

You shall also submit with the Proof of Loss:

- a.** The inventory referred to in **C.C. 6.**;
- b.** The records specified in **C.C. 7.** and **C.C. 8.**;
- c.** Specifications for any damaged building; and
- d.** Detailed estimates and invoices for the repair of any damage.

11. Cooperate with **us** in the investigation and adjustment of the loss.

DEFINITIONS

- A. Accident** means a sudden, fortuitous event that causes direct physical damage to an **object(s)**, which requires that the **object(s)** be repaired or replaced, in whole or in part.

Accident, however, does not include any of the following:

1. Fire, including water or other means used to extinguish the fire;
2. Combustion explosion. This includes but is not limited to, a combustion explosion of any steam boiler or other fired vessel;
3. Discharge of molten material from equipment including the heat from such discharged material;
4. Depletion, deterioration, rust, corrosion, erosion, settling or wear and tear or any other gradually developing condition;
5. Misalignment, miscalibration, tripping off-line, or any condition which can be corrected by resetting, tightening, adjusting or cleaning, or by the performance of maintenance;
6. Lightning;
7. Any loss or damage caused by or resulting from any type of electrical or electronic insulation breakdown test; or
8. Any loss or damage caused by or resulting from any type of hydrostatic, pneumatic or gas pressure test.

- B. Actual cash value** means **replacement cost** less deduction for depreciation.

- C. Average daily value (ADV)** means **your business income** that would have been earned during the **period of restoration** had no loss happened, divided by the number of operating days in that period.

The **average daily value (ADV)** applies to the **business income** value of the entire **covered location** whether or not the loss effects the entire **covered location**. If more than one (1) **covered location** is included in the valuation of the loss, the **average daily value (ADV)** will be the combined value of all **covered locations**.

- D. Business income** means:

Gross earnings, including rental income, plus all other earnings derived from the operation of the business, less all charges and expenses which do not necessarily continue.

For example:

1. Manufacturing operations:

The net sales value of production less the cost of all raw stock, materials and supplies utilized in such production.

2. Mercantile or nonmanufacturing operations:

The net sales less the cost of merchandise sold and materials and supplies consumed in the operations or services rendered by **you**.

DEFINITIONS (Continued)

3. Property rental operations:

The total expected gross rental income from tenant occupancy of **your covered location(s)**. This also includes all charges which are the legal obligation of **your** tenants, which would otherwise be **your** obligations, and the fair rental value of any portion of **your covered location(s)** which **you** occupy.

- E. Covered location(s)** means those locations shown on the Schedule of the DECLARATIONS, Form RM1000, or on the Schedule of any endorsement to this policy.
- F. Covered loss** means a loss to **covered property** at a **covered location** resulting from a **peril insured against**.
- G. Covered property** means property insured by this policy.
- H. Data** means any information recorded on **media** and used in **your** processing operations.
- I. Data processing equipment** means processing units, terminals, tape drives, disk drives, controllers, printers, and other equipment capable of receiving, processing, storing or retrieving information.
- J. Earth movement**, whether natural or man-made, includes but is not limited to:
1. Earthquake;
 2. Landslide;
 3. Mudflow or mudslide; or
 4. Sinking, rising or shifting of the earth.
- K. Effective date** means the day and time at which the insurance provided by this policy begins.
- L. Extra expense** means the reasonable and necessary extra costs:
1. Incurred to temporarily continue as nearly normal as practicable the conduct of **your** business; or
 2. Of temporarily using property or facilities of **yours** or others.
 3. For purposes of applying the above provision "normal" means the condition that would have existed had no **covered loss** happened.
- M. Fine arts** means property of rarity, antiquity, or artistic merit, including but not limited to paintings; etchings; pictures (including their negatives); tapestries; statuary; marbles; bronzes; antique jewelry; antique furniture; antique silver; rare books; porcelains; rare or art glassware; art glass windows; valuable rugs; bric-a-brac and porcelains.
- N. First tier wind Counties and Parishes** means the Counties and Parishes in the States as follows:
- Baldwin and Mobile Counties in the State of Alabama;
- All Counties in the State of Florida;
- Bryan, Camden, Chatham, Glynn, Liberty and McIntosh Counties in the State of Georgia;

DEFINITIONS (Continued)

The Hawaiian Islands;

Cameron, Iberia, Jefferson, Lafourche, Orleans, Plaquemines, St Bernard, St Mary, St Tammany, Terrebonne and Vermilion Parishes in the State of Louisiana;

Hancock, Harrison, and Jackson Counties in the State of Mississippi;

Beaufort, Bertie, Brunswick, Camden, Carteret, Chowan, Currituck, Dare, Hyde, New Hanover, Onslow, Pamlico, Pasquotank, Pender, Perquimans, Tyrrell, and Washington Counties in the State of North Carolina;

Beaufort, Charleston, Colleton, Georgetown, Horry and Jasper Counties in the State of South Carolina;

Aransas, Brazoria, Calhoun, Cameron, Chambers, Galveston, Jefferson, Kenedy, Kleberg, Matagorda, Nueces, Refugio, San Patricio and Willacy Counties in the State of Texas; and

The Commonwealth of Puerto Rico.

O. Flood means:

1. The release of water from, or the rising, overflowing, or breaking of boundaries of rivers, lakes, streams, ponds, or other natural or man-made bodies of water; or
2. Waves, tides, tidal waves, surface water, rain accumulation or runoff.

Flood includes spray from any of them, all whether driven by **wind** or not.

P. Fungus means any of a major group (fungi) of saprophytic and parasitic lower plants that lack chlorophyll and include but are not limited to molds, rusts, mildews, smuts, mushrooms, and yeasts, and any mycotoxins, spores, scents or by-products produced or released by fungi.

Q. Hail means precipitation composed of concentric layers of clear ice and hardened snow in the shape of stones ranging in size from pea to softball or larger.

R. Limit(s) of liability means the maximum amount **we** will pay for a **covered loss**.

S. Media means the medium on which **data** or **software** is stored, such as magnetic tape, perforated paper tape, punch cards, media cards, discs, drums, and other storage devices used in **your data processing equipment**.

T. Miscellaneous location(s) means a location other than:

1. A **covered location**;
2. A **new location**;
3. An **unscheduled location**;
4. A location where **covered property** is at an exhibition, exposition, fair or trade show; or
5. A location for which coverage is found, in whole or in part, elsewhere in this policy including any coverage under errors and omissions.

DEFINITIONS (Continued)

U. **Mobile equipment or tools** means **your** machinery and equipment principally used by **you** or **your** employees away from a **covered location**, including:

1. Tools, whether powered or not; and
2. Machinery and equipment that is attached to a vehicle licensed for highway use.

Mobile equipment or tools does not, however, include vehicles licensed for highway use.

V. **Named Storm** means any storm or weather disturbance that is named by the U.S. National Weather Service. All damage resulting from a single **named storm** that occurs within a continuous seventy-two (72) hour period will be considered a single **occurrence**.

W. **New location(s)** means **real property you** purchase or rent, including **personal property** at that location, after the **effective date** of this policy.

X. **New Madrid** means the Counties and Independent Cities in the States as follows:

Clay, Craighead, Crittenden, Cross, Greene, Independence, Jackson, Lawrence, Lee, Mississippi, Monroe, Phillips, Poinsett, Randolph, St Francis, White, and Woodruff Counties in the State of Arkansas;

Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Johnson, Massac, Perry, Pope, Pulaski, Randolph, Saline, Union, and Williamson Counties in the State of Illinois;

Ballard, Calloway, Carlisle, Crittenden, Fulton, Graves, Hickman, Livingston, Lyon, Marshall, and Mcracken Counties in the State of Kentucky;

Desoto, Marshall, Tate, and Tunica Counties in the State of Mississippi;

Bollinger, Butler, Cape Girardeau, Carter, Dunklin, Iron, Jefferson, Madison, Mississippi, New Madrid, Perry, Pemiscot, Reynolds, Ripley, St Charles, St Francois, St Louis, Ste Genevieve, Scott, Stoddard, and Wayne Counties and the Independent City of St. Louis in the State of Missouri;

Crockett, Dyer, Fayett, Gibson, Hardeman, Haywood, Henry, Lake, Lauderdale, Madison, Obion, Shelby, Tipton, and Weakley Counties in the State of Tennessee.

Y. **Object(s)** means the following:

1. Unless specified otherwise in an endorsement to this policy:

- a. Equipment at a **covered location** that generates, transmits or utilizes energy including electronic communications and **data processing equipment**.
- b. Equipment at a **covered location** which, during normal usage, operates under vacuum or pressure, other than the weight of its contents.

