

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
April 11, 2017**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, April 11, 2017, at Tupelo High School, 4125 Golden Wave Drive, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Eddie Prather and Mr. Kenneth Wheeler. Mr. Rob Hudson was absent. Mr. Babb announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

March 21, 2017, Work Session, HLC

Mrs. Davis made a motion to approve the minutes from the March 21, 2017, Work Session meeting as submitted. The motion was seconded by Mr. Wheeler and approved unanimously by all members present. Mr. Prather declared the motion passed.

March 21, 2017, Regular Noon Meeting, HLC

Mr. Babb made a motion to approve the minutes from the August 29, 2016, 1:30pm special called meeting as presented. The motion was seconded by Mrs. Davis and approved unanimously by all members present. Mr. Prather declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

WELCOME

Principal Jason Harris welcomed the Board of Trustees, parents, staff and visitors to Tupelo High School.

RECOGNITIONS

The Board of Trustees recognized the following groups:

TMS Robotics:

1. Berry, Amir
 2. Camacho Nichols, Jacob
 3. Carter, Gabe
 4. Cox, Sam
 5. Davis, Race
 6. Harper, Cooper
 7. Hollis, Lana
 8. Hooper, Xander
 9. Jones, Jacob
 10. Kirksey, Houston
 11. Lehman, Paris
 12. Murphree, Reed
 13. Richey, Jamara
 14. Sanders, Daven
 15. Stewart, Keighly
 16. Tucker, Briggs
 17. Yong, Ethan
- Coach / Robotics Teacher: Judy Harden
Assistant Coach: Jerrett Chunn
Assistant Coach: Jennifer Towery

National Merit Finalist:

Davis Author
William Bradford

Reading Fair Winners:

Corbin Swoope-Thomas Street
Celia Johnson- Carver
Isaiah Barbour- Thomas Street
Tripp Riles-Pierce Street
Ayden Smith- Lawhon
JaMarion Scott-Milam
Charlie Pugh-Lawndale
Mary Hodges- Milam
Treasure Miyongo-Thomas Street
Hailey Long & Hannah Long- Lawndale
Asya Sirasombboth & Emma Scruggs-Milam

Spelling Bee Winners:

Nicol Milev- 1st place Tupelo Middle School/2nd place in the County Spelling Bee
Olivia White-2nd place, Pierce Street
Sahyya Ragin- 3rd place, Rankin Elementary

Junior Auxiliary:

Meg Gibens and the Junior Auxiliary of Tupelo

All State Honor Choir:

Jackson Short, Lawhon

Geography Bee Winner:

First Place at Milam/state representative - Ethan Belcher

Employees of the Month March/April:

Carver- Bridgett Chism, Beth Stone, Courtney Campbell, Anthony Key

Parkway- Betty Billingsley, Amanda Warren, Lynne Crumby, Sharon Crump

Thomas- Ayana Westmoreland, Crystal Couch, Michelle Guyton, Courtney Johnson

Joyner- Susan Culpepper, Laurie Alford, Brenda Hatch, Carolyn Whipple

Rankin- Bobbie Parker, Connie Buse, Scott Richards, Paige Wise

Milam- Alma Clayton, Kim Brumley, Chasity Tate, Terrief Osborne

Pierce- Helen Smith, Zachary Thomas, Shirlette Judon, Brenda Bridges

TMS- Patricia Ratliff, Shasta Long, Annette Riddle, Anthony Golding

THS- Candi Moore & ELA Dept., Christy Jordan

Lawndale- Crystal Grimes, Deon Goree, Sally Amos, Jasmine King

Lawhon- Angel Collier, Kimberly Burkley, Amy Giorgenti, Kayla Applewhite, Neely Walker

ECEC- Kelli Krumcke, Clarissa McCain

Parents of the Year:

ECEC- Lorin White

Carver- Kate Farabaugh

Parkway- Karmel Davis

Thomas- Courtney Kinney

Joyner- Susan Daughdrill

Rankin- Summer Swinney

Lawndale- Melissa Keen

Lawhon- Heather Marks

Milam- Leann Lesley

Pierce- Angie Homan

TMS- Amy Giorgenti

THS- Christy Higgins

TPSD Parent of the Year:

Parkway- Karmel Davis

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

A. Recommendation of AEE 2017 Grants Awarded (TPSD Goal #1-4)

Mrs. Emily Jarrett and Mrs. Depeeka Dey of AEE recommended approval of the AEE 2017 Grants Awarded. This year, AEE received 46 requests and were able to fund or partially fund 32 grants for a grand total of \$78,000.

B. TPSD Job Fair Update Report

Mr. Jim Turner, Human Resource Director, presented a 3 year trend report on the success of the district's annual Job Fair.

C. Principals' Academy

Mrs. Corlis Curry, Federal Programs Director, and Dr. Mitzi Moore, Elementary Principal, gave a report on the Mississippi Principals' Academy. The Academy is led by Dr. Bob Thompson and was modeled after Lamar University's Superintendent Academy. Twenty-seven principals from 13 districts participated in the Academy. Each meeting consisted of three day sessions.

D. NSBA Annual Conference 2017

Mr. Prather, Mr. Wheeler, and Mrs. Davis all attended the NSBA Annual Conference in Denver, Colorado March 25-27. Each gave an account of what they learned at the conference.

E. Ad Valorem Report for Amount Received through March, 2017 (TPSD Goal #4)

Mrs. Rachel Murphree reported that the collections for Operations for February, 2017, received by the District in March, 2017, were 93.43% of the amount requested compared to 92.95% in the previous year. The collections for Debt Service for February, 2017, received by the District in March, 2017, were 93.61% of the amount requested compared to 92.55% in the previous year.