2. **Object(s)** does not include any of the following:

- a. Structure, including but not limited to the structural portions of buildings and towers, scaffolding, and any air supported structure;
- b. Foundation;

DEFINITIONS (Continued)

- c. Cabinet, compartment, conduit or ductwork;
- d. Insulating or refractory material;
- e. Buried vessels or piping;
- f. Waste, drainage or sewer piping;
- g. Piping, valves or fittings forming a part of a sprinkler or fire suppression system;
- h. Water piping that is not part of a closed loop used to conduct heat or cooling from a boiler of refrigeration or air conditioning system;
- i. Vehicle or any equipment mounted on a vehicle;
- j. Satellite, spacecraft, or any equipment mounted on a satellite or spacecraft;
- k. Dragline, excavation or construction equipment;
- l. Equipment manufactured by **you** for sale; or
- m. **Data.**

Z. Occurrence means all loss or damage attributable directly or indirectly to one (1) cause or series of similar causes. All such loss or damage will be added together, and the total loss or damage will be treated as one (1) **occurrence** irrespective of the amount of time or area over which such loss or damage occurs.

A.A. Perils insured against means causes of loss for which this policy provides coverage.

B.B. Period of restoration means;

1. For buildings and equipment, the period of time

- a. starts at the time of a **covered loss** and
- b. ends when using reasonable speed the building and equipment could be:
 - (1) repaired or replaced; and
 - (2) made ready for operations;

under the same or equivalent physical and operating conditions that existed prior to the damage.

2. For buildings in the course of construction:

- a. **We** will apply the time period defined in **B.B. 1.** above to the level of business that would have been reasonably achieved after construction and startup would have been completed had no physical damage happened; and
- b. **We** will give consideration to the actual experience of the business after completion of the construction and startup.

DEFINITIONS (Continued)

3. For stock in-process and mercantile stock, including finished goods not manufactured by **you**, the time required using reasonable speed:
 - a. To restore stock in process to the same state of manufacture which existed at the beginning of the interruption of production or suspension of business operations or services; and
 - b. To replace physically damaged mercantile stock.
4. For raw materials and supplies, the period of time:
 - a. Of actual interruption of production or suspension of operation or services which results from **your** inability to obtain suitable replacement raw materials and supplies; but
 - b. Limited to that period for which the damaged raw materials and supplies would have satisfied operating needs.
5. For **valuable papers and records**, the time required using reasonable speed to copy the physically damaged **valuable papers and records** from backup or from originals of a previous generation. This time does not include research, engineering or any other time necessary to restore or recreate lost information.
6. For **data**, programs, or other **software**, the time required using reasonable speed to restore the physically damaged or destroyed **data**, programs, or other **software** from backup. This time does not include research, engineering or any other time necessary to restore or recreate lost information.
7. The **period of restoration** does not include any additional time due to **your** inability to resume operations for any other reason, including but not limited to:
 - a. Making changes to equipment.
 - b. Making changes to the buildings, or structures, except as provided in the Demolition Cost, Increased Construction Cost and Operation of Building Laws provision, if a **limit of liability** is shown in **E. 4. b.**, **E. 4. c.** or **E. 4. d.** of the DECLARATIONS, Form RM1000, attached to this policy.
 - c. Restaffing or retraining employees.
 - d. Any law or ordinance that requires testing, monitoring, clean up, removal, decontamination, treatment, detoxification or neutralization of, or any other response to **pollution** or **pollutant(s)**.
8. The expiration of this policy will not terminate the **period of restoration**. In no event will the **period of restoration** exceed twenty-four (24) months from the date of loss.

C.C. Perishable goods means any **covered property** subject to deterioration or impairment as a result of a change in conditions including but not limited to temperature, humidity or pressure.

D.D. Personal property means **your** tangible things, other than **real property**, including improvements and betterments **you** have made in buildings **you** do not own.

E.E. Personal property of others means tangible things **you** do not own, other than **real property**, that are:

1. Sold by **you** that **you** agreed, prior to loss, to insure for the account of the purchaser during delivery;
2. In **your** custody which **you** agreed, prior to loss, to insure; or

DEFINITIONS (Continued)

3. In **your** care, custody or control, and for which **you** are legally liable, but only to the extent of **your** insurable interest therein.

F.F. Policy period means the time during which insurance is provided by this policy.

G.G. Pollutant(s) means any solid, liquid, gaseous or thermal irritant or contaminant, including, but not limited to, fiber, smoke, vapor, soot, fumes, acids, alkalis, chemicals, biological, organic or bacterial agents and waste. "Waste" includes, but is not limited to, materials to be recycled, reconditioned or reclaimed. However, **pollutant(s)** does not include ammonia.

H.H. Pollution means the presence, discharge, dispersal, seepage, migration, release or escape of any **pollutant(s)**.

I.I. Puget Sound means the Counties of Clallam, Island, Jefferson, King, Kitsap, Mason, Pierce, San Juan, Skagit, Snohomish, Thurston, and Whatcom in the State of Washington.

J.J. Real property means buildings and any other structure, including:

1. Completed additions, extensions, permanent fittings or fixtures;
2. Machinery and equipment used to service the buildings;
3. Yard fixtures.

K.K. Replacement cost means the cost to replace **covered property**:

1. With new materials of like kind and quality and used for the same purpose; and
2. At the location where the loss happened.

But **replacement cost** excludes any increased cost of repair or reconstruction by reason of any law or ordinance regulating construction, repair or use.

L.L. Second tier wind Counties and Parishes means the Counties and Parishes in the States as follows:

Clarke, Covington, Escambia, Geneva, Monroe, and Washington Counties in the State of Alabama;

Brantley, Brooks, Bulloch, Charlton, Effingham, Evans, Long, Tattnall, Thomas, and Wayne Counties in the State of Georgia;

Acadia, Assumption, Calcasieu, Iberville, Jefferson Davis, Lafayette, St Charles, St James, St John the Baptist, St Martin, Tangipahoa and Washington Parishes in the State of Louisiana;

George, Pearl River, and Stone Counties in the State of Mississippi;

Bladen, Columbus, Craven, Duplin, Gates, Halifax, Hertford, Jones, Lenoir, Martin, Northampton, Pitt and Sampson Counties in the State of North Carolina;

Bamberg, Berkeley, Dillon, Dorchester, Hampton, Marion and Williamsburg Counties in the State of South Carolina;

Bee, Brooks, Fort Bend, Goliad, Hardin, Harris, Hidalgo, Jackson, Jim Wells, Liberty, Live Oak, Orange, Victoria, and Wharton Counties in the State of Texas.

M.M. Sinkhole collapse means loss to **covered property** resulting from the sudden sinking or collapse of any land into naturally occurring underground empty spaces created by the action of water on limestone or similar rock formations. Coverage for **sinkhole collapse** does not include the cost of filling sinkholes.

DEFINITIONS (Continued)

N.N. Software means programs stored on **media** that instruct **data processing equipment** how to process **data**.

O.O. Specified perils means direct physical loss or damage caused by or resulting from:

1. Fire;
2. Lightning;
3. Aircraft;
4. Explosion;
5. Riot;
6. Civil commotion;
7. Smoke;
8. Vehicles;
9. **Wind or hail;**
10. Malicious mischief;
11. Leakage or accidental discharge from automatic fire protection system;
12. Collapse.

P.P. Transit means the conveyance of **your personal property** within the **policy period** and territory as specified in this policy, from the time it leaves the original point of shipment until it arrives at its intended destination.

This period includes:

1. While the property is in the care, custody or control of hired carriers; and
2. Transfers between conveyances.

Transit does not include **personal property** while in the custody of **your** salespeople, or while being conveyed between a **covered location** and the location of an exhibition, exposition, fair or trade show.

Should this policy expire or be canceled after the property leaves the original point of shipment but before it arrives at its intended destination, coverage will continue on this **personal property** until it arrives at its intended destination.

Q.Q. Unscheduled location(s) means:

1. **Real property** reported to **us**, but not shown on the Schedule of the DECLARATIONS, Form RM1000, which **you** owned or rented before the **effective date**; and
2. Locations reported to **us**, but not shown on the Schedule of the DECLARATIONS, Form RM1000, at which **you** had **personal property** before the **effective date** other than **new locations**.

R.R. Valuable papers and records means written or printed documents or records including books, maps, negatives, drawings, abstracts, deeds, mortgages and manuscripts.

DEFINITIONS (Continued)

S.S. Volcanic activity means direct physical loss or damage to **covered property** directly resulting from:

1. Airborne volcanic blast or shockwave;
2. Ash, dust or particulate matter; or
3. Lava flow.

All **volcanic activity** resulting from volcanic eruptions occurring within any one-hundred sixty-eight (168) hour period will constitute a single **occurrence**.

Volcanic activity does not include the cost to remove ash, dust or particulate matter that does not cause direct physical damage to **covered property**.

T.T. We, us and our(s) means the company issuing this policy, as shown on the DECLARATIONS, Form RM1000.

U.U. Wind means the direct action of the movement of air at any velocity.

V.V. You and your(s) mean the named insured shown on the DECLARATIONS, Form RM1000.

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

MOBILE EQUIPMENT OR TOOLS EXTENSION

This endorsement modifies insurance provided under the following:

PROPERTY NOT COVERED, Form RM1004

1. **We** will pay for loss to **your mobile equipment or tools** resulting from a **peril insured against** while away from a **covered location** subject to the following:

2. **We** will not pay more than:

A. The **limits of liability** shown on the Schedule of this endorsement;

B. \$ No Coverage on any one (1) item or piece of *newly acquired mobile equipment or tools* **you** own; or

C. \$ No Coverage on any one (1) item or piece of **mobile equipment or tools** leased or rented by **you**.

We will not pay more than \$ 10,000 in any one (1) **occurrence**.

3. **We** will not pay unless a **covered loss** exceeds:

(X) Straight Deductible:

\$See Form RM1115. **We** will then pay the amount of loss in excess of the deductible, up to the applicable **limit of liability**.

() Percentage Deductible:

N/A percent of the reported values applicable to the lost or damaged **mobile equipment or tools**. This percentage deductible will not be less than \$ Not Applicable or more than \$ Not Applicable in any one (1) **occurrence**. **We** will then pay the amount of loss in excess of the deductible, up to the applicable **limit of liability**.

4. **You** will keep a record of all *newly acquired mobile equipment or tools* bought during the **policy period** including the value of the equipment and the date it was purchased. **You** will also provide changes in the values of equipment currently insured, and in the case of leased or rented equipment, the total annual *cost of hire*. **You** will report this information to **us** at the time **you** report the values at risk, or at expiration or cancellation of this policy, whichever occurs first.

A premium charge will be made unless waived by **us**.

MOBILE EQUIPMENT OR TOOLS EXTENSION (Continued)

5. For the purpose of coverage provided by this endorsement the *italicized* term:

- A. *Cost of hire* means only the actual cost of renting equipment. It does not include the cost of operators furnished with the equipment.
- B. *Newly acquired mobile equipment or tools* means **mobile equipment or tools you buy** after the **effective date** of this endorsement.

6. If marked with an "X" **covered loss to mobile equipment or tools** provided by this endorsement will be valued at the time and place of loss at **replacement cost**:

() **Replacement Cost**

Schedule		Serial No.	Limit of Liability
Description of Mobile Equipment or Tools	Manufacturer		
Miscellaneous Articles			\$10,000
Musical Instruments			\$10,000

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EARTH MOVEMENT COVERAGE

This endorsement modifies insurance provided under the following:

EXCLUSIONS, Form RM1003

1. **We** will pay for direct physical loss or damage to **covered property** caused by sudden **earth movement** within a state(s) or at a location(s) shown on the Schedule of this endorsement.

In addition, if coverage is provided for **business income** or **extra expense** in **B. Coverages of the DECLARATIONS, Form RM1000**, **we** will pay for covered loss of **business income** or **extra expense** that results from direct physical loss or damage to **covered property** caused by sudden **earth movement** within a state(s) or at a location(s) shown on the Schedule of this endorsement.

If **your** policy includes EARTH MOVEMENT SPRINKLER LEAKAGE EXTENSION, Form RM1105, there is no coverage in this endorsement for any loss or damage (including any coverage for **business income** or **extra expense**) resulting from leakage of an automatic fire extinguishing system caused by sudden **earth movement** (see Form RM1105 for any coverage for such loss or damage).

All **earth movement**, including any earthquake shocks, within a continuous seventy-two (72) hour period will be considered a single **occurrence**. The expiration of this policy will not reduce this seventy-two (72) hour period.

2. Limit of Liability

The following **limits of liability** do not increase and are not in addition to any other applicable **limit of liability**.

- A. The most **we** will pay for all loss or damage, including any loss of **business income** or **extra expense**, for each **occurrence** of sudden **earth movement** loss will be the lesser of the applicable **limit of liability** shown on:

- (1) The DECLARATIONS, Form RM1000;
- (2) EXTENSIONS OF COVERAGE, Form RM1002;
- (3) The Schedule of this endorsement for that particular state or the particular location(s); or
- (4) Any other applicable endorsement to this policy.

- B. The most **we** will pay for all loss or damage caused by all sudden **earth movement**, including any loss of **business income** or **extra expense**, during any one (1) policy year is \$5,000,000.

EARTH MOVEMENT COVERAGE (Continued)

3. Deductible Amount

A. We will not pay for a sudden **earth movement** loss until the loss exceeds either the applicable flat amount deductible or percentage deductible shown for that particular state or the particular location(s) shown on the Schedule of this endorsement. We will then pay the amount of loss in excess of the applicable deductible, up to the applicable **limit of liability**.

B. If a percentage deductible is shown on the Schedule of this endorsement, the deductible amount will be determined as follows:

We will not pay for an **earth movement** loss until the loss exceeds the greater of:

(1) The sum of multiplying the deductible factor shown on the Schedule of this endorsement for a particular state or location(s) times:

- a. the total reported values on file with us for the **covered property** at the **covered location** when and where the loss occurred; plus
- b. the full annual **business income** value which **you** would have earned in the twelve (12) month period following the loss had no loss occurred; or

(2) The corresponding minimum deductible amount also shown for that particular state or the particular location(s).

We will then pay the amount of the loss in excess of the greater of these two (2) amounts up to the applicable **limit of liability**.

C. These deductibles do not apply to **covered property in transit**.

D. If indicated by an asterisk (*) after the deductible amount, a separate deductible amount will apply to any **covered property**, loss of **business income**, **extra expense**, or any other coverage or peril listed on the Schedule of this endorsement.

4. This endorsement does not apply to, and no **earth movement** coverage is provided for, the following coverage(s):

Form RM1002, Course of Construction
Form RM1002, Exhibitions, Expositions, Fairs or Trade Shows
Form RM1110, Interruption of Services Coverage Extension
Form RM1002, **Miscellaneous Locations**
Form RM1002, **New Locations**

EARTH MOVEMENT COVERAGE (Continued)

5. This endorsement does not apply to, and no **earth movement** coverage is provided for, any **covered property** situated in or at the following state(s) and location(s):

When indicated with an (X), **covered property** at any location situated in:

- A. (X) The State of Alaska;
- B. (X) The State of California;
- C. (X) The State of Hawaii;
- D. (X) The State of Nevada;
- E. (X) The area defined in this policy as **New Madrid**;
- F. (X) The area defined in this policy as **Puget Sound**;
- G. (X) The Commonwealth of Puerto Rico; and
- H. () Any other location(s) shown below:

Location

Not Applicable

Refer to the last page of this endorsement for the Schedule of States and Locations for which **earth movement** coverage is provided by this policy.

EARTH MOVEMENT COVERAGE (Continued)

Schedule of States and Locations

State or Location	Limit of Liability per occurrence	Limit of Liability in any one (1) policy year	Deductible Amount
Locations not situated in the areas defined on the schedule of states and locations in Item 5 of this endorsement.	\$5,000,000	\$5,000,000	\$50,000

DRAFT

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FLOOD COVERAGE

This endorsement modifies insurance provided under the following:

EXCLUSIONS, Form RM1003

1. **We** will pay for direct physical loss or damage to **covered property** caused by **flood** within a state(s) or at a location(s) shown on the Schedule of this endorsement.

In addition, if coverage is provided for **business income** or **extra expense** in **B**. Coverages of the DECLARATIONS, Form RM1000, **we** will pay for covered loss of **business income** or **extra expense** that results from direct physical loss or damage to **covered property** caused by **flood** within a state(s) or at a location(s) shown on the Schedule of this endorsement.

All **flood** losses within a continuous seventy-two (72) hour period will be considered a single **occurrence**. The expiration of this policy will not reduce this seventy-two (72) hour period.

2. **Limit of Liability**

The following **limits of liability** do not increase and are not in addition to any other applicable **limit of liability**.

- A. The most **we** will pay for all loss or damage, including any loss of **business income** or **extra expense**, for each **occurrence** of **flood** loss within a state(s) or at a location(s) shown on the Schedule of this endorsement will be the lesser of the applicable **limit of liability** shown on:

- (1) The DECLARATIONS, Form RM1000;
- (2) EXTENSIONS OF COVERAGE, Form RM1002;
- (3) The Schedule of this endorsement for that particular state or the particular location(s); or
- (4) Any other applicable endorsement to this policy.

- B. The most **we** will pay for all loss or damage caused by **flood**, including any loss of **business income** or **extra expense**, during any one (1) policy year is \$5,000,000.