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Babb moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

1. Contractual Agreements (TPSD Policy DJAAB Contract Signing Authority)
Contracts to be Acknowledged and Awarded: #CO1755 through #CO1763;
BC#2016-2017-008; and #SFR1717
2. Donations (TPSD Policy DFAB Revenues for Non-Tax Sources)
#2016-2017-050 through #2016-2017-052
3. Request Permission to Submit Grant (TPSD Policy DEEG Grant Management)
TPSD Grant #1740

4. Request Permission to Advertise – BD1704 Science Tools (FOSS Kits)
5. Awarding of Bid RFP Pest Control
6. Permission to Delete 113 Assets from the TPSD Asset Listing and Add Back One (1) Asset to the TPSD Asset Listing (TPSD Policy DM)
7. Permission to Purchase Ten (10) School Buses. Eight are 77-passenger buses; one special needs bus; and one activity bus

B. Office of Assistant Superintendent Dr. Eddie Peasant

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)

C. Office of Assistant Superintendent Mrs. Anna Guntharp

1. Approval of 2017 Summer Opportunity Camp (June 5-June 30, 2017)
2. Title ID 2016-2017 Grant Assurances

D. Office of Executive Director of Operations Mr. Andy Cantrell

Tupelo Career & Technical Center Local Plan Update for Fiscal Year 2018

The motion was seconded by Mr. Wheeler and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #5)

1. Docket of Claims and Athletic Activity Ref Pay

After passing the gavel to Mrs. Davis, Mr. Prather, stated that he reviewed the Docket of Claims prior to the meeting, and moved to approve the Docket of Claims for the period March 4, 2017, through March 31, 2017, Docket of Claims #43440 through #44133, Accounts Payable Checks #28770 through #29216 in the amount of \$1,337,695.26; and Athletic Activity Ref Pay paid officials and fees in the amount of \$1,593.70 for March 1 through March 31, 2017. The grand total for all funds is \$1,339,288.96.

The motion was seconded by Mr. Wheeler and approved unanimously. Mrs. Davis declared the motion passed and returned the gavel to Mr. Prather.

The Docket of Claims Report is marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Monthly Financial Reports Required by MS Code § 37-9-18 (Month Ending 2-28-17)

Following a review of each report and discussion, on a motion by Mr. Wheeler seconded by Mrs. Davis, the Board voted unanimously to approve the following financial reports:

- Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditure Report with Current Budget Status

- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement

Mr. Prather declared the motion passed. The Financial Reports for Month Ending February 28, 2017, are marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4)

1. Licensed Personnel Recommendations

Mr. Wheeler moved to approve the Licensed Personnel Recommendations as presented. Mrs. Davis seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed. The Licensed Personnel Report is marked **EXHIBIT 5** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Reemployment of TPSD Licensed Staff for 2017-2018 School Year.

Mrs. Davis moved to approve the Reemployment of TPSD Licensed Staff for the 2017-2018 School Year Report as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed. The Reemployment of TPSD Licensed Staff for the 2017-2018 School Year Report is marked **EXHIBIT 6** and held in the Exhibit Book of this meeting date and incorporated herein.

3. Reemployment of 2017-2018 Assistant Principals-Directors Licensed and Non-Licensed

Mr. Wheeler moved to approve the Reemployment of 2017-2018 Assistant Principals-Directors Licensed and Non-Licensed Report as presented. Mr. Babb seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed. The Reemployment of 2017-2018 Assistant Principals- Directors Licensed and Non-Licensed Report is marked **EXHIBIT 7** and held in the Exhibit Book of this meeting date and incorporated herein.

4. Amendment to TPSD Policy GCBA-E Instructional Staff Salary Schedule for 2017-2018 School Year

Mr. Wheeler moved to approve the amendment to TPSD Policy GCBA-E Instructional Staff Salary Schedule for 2017-2018 School Year, as presented. Mr. Babb seconded the motion, and the motion was approved unanimously by all members present. Mr. Prather declared the motion passed. The amended TPSD Policy GCBA-E Instructional Staff Salary Schedule for 2017-2018 School Year is marked **EXHIBIT 8** and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Assistant Superintendent Dr. Eddie Peasant (TPSD Goal #2)

1. Student Discipline Case #101-2-2016-2017

On a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously by all members present to ratify the administrative decision to expel Student #101-2-2016-2017, from TPSD for one calendar year for violation of violation of TPSD Policies JD-Procedures 6-Alternative Schools 4-12. Mr. Prather declared the motion passed.

Detailed information regarding Student Discipline Case #101-2-2016-2017 is marked **EXHIBIT 9** "Sealed and Confidential" and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Mrs. Anna Guntharp (TPSD Goals #1-#4)

Recommendation to Amend Existing TPSD Board Policies

At the noon meeting, Mrs. Guntharp stated that TPSD Policy BCAC Special Meetings of the Board was reviewed and is recommended for revision. Requirements of HB1116 make revisions of this policy of the Board necessary for compliance with state law.

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously by all members present to approve the revisions as submitted. Mr. Prather declared the motion passed. Copies of the aforementioned policies are marked **EXHIBIT 10** and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Executive Director of Operations Mr. Andy Cantrell

1. Service Order for THS Athletic Suite Renovations

At the noon meeting, Mr. Andy Cantrell recommended for consideration for approval a Service Order for use with Master Agreement between TPSD and JBHM Architects for the THS Athletic Suite Renovations project, and that the Superintendent be authorized to sign all documents related to the contract.

On a motion by Mrs. Davis, seconded by Mr. Wheeler the Board