3. **Deductible Amount**

- A. **We** will not pay for a **flood** loss until the loss exceeds either the applicable flat amount deductible or percentage deductible shown for that particular state or the particular location(s) shown on the Schedule of this endorsement. **We** will then pay the amount of loss in excess of the applicable deductible, up to the applicable **limit of liability**.

FLOOD COVERAGE (Continued)

- B.** If a percentage deductible is shown on the Schedule of this endorsement, the deductible amount will be determined as follows:

We will not pay for a **flood** loss until the loss exceeds the greater of:

- (1) The sum of multiplying the deductible factor shown on the Schedule of this endorsement for a particular state or location(s) times:
 - a. the total reported values on file with **us** for the **covered property** at the **covered location** when and where the loss occurred; plus
 - b. the full annual **business income** value which **you** would have earned in the twelve (12) month period following the loss had no loss occurred; or
- (2) The corresponding minimum deductible amount also shown for that particular state or the particular location(s).

We will then pay the amount of the loss in excess of the greater of these two (2) amounts up to the applicable **limit of liability**.

- C.** These deductibles do not apply to **covered property** in transit.

- D.** If indicated by an asterisk (*) after the deductible amount, a separate deductible amount will apply to any **covered property**, loss of **business income**, **extra expense**, or any other coverage or peril listed on the Schedule of this endorsement.

- 4.** This endorsement does not apply to, and no **flood** coverage is provided for, the following coverage(s):

Form RM1002, Course of Construction

Form RM1002, Exhibitions, Expositions, Fairs or Trade Shows

Form RM1110, Interruption of Services Coverage Extension

Form RM1002, **Miscellaneous Locations**

Form RM1002, **New Locations**

- 5.** This endorsement does not apply to, and no **flood** coverage is provided for, any **covered property** situated in or at the following state(s) and location(s):

Not Applicable

Refer to the last page of this endorsement for the Schedule of States and Locations for which **flood** coverage is provided by this policy.

FLOOD COVERAGE (Continued)

Schedule of States and Locations

Loc. No.	State or Location	Limit of Liability per occurrence	Limit of Liability in any one (1) policy year	Deductible Amount
	<u>Group 1</u>	\$5,000,000	\$5,000,000	\$50,000
1.1	6950 N E PRAIRIE RD LINCOLNWOOD IL 60712-2520 DISTRICT OFFICES ADMINISTRATION/OFFICES			
1.2	6950 N E PRAIRIE RD LINCOLNWOOD IL 60712-2520 DISTRICT OFFICES PROPERTY IN THE OPEN			
2.1	3925 W LUNT AVE LINCOLNWOOD IL 60712 TODD HALL SCHOOL OTHER			
2.2	3925 W LUNT AVE LINCOLNWOOD IL 60712 TODD HALL SCHOOL PROPERTY IN THE OPEN			
2.3	3925 W LUNT AVE LINCOLNWOOD IL 60712 TODD HALL SCHOOL SCHOOL			
3.1	6850 N E PRAIRIE RD LINCOLNWOOD IL 60712-2551 RUTLEDGE HALL SCHOOL PROPERTY IN THE OPEN			
3.2	6850 N E PRAIRIE RD LINCOLNWOOD IL 60712-2551 RUTLEDGE HALL SCHOOL SCHOOL			

FLOOD COVERAGE (Continued)

Schedule of States and Locations

Loc. No.	State or Location	Limit of Liability per occurrence	Limit of Liability in any one (1) policy year	Deductible Amount
4.1	6855 N CRAWFORD AVE LINCOLNWOOD IL 60712 LINCOLN HALL MIDDLE SCHOOL PROPERTY IN THE OPEN			
4.2	6855 N CRAWFORD AVE LINCOLNWOOD IL 60712 LINCOLN HALL MIDDLE SCHOOL STORAGE BUILDING			
4.3	6855 N CRAWFORD AVE LINCOLNWOOD IL 60712 LINCOLN HALL MIDDLE SCHOOL SCHOOL			

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

INTERRUPTION OF SERVICES COVERAGE EXTENSION

This endorsement modifies insurance provided under the following:

EXTENSIONS OF COVERAGE, Form RM1002
EXCLUSIONS, Form RM1003

1. We will pay for physical loss or damage to **covered property**, loss of **business income** and **extra expense** resulting from an interruption of the electrical, heating, air conditioning, refrigeration, telecommunication, steam, water, sewer or fuel service to a location shown on the Schedule of this endorsement, but only if the interruption of service results:
 - A. From physical damage by a **peril insured against**;
 - B. Away from a location shown on the Schedule of this endorsement;
 - C. To the following, if marked with an "X", that directly supply service to the location shown on the Schedule of this endorsement and are either owned, managed or controlled by a company with a contract to supply these services to that location, or are located within one (1) mile of that location:
 - (1) (X) Any electrical generating plant, substation, power switching station, transformer, gas compressor station, telephone switching facility, water or sewer treatment plant or any other plant or facility responsible for providing the services specified in **1.** above;
 - (2) (X) Transmission and distribution lines, connections or supply pipes which furnish electricity, steam, gas, refrigeration, telecommunication, water or sewer (other than overhead transmission and distribution lines);
 - (3) () Overhead transmission and distribution lines.
2. We will not pay for any physical loss or damage to **covered property**, loss of **business income** or **extra expense** due to any interruption of service from:
 - A. A satellite, regardless of cause; or
 - B. The operation of any breaker, switch, device or system designed to preserve or protect any property or system integrity; or
 - C. Any misalignment, miscalibration, tripping off-line, or any condition which can be corrected by resetting, tightening, adjusting, cleaning, or the performance of maintenance.
3. Conditions
 - A. This extension applies only to the Coverages marked with an "X" in **B.** Coverages of the DECLARATIONS, Form RM1000.

INTERRUPTION OF SERVICES COVERAGE EXTENSION (Continued)

- B.** This extension, however, does not apply to, and no coverage is provided in conjunction with, Standard Extension of Coverage **A. 7. Extended Period of Restoration**, EXTENSIONS OF COVERAGE, Form RM1002, with respect to any loss of **business income** covered solely under this endorsement.

4. Limit of Liability

We will not pay more than the applicable **limit of liability** shown on the Schedule of this endorsement for any one (1) **occurrence**. This **limit of liability** does not increase and is not in addition to any other applicable **limit of liability**.

5. Waiting Period

If an interruption of service waiting period is shown below or on the Schedule of this endorsement, **we** will only pay for loss of **business income**, **extra expense** or for **perishable goods** if the interruption exceeds the specified waiting period. Once the waiting period is met coverage will commence at the initial time of the interruption, and will be subject to any deductible shown in **6.** below or on the Schedule of this endorsement.

The following interruption of service waiting period(s) apply:

- A.** Equipment Breakdown 24 Hours
B. All Coverages Except Equipment Breakdown 24 Hours

6. Deductible

If the interruption of service exceeds the waiting periods in **5.**, the following deductibles apply to any loss covered under this endorsement unless otherwise shown on the Schedule of this endorsement.

A. Equipment Breakdown

Deductible(s) as specified in **G. 3. a.** and **G. 3. b.** on the DECLARATIONS, Form RM1000, or on the ADDITIONAL DEDUCTIBLES AND WAITING PERIODS, Form RM1115.

B. All Coverages Except Equipment Breakdown

- (1) **We** will not pay unless a loss covered under this endorsement exceeds \$5,000. **We** will then pay only the amount of loss in excess of this deductible, up to the applicable **limit of liability**.

If a separate deductible is shown below, the foregoing dollar amount deductible does not apply to the loss of **business income** or **extra expense** portion of the loss covered under this endorsement, which will be subject to the following deductible.

- (2) Unless otherwise shown on the Schedule of this endorsement, **we** will not pay for loss of **business income** or **extra expense** until an interruption of service exceeds a time period of Not Applicable immediately following the loss covered under this endorsement. **We** will then pay only the amount of loss sustained after this period of time, up to the **limit of liability** specified.

For a time deductible shown as days, each day consists of twenty-four (24) consecutive hours.

When an asterisk (*) follows one (1) or more of the applicable deductible amounts described on the Schedule of this endorsement or any other endorsement to this policy, the amounts shown will be applied separately, and are in addition to any other applicable deductible(s).

- 7.** Refer to the last page of this endorsement for the Schedule of location(s) for which interruption of services coverage is provided by this policy.

INTERRUPTION OF SERVICES COVERAGE EXTENSION (Continued)

Schedule

Location(s), Coverage(s), Additional Deductible(s)
or Waiting Periods

Limit of Liability or Deductible(s)

A. Locations

All **covered locations** except as indicated in B., C., and D. below.

\$50,000

B. Coverages

C. Additional Deductibles or Waiting Periods

Interruption of Services - Equipment Breakdown

\$10,000

Interruption of Services - **Business Income** or **Extra Expense**

\$10,000

D. Other

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL DEDUCTIBLES AND WAITING PERIODS

This endorsement modifies insurance provided under the following:

DECLARATIONS, Form RM1000

- A.** If **G. 2.** or **G. 3. d.** on Form RM1000 is marked with an (X), the deductibles and waiting periods for the coverages described on the Schedule of this endorsement apply. If not shown on the Schedule of this endorsement the deductibles and waiting periods for all other coverages remain unchanged.
- B.** If a **covered loss** involves two (2) or more deductibles, **we** will use no more than the largest of the applicable deductibles unless otherwise provided below.
- C.** When an asterisk (*) follows one (1) or more of the deductible amounts described on the Schedule of this endorsement, the amounts shown will be applied separately, and are in addition to any other applicable deductible(s).

Schedule

Description of Coverage Deductible or Waiting Period

Amount of Deductible and
Waiting Period

Educational Institutions Endorsement

\$500*

Wind associated with a Named Storm (Deductible)

- A.** All loss or damage to **covered property** caused by or resulting from **wind** associated with a **Named Storm** will be subject to the deductible obtained by adding up all of the following with respect to the deductible factors/amounts listed in Paragraph **C.** below:
1. the sum of all applicable percentage deductible factors, calculated as described in Paragraph **B.** below, subject to any applicable minimums or maximums; and
 2. Any applicable flat deductible amounts.
- B.** To determine the amount to be used in Paragraph **A.** for any percentage deductible factors provided in Paragraph **C.**, multiply the applicable percentage shown by:
1. the total reported values on file with **us** for the **covered property** at the corresponding location(s) (including sub-locations) where the loss occurred; plus
 2. the full annual loss of **business income** value which **you** would have earned for the corresponding location (including sub-locations) where the loss occurred in the twelve (12) month period following the loss had no loss occurred.

ADDITIONAL DEDUCTIBLES AND WAITING PERIODS (continued)

Schedule

Description of Coverage Deductible or Waiting Period	Amount of Deductible and Waiting Period
<p>C. The following are the deductible factors/amounts to be used for purposes of calculating the wind associated with a Named Storm deductible. If a location (including its sub locations) falls into two or more of the following categories, the category that more specifically identifies that location will be the only one that applies to that location for purposes of calculating its portion of the wind associated with a Named Storm deductible:</p>	
<p><u>Categories (by Group(s), Region(s), State(s), County(ies), Location(s))</u></p> <p>Second tier wind Counties and Parishes; and Additional First Tier Wind Counties and Independent Cities</p> <p>First tier wind Counties and Parishes; and Harris County, TX</p> <p>Florida; Hawaiian Islands; and Puerto Rico</p> <p>New York counties of Suffolk and Nassau</p>	<p><u>Deductible Factors/Amounts</u></p> <p>\$50,000</p> <p>2% subject to \$100,000 minimum</p> <p>5% subject to \$250,000 minimum</p> <p>\$50,000</p>
<p>D. The foregoing wind associated with a Named Storm deductible is a single deductible, even if multiple percentages, minimums or flat deductible factors/amounts apply.</p>	
<p><u>Course of Construction</u></p> <p>Course of Construction</p>	<p>\$5,000</p>
<p><u>Mobile Equipment or Tools</u></p> <p>Mobile Equipment or Tools</p>	<p>See below</p>
<p>Miscellaneous Articles</p>	<p>\$500</p>
<p>Musical Instruments</p>	<p>\$500</p>

Policy number P00-000-000397-774

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

STANDARD EXTENSIONS AMENDATORY

This endorsement modifies insurance provided under the following:

EXTENSIONS OF COVERAGE, Form RM1002

The following Standard Extensions of Coverage are amended as shown below when marked with an "X":

Standard Extensions of Coverage

1. () Accounts Receivable

Our sublimit under **A. 1. a.** Accounts Receivable is increased from \$100,000 to \$Not Applicable.

2. () Arson Reward

Our sublimit under **A. 2.** Arson Reward is increased from \$25,000 to \$Not Applicable.

3. () Computer Virus and Denial of Access

Our sublimit under **A. 3.** Computer Virus and Denial of Access is increased from \$25,000 to \$Not Applicable.

4. () Debris Removal Expense

A. Our sublimit under **A. 4. b.** Debris Removal Expense is increased from \$250,000 to \$Not Applicable.

B. A. 4. c. Debris Removal Expense is deleted and replaced by the following:

c. We will pay up to \$Not Applicable for expenses to remove from a **covered location**, windblown debris of property not covered by this policy.

5. () Deferred Payments

Our sublimit under **A. 5. a.** Deferred Payments is increased from \$25,000 to \$Not Applicable.

STANDARD EXTENSIONS AMENDATORY (Continued)

6. () Extended **Period of Restoration**

A. 7. a. Extended **Period of Restoration** is amended to NA days in lieu of sixty (60) days.

7. () **Fine Arts**

Our sublimit under **A. 9. Fine Arts** is increased from \$100,000 to \$Not Applicable.

8. () **Fungus Cleanup Expense**

Our sublimit under **A. 10. b. Fungus Cleanup Expense** is increased from \$250,000 to \$Not Applicable.

9. () Installation of **Personal Property** or **Personal Property of Others**

Our sublimit under **A. 11. Installation of Personal Property or Personal Property of Others** is increased from \$250,000 to \$Not Applicable.

10. () Lock and Key Replacement

Our sublimit under **A. 12. b. Lock and Key Replacement** is increased from \$25,000 to \$Not Applicable.

11. () Plants, Trees or Shrubs

Our sublimit under **A. 14. Plants, Trees or Shrubs** is increased from \$100,000 to \$Not Applicable.

12. (X) **Pollution Cleanup Expense**

A. Our annual aggregate **limit of liability** under **A. 15. b. Pollution Cleanup Expense** is increased from \$25,000 to \$50,000.

B. Our annual aggregate **limit of liability** under **A. 15. c. Pollution Cleanup Expense** is increased from \$25,000 to \$50,000.

13. (X) Professional Fees

Our sublimit under **A. 16. a. Professional Fees** is increased from \$25,000 to \$50,000.

14. () Removal

A. 17. b. (1) Removal is deleted and replaced by the following:

(1) For up to NA days at each place to which the property has been taken for preservation;

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CAP ON LOSSES FROM CERTIFIED ACT(S) OF TERRORISM

This endorsement modifies insurance provided under the following:

EXCLUSIONS, Form RM1003
DEFINITIONS, Form RM1007

1. Definition of *Certified Act(s) of Terrorism*

For the purpose of this endorsement, the italicized phrase *certified act(s) of terrorism* means one (1) or more acts certified by the Secretary [of the Treasury], in consultation with the Secretary of Homeland Security, and the Attorney General of the United States, to be terrorism pursuant to the federal Terrorism Risk Insurance Act, including all amendments (hereafter "TRIA"). The criteria contained in TRIA for *certified act(s) of terrorism* include that the act is a violent act or an act that is dangerous to human life, property or infrastructure, and is committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

2. Cap on Losses From *Certified Act(s) of Terrorism*

If aggregate insured losses attributable to *certified act(s) of terrorism*:

A. exceed \$100 billion in a program year (January 1 through December 31); and

B. we have met our deductible under the Act;

neither we nor the Secretary of the Treasury shall be liable for the payment of any portion of the amount of such losses that exceeds the \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

3. Application of Exclusions

The terms and limitations of any terrorism exclusion, or the inapplicability or omission of a terrorism exclusion, do not serve to create coverage for any loss which would otherwise be excluded by this policy, such as losses under **GROUP A** exclusions

A. 1. and **A. 8.** on EXCLUSIONS, Form RM1003 attached to this policy.

Policy number P00-000-000397-774

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL FIRST TIER WIND COUNTIES AND INDEPENDENT CITIES
(THE STATES OF VIRGINIA THROUGH AND INCLUDING MAINE)**

This endorsement modifies insurance provided under the following:

DEFINITIONS, Form RM1007

The following Counties and Independent Cities are added to Item N. **First tier wind Counties and Parishes** on DEFINITIONS, Form RM1007:

Fairfield, Middlesex, New Haven and New London Counties in the State of Connecticut;

Sussex County in the State of Delaware;

Cumberland, Hancock, Knox, Lincoln, Penobscot, Sagadahoc, Waldo, Washington and York Counties in the State of Maine;

Somerset and Worcester Counties in the State of Maryland;

Barnstable, Bristol, Dukes, Essex, Middlesex, Nantucket, Norfolk, Plymouth and Suffolk Counties in the State of Massachusetts;

Rockingham County in the State of New Hampshire;

Bronx, Kings, Nassau, New York, Queens, Richmond and Suffolk Counties in the State of New York;

Bristol, Newport and Washington Counties in the State of Rhode Island; and

Accomack, Gloucester, Hampton, Lancaster, Mathews, Middlesex, Newport News, Norfolk, Northampton, Northumberland, Poquoson, Portsmouth, Virginia Beach, Williamsburg and York Counties and Independent Cities in the State of Virginia.

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS

This endorsement modifies insurance provided under the following:

EXTENSIONS OF COVERAGE, FORM RM1002
EXCLUSIONS, FORM RM1003
PROPERTY NOT COVERED, FORM RM1004
CONDITIONS, FORM RM1006

Coverage	Sublimits of Liability
Animals	\$ 25,000 per occurrence \$ 1,500 per animal
Broadened Covered Location Distance	1,250 feet
Classroom Chemical Spills	\$ 10,000 per occurrence \$ 50,000 annual aggregate
<i>Crisis Event</i>	\$ 50,000 per occurrence
<i>Employee Dishonesty</i>	\$ 25,000 per occurrence
Fire Protective Equipment Recharging	Real Property limit applicable, per 12-month policy period
<i>Forgery or Alteration</i>	\$ 25,000 per occurrence
<i>Miscellaneous School Property</i> at School Sponsored Events Away From a Covered Location	\$ 50,000 per occurrence
<i>Money and Securities:</i> At Each Covered Location Within a Bank or Savings Institution Other Locations or In Transit	\$ 25,000 per occurrence \$ 25,000 per occurrence \$ 25,000 per occurrence
Money Orders and Counterfeit Currency	\$ 25,000 per occurrence
Personal Effects of Your Students	\$100,000 per occurrence \$ 5,000 per student

The sublimits of liability shown in this endorsement do not increase and are not in addition to any other applicable **limit of liability**. The extensions of coverage provided by this endorsement are subject to the deductible(s) in ADDITIONAL DEDUCTIBLES AND WAITING PERIODS, Form RM1115 and the other terms and conditions in **your** policy.

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS (Continued)

1. The coverage provided by this policy for a **covered loss** is extended as follows:

A. Animals

We will pay up to \$25,000 in any one **occurrence**, but not more than \$1,500 for any one animal, for direct physical loss or damage to animals at a **covered location** which **you** use as part of an agricultural, vocational or equestrian program. The direct physical loss or damage must be caused by or result from **specified perils**, theft, collision with a vehicle, electrocution, attack by dogs or wild animals, accidental shooting or drowning. Coverage applies only if the animal is killed or its destruction is made necessary for humane reasons. Poultry is covered only while inside buildings.

For purposes of this Animals extension of coverage only, Item **B.** (Animals) in Form RM1004, PROPERTY NOT COVERED is deleted.

B. Broadened **Covered Location** Distance

The one-thousand (1,000) feet of a **covered location** limitation stated in paragraphs **A. (real property)** and **B. (personal property)** in RM1001, COVERAGES is deleted and replaced by 1,250 feet.

C. Classroom Chemical Spills

We will pay up to \$10,000 per **occurrence** to clean up accidental classroom chemical spills at the affected **covered location**. Regardless of the number of **occurrences**, the most we will pay under this extension of coverage during each separate 12-month period of this policy is an annual aggregate **limit of liability** of \$50,000. The expenses will be paid only if they are reported to **us** in writing within 180 days of the date on which the accidental classroom chemical spill occurs. Any coverage provided by this extension of coverage is in addition to any other applicable coverage provided by the policy. This extension of coverage does not apply to costs to test for, monitor or assess the existence, concentration or effects of **pollutants**. But we will pay for testing which is performed in the course of cleaning up the accidental classroom chemical spill.

D. *Crisis Event*

We will pay up to \$50,000 in any one **occurrence** for:

- (1) The actual loss of **business income** **you** incur if **you** are denied access to a **covered location** by order of civil or military authority resulting from a *crisis event* at such **covered location**; and
- (2) *Crisis event extra expense* **you** incur at a **covered location** which results from a *crisis event* at such **covered location**.

This coverage will apply for a period not to exceed 60 consecutive days from the date of the order. Additionally, any coverage for loss of **business income** or **extra expense** found elsewhere in this policy does not apply to loss or damage caused by a *crisis event*.

As used in this extension of coverage:

- (1) *Crisis event* means an actual or attempted murder, suicide, armed robbery, or other violent crime.
- (2) *Crisis event extra expense* means the reasonable and necessary extra costs:
 - a. Of temporarily using property or facilities of **yours** or others; or
 - b. Temporary fees paid to an outside security services firm; or

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS (Continued)

- c. Transportation costs from the affected covered location(s) at the time of the *crisis event*; or
- d. Costs incurred by a professional crisis management or public relations firm to assist or advise on communications strategies to mitigate negative publicity or to attempt to restore **your** business's image to pre-*crisis event* status

The **limit of liability** provided in this extension of coverage does not increase any other applicable **limit of liability** (including any **limits of liability** for loss of **business income** or **extra expense**) found elsewhere in this policy.

The duties described in Form RM1006, CONDITIONS, item **C.C. Your Duties After a Loss** also apply to a *crisis event*.

E. Employee Dishonesty

We will pay up to \$25,000 in any one **occurrence** for direct loss or damage to **personal property**, including *money* and *securities*, that **you** sustain resulting from dishonest acts committed by any of **your employees** acting alone or in collusion with other persons (except **you** or **your partners**) *you discovered* taking place during the **policy period** with the manifest intent to:

- (1) Cause **you** to sustain loss or damage; and
- (2) Obtain financial benefit (other than salaries, commissions, fees, bonuses, promotions, awards, profit sharing, pensions or other employee benefits earned in the normal course of employment) for any *employee* or any other person or organization.

We will also pay for direct loss or damage that **you** sustained prior to the effective date of cancellation of this insurance, which is *discovered* by **you** no later than one year from the date of that cancellation. However, this extended period to *discover* loss terminates immediately upon the effective date of any other insurance obtained by **you**, whether from **us** or another insurer, replacing in whole or in part the coverage afforded under this insurance, whether or not such other insurance provides coverage for loss sustained prior to its effective date.

Regardless of the number of years this policy remains in force or the number of premiums paid, no **limit of liability** cumulates from year to year or period to period.

In addition to the policy limitations and exclusions, we will not pay for loss or damage caused by or resulting from:

- (1) Any dishonest or criminal act that **you** or any of **your partners** commit whether acting alone or in collusion with other persons;
- (2) Loss the only proof of which as to its existence or amount is dependent upon an inventory computation or a profit and loss computation;
- (3) Mathematical or accounting mistakes or omissions;
- (4) *Money, securities* and negotiable instruments (including checks) contained in any device unless the amount deposited in it is recorded by a continuous recording instrument;
- (5) An *employee* if the *employee* also committed theft or a dishonest act prior to the **effective date**, and **you** or any of **your** associates, proprietors, partners, directors, trustees or officers learned of that theft or dishonest act prior to the **effective date**;
- (6) Caused by an *employee* who has already committed theft or a dishonest act for which a claim has already been made under this policy; or
- (7) Voluntary parting, giving, surrendering or trading in any exchange or purchase *money, securities*, negotiable instruments (including checks), or any other property.

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS (Continued)

As used in this extension of coverage:

(1) *Discover* or *discovered* means the time when **you** first become aware of facts that would cause a reasonable person to suspect that a loss of a type covered by this insurance has been or will be incurred, even though the exact amount or details may not then be known, including the time when **you** first become aware of an actual or potential claim against **you** that may be covered under this insurance.

(2) *Employee* means

a. Any natural person:

i. While in **your** service and for 30 days after their termination, unless such termination is due to theft or any dishonest act committed by them;

ii. Whom **you** compensate directly by wages, salary or commissions; and

iii. Whom **you** have the right to direct and control while performing services for **you**.

b. Any natural person **you** hire through a temporary employment firm or leased to **you** through a written agreement while that person is subject to **your** direction and control and performing services for **you** excluding, however, any such person while having care and custody of **personal property** away from a **covered location**.

However, *employee* does not mean or include any agent, broker, consignee, factor, commission merchant, representative, independent contractor or directors/trustees (except a director/trustee who would also qualify as an *employee*, but only while they are performing acts within the usual duties of an *employee*).

(3) *Money* means currency, coins, bank notes in current use and having a face value, travelers checks, register checks and money orders held for sale to the public.

(4) *Securities* means negotiable and nonnegotiable instruments or contracts representing either money or other property and includes:

a. Tokens, tickets, revenue and other stamps (whether represented by actual stamps or unused value in a meter) in current use; and

b. Evidences of debt issued in connection with credit or charge cards, which cards are not issued by you;

c. But does not include "money" or Lottery tickets held for sale.

(5) The value of United States currency is determined by its face value.

(6) The value of currency issued by a country other than the United States (provided that the other country is not subject to United States Government trade sanctions) is determined by its face value or, at **your** option, in its United States dollar equivalent determined by the exchange rate published in the Wall Street Journal as of the day the loss is *discovered*.

(7) The value of *securities* is determined by the market closing price as of the day the loss is *discovered*.

(8) The value of negotiable instruments, including checks, is determined by the sum certain payable.

For purposes of this *Employee Dishonesty* extension of coverage only:

(1) Item F. ("Currency, money, securities and negotiable instruments of any kind") in Form RM1004, PROPERTY NOT COVERED is deleted.

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS (Continued)

(2) The following provisions in Item **B. GROUP B EXCLUSIONS**, Form RM1003, **EXCLUSIONS** are modified as follows:

- a. Item **3.** ("Theft by employees, whether acting alone or with others") is deleted.
- b. In items **4.b.** and **4.c.**, the word "employees" is deleted.

(3) The following is added to the definition of **occurrence** in form RM1007, **DEFINITIONS**, item **Z.**:

The total of all acts or events, whether separate or a series, and whether related or not, will be treated as one **occurrence** irrespective of the time, area, number of individuals, or means and methods involved.

F. Fire Protective Equipment Recharging

We will pay, for each separate 12-month period of this policy, up to the **real property limit of liability** applicable to the affected **covered location** shown in **DECLARATIONS**, Form RM1000 for recharging or refilling of **your** fire protective devices that are permanently installed at the affected **covered location** when such devices have been accidentally discharged or after being used in fighting a fire. This extension of coverage does not apply to any discharge that occurs during the installation, repair, recharging or refilling of **your** fire protective devices.

G. Forgery or Alteration

We will pay up to \$25,000 in any one **occurrence** for **your** direct loss resulting from *forgery* or alteration of any negotiable instrument, including checks. Under this extension of coverage, checks include a substitute check as defined in the Check Clearing for the 21st Century Act, and will be treated the same as the original it replaced. Under this coverage:

- (1) We will treat signatures produced electronically, mechanically, or by other means the same as hand written signatures; and
- (2) **You** must include with **your** signed, sworn Proof of Loss any instrument involved in that loss, if available.
- (3) Coverage applies worldwide.

As used in this extension of coverage, the value of negotiable instruments, including checks, is determined by the sum certain payable.

Under this extension of coverage, all loss caused by one or more persons, or involving a single act or a series of related acts will be considered a single **occurrence**. In addition to the policy limitations and exclusions, we will not pay for loss caused by or resulting from:

- (1) Any credit, debit or charge card if **you** have not complied fully with the provisions, conditions or other terms under which the card was issued;
- (2) Accounting or mathematical errors or omissions;
- (3) Negotiable instruments (including checks) that are given, surrendered or traded in any exchange, purchase or voluntary parting; or
- (4) Negotiable instruments, including checks, contained in any device unless the amount deposited in it is recorded by a continuous recording instrument.
- (5) Any dishonest or criminal acts committed by **you** or any of **your** partners, *employees*, managers, members, officers, directors or trustees, whether acting alone or in collusion with others.

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS (Continued)

As used in this extension of coverage, *forgery* means the signing of the name of another person or organization with the intent to deceive; it does not mean a signature that consists, in whole or in part, of one's own name signed, with or without authority, in any capacity, for any purpose.

For purposes of this *Forgery* or Alteration extension of coverage only, Item ~~F.~~ ("Currency, money, securities and negotiable instruments of any kind") in Form RM1004, PROPERTY NOT COVERED is deleted.

H. *Miscellaneous School Property* at School Sponsored Events Away From a **Covered Location**

We will pay up to \$50,000 per **occurrence** for **covered loss** to **your** *miscellaneous school property* while at school sponsored events away from a **covered location** and within the territory as specified in this policy. This extension of coverage also applies to school sponsored events outside the territory as specified in this policy (provided that the other country is not subject to United States Government trade sanctions) for a period of not more than 30 days. All claims for loss or damage to **your** *miscellaneous school property* must be brought in the United States.

As used in this extension of coverage, *miscellaneous school property* means musical instruments, band uniforms and equipment, theatrical property including scenery and costumes, and athletic equipment.

I. *Money and Securities*

We will pay up to the limits shown below for **your** direct loss caused by theft, disappearance or destruction of *money* and *securities* owned by **you** while:

- (1) At a **covered location** or the premises of a bank or savings institution; or
- (2) At any other location, or in transit, in the custody of a *messenger*.

The most **we** will pay in any one **occurrence** is:

- (1) \$25,000 at each **covered location**;
- (2) \$25,000 within a bank or savings institution; or
- (3) \$25,000 while at any other location or in transit, in the custody of a *messenger*;

provided that **you** have maintained records of all *money* and *securities* so that **we** can verify the amount of **your** loss.

Under this extension of coverage, all loss caused by one or more persons, or involving a single act or a series of related acts will be considered a single **occurrence**. In addition to the policy limitations and exclusions, **we** will not pay for loss caused by or resulting from:

- (1) Accounting or mathematical errors or omissions;
- (2) The giving or surrendering of *money* and *securities* in any exchange or purchase, the transfer or surrender of *money* and *securities* to a person or place outside a **covered location** or the premises of a banking or savings institution, or any other voluntary parting with possession of or title to *money* and *securities*;
- (3) *Money* or *securities* contained in any device unless the amount deposited in it is recorded by a continuous recording instrument; or
- (4) Any dishonest or criminal acts committed by **you** or any of **your** partners, *employees*, managers, members, officers, directors or trustees, whether acting alone or in collusion with others.
- (5) *Forgery* or alteration.

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS (Continued)

As used in this extension of coverage:

- (1) *Discovered* means the time when **you** first become aware of facts that would cause a reasonable person to suspect that a loss of a type covered by this insurance has been or will be incurred, even though the exact amount or details may not then be known, including the time when **you** first become aware of an actual or potential claim against **you** that may be covered under this insurance.
- (2) *Forgery* means the signing of the name of another person or organization with the intent to deceive; it does not mean a signature that consists, in whole or in part, of one's own name signed, with or without authority, in any capacity, for any purpose.
- (3) *Messenger* means **you**, any of **your** partners, any *employee* or volunteer while having care and custody of *money* and *securities* away from a **covered location**.
- (4) *Money* means currency, coins, bank notes in current use and having a face value, travelers checks, register checks and money orders held for sale to the public.
- (5) *Securities* means negotiable and nonnegotiable instruments or contracts representing either money or other property and includes:
 - a. Tokens, tickets, revenue and other stamps (whether represented by actual stamps or unused value in a meter) in current use; and
 - b. Evidences of debt issued in connection with credit or charge cards, which cards are not issued by you;
 - c. But does not include "money" or Lottery tickets held for sale.
- (6) The value of United States currency is determined by its face value.
- (7) The value of currency issued by a country other than the United States (provided that the other country is not subject to United States Government trade sanctions) is determined by its face value or, at **your** option, in its United States dollar equivalent determined by the exchange rate published in the Wall Street Journal as of the day the loss is *discovered*.
- (8) The value of *securities* is determined by the market closing price as of the day the loss is *discovered*.
- (9) The value of negotiable instruments, including checks, is determined by the sum certain payable.

For purposes of this *Money* and *Securities* extension of coverage only, Item **F.** ("Currency, money, securities and negotiable instruments of any kind") in Form RM1004, PROPERTY NOT COVERED is deleted.

J. Money Orders and Counterfeit Currency

We will pay up to \$25,000 in any one **occurrence** for **your** direct loss resulting from **your** good faith acceptance of:

- (1) Any U. S. post office, express company, or national or state chartered bank money order that is not paid upon presentation to the issuer; or
- (2) Counterfeit paper or coin currency, in exchange for merchandise, money or services, or as part of a normal business transaction;

that occurs anywhere in the world.

RM CUSTOM SELECT™ EDUCATIONAL INSTITUTIONS (Continued)

As used in this extension of coverage:

- (1) The value of United States currency is determined by its face value.
- (2) The value of currency issued by a country other than the United States (provided that the other country is not subject to United States Government trade sanctions) is determined by its face value or, at **your** option, in its United States dollar equivalent determined by the exchange rate published in the Wall Street Journal as of the day the loss is *discovered*.
- (3) The value of money orders is determined by the sum certain payable.
- (4) *Discovered* means the time when **you** first become aware of facts that would cause a reasonable person to suspect that a loss of a type covered by this insurance has been or will be incurred, even though the exact amount or details may not then be known, including the time when **you** first become aware of an actual or potential claim against **you** that may be covered under this insurance.

Under this extension of coverage, all loss caused by one or more persons, or involving a single act or a series of related acts will be considered a single **occurrence**. In addition to the policy limitations and exclusions, **we** will not pay for loss caused by or resulting from:

- (1) Accounting or mathematical errors or omissions;
- (2) Money orders or currency that are given, surrendered or traded in any exchange, purchase or voluntary parting; or
- (3) Money orders or currency contained in any device unless the amount deposited in it is recorded by a continuous recording instrument.
- (4) Any dishonest or criminal acts committed by **you** or any of **your** partners, *employees*, managers, members, officers, directors or trustees, whether acting alone or in collusion with others.

For purposes of this Money Orders and Counterfeit Currency extension of coverage only, Item **F**. ("Currency, money, securities and negotiable instruments of any kind") in Form RM1004, PROPERTY NOT COVERED is deleted.

K. Personal Effects of **Your Students**

We will pay up to \$100,000 per **occurrence**, but not more than \$5,000 per student, for direct physical loss or damage caused by or resulting from a **peril insured against** to the personal effects of **your** students (other than vehicles) while located at a **covered location**. This extension of coverage does not apply to loss or damage by theft or mysterious disappearance.

2. The coverage extensions in this endorsement are commonly provided by other insurance policies. The coverage provided by these extensions is therefore excess of, and will not contribute with, any other insurance available to **you** or **your** students. This subparagraph **2** supersedes and replaces any inconsistent provision within paragraph **Q**. Other Insurance, of the RM1006. The coverage extensions included herein provide primary insurance to the limits and terms detailed above only if no other insurance exists.

This endorsement is effective 01/01/2021 and will terminate with the policy. It is issued by the company designated in the Declarations. All other provisions of the policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EQUIPMENT BREAKDOWN EXTENSIONS OF COVERAGE

This endorsement modifies insurance provided under the following:

COVERAGES, Form RM1001

1. If coverage for Equipment Breakdown is provided as shown in **B. Coverages of the DECLARATIONS, Form RM1000, we** will pay up to the sublimit of liability shown for each of the extensions described below.

These extensions of coverage do not increase the **limit of liability** under this coverage.

A. Expediting Expenses Coverage

We will pay up to a sublimit of \$100,000 for the reasonable extra costs of temporary repair to property or of expediting the permanent repair or replacement of the property, whichever is less. Expenses **we** will cover include overtime wages and extra costs for rapid means of transportation.

We will not cover expenses for temporary rental of property or temporary replacement of damaged property under this extension of coverage. **We** will pay only for expediting expenses caused by an **accident** to an **object**.

B. Hazardous Substances Coverage

We will pay up to a sublimit of \$100,000 for **extra expenses** to clean up, repair, replace or dispose of property that is damaged, contaminated or polluted by a ~~hazardous substance~~. The damage, contamination or **pollution** must result from an **accident** to an **object**.

As used here, **extra expenses** will mean expenses incurred beyond those for which **we** would have been liable if no ~~hazardous substance~~ had been involved.

C. Perishable Goods Coverage

(1) **We** will pay up to a sublimit of \$100,000 for:

- a. physical damage to **perishable goods** due to spoilage;
- b. physical damage to **perishable goods** due to contamination from the release of refrigerant, including but not limited to ammonia;
- c. any necessary expenses **you** incur to reduce the amount of loss under this coverage to the extent that they do not exceed the amount of loss that otherwise would have been payable under this coverage.

EQUIPMENT BREAKDOWN EXTENSIONS OF COVERAGE (Continued)

(2) If **you** are unable to replace the **perishable goods** before its anticipated sale, the amount of **our** payment will be determined on the basis of the sales price of the **perishable goods** at the time of the **accident**, less discounts and expenses **you** otherwise would have had. Otherwise **our** payment will be determined in accordance with the valuations endorsement.

(3) As used here, **covered property** does not include animals.

D. Data Restoration

We will pay up to a sublimit of \$100,000 for **your** reasonable and necessary cost to research, replace and restore lost **data**.

2. If coverage for Equipment Breakdown is provided as shown in **B. Coverages of the DECLARATIONS**, Form RM1000, the coverage provided by this policy is extended as follows:

A. Water Damage Coverage

We will pay for loss to property, including the cost of salvage, caused by water, if such damage results from an **accident** to an **object**.

B. CFC Refrigerants

We will pay for the additional cost to repair or replace **covered property** because of the use or presence of a refrigerant containing CFC (chlorinated fluorocarbon) substances. This means the **extra expense** to do the least expensive of the following:

- (1) Repair the damaged property and replace any lost CFC refrigerant;
- (2) Repair the damaged property, retrofit the system to accept a non-CFC refrigerant and charge the system with a non-CFC refrigerant; or
- (3) Replace the system with one (1) using a non-CFC refrigerant.

Additional costs mean those beyond what would have been required had no CFC refrigerant been involved.

We will also pay for the additional loss as described in loss of **business income** and **extra expense** coverages caused by such loss, if these coverages are indicated in the DECLARATIONS, Form RM1000.

3. For the purpose of this endorsement the italicized term *hazardous substance* means any substance that is hazardous to health or has been declared to be hazardous to health by a governmental agency.

DISCLOSURE - TERRORISM RISK INSURANCE ACT

THIS FORM IS MADE PART OF YOUR POLICY PURSUANT TO THE TERRORISM RISK INSURANCE ACT.

In accordance with the Terrorism Risk Insurance Act, including all amendments ("TRIA" or the "Act"), we are required to provide you with a notice of the portion of your premium attributable to coverage for "certified acts of terrorism," the federal share of payment of losses from such acts, and the limitation or "cap" on our liability under the Act.

Disclosure of Premium

The Company has made available coverage for "certified acts of terrorism" as defined in the Act. If purchased, the portion of your premium attributable to coverage for "certified acts of terrorism" is shown on the DECLARATIONS, or elsewhere by endorsement in your policy.

THE TERRORISM RISK INSURANCE ACT

The Terrorism Risk Insurance Act, including all amendments ("TRIA" or the "Act"), establishes a program to spread the risk of catastrophic losses from certain acts of terrorism between insurers and the federal government. If an individual insurer's losses from a "certified act of terrorism" exceed a specified deductible amount, the government will reimburse the insurer for a percentage of losses (the "Federal Share") paid in excess of the deductible but only if aggregate industry losses from such an act exceed the "Program Trigger". An insurer that has met its insurer deductible is not liable for any portion of losses in excess of \$100 billion per year. Similarly, the federal government is not liable for any losses covered by the Act that exceed this amount. If aggregate insured losses exceed \$100 billion, losses up to that amount may be pro-rated, as determined by the Secretary of the Treasury.

Beginning in calendar year 2020, the Federal Share equals 80% and the Program Trigger is \$200,000,000.

DISCLOSURE - TERRORISM RISK INSURANCE ACT (Continued)

MANDATORY AVAILABILITY OF COVERAGE FOR “CERTIFIED ACTS OF TERRORISM”

TRIA requires insurers to make coverage available for any loss that occurs within the United States (or outside of the U.S. in the case of U.S. missions and certain air carriers and vessels), results from a “certified act of terrorism” AND that is otherwise covered under your policy.

A “certified act of terrorism” means:

[A]ny act that is certified by the Secretary [of the Treasury], in consultation with the Secretary of Homeland Security, and the Attorney General of the United States

- (i) to be an act of terrorism;
- (ii) to be a violent act or an act that is dangerous to –
 - (I) human life;
 - (II) property; or
 - (III) Infrastructure;
- (iii) to have resulted in damage within the United States, or outside of the United States in the case of –
 - (I) an air carrier (as defined in section 40102 of title 49, United States Code) or United States flag vessel (or a vessel based principally in the United States, on which United States income tax is paid and whose insurance coverage is subject to regulation in the United States); or
 - (II) the premises of a United States mission; and
- (iv) to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

REPORTING A COMMERCIAL CLAIM 24 HOURS A DAY

Liberty Mutual Insurance claims professionals across the United States are ready to resolve your claim quickly and fairly, so you and your team can focus on your business. Our claims teams are specialized, experienced and dedicated to a high standard of service.

We're Just a Call Away — One Phone Number to Report All Commercial Insurance Claims

Reporting a new claim has never been easier. A Liberty Mutual customer service representative is available to you 24/7 at **800-362-0000** for reporting new property, auto, liability and workers' compensation claims. With contact centers strategically located throughout the country for continuity and accessibility, we're there when we're needed!

Additional Resource for Workers' Compensation Customers

In many states, employers are required by law to use state-specific workers compensation claims forms and posting notices. This type of information can be found in the Policyholders Toolkit section of our website along with other helpful resources such as:

- Direct links to state workers compensation websites where you can find state-specific claim forms
- Assistance finding local medical providers
- First Fill pharmacy forms — part of our managed care pharmacy program committed to helping injured workers recover and return to work

Our Policyholder Toolkit can be accessed at www.libertymutualgroup.com/toolkit.

For all claims inquiries please call us at **800-362-0000**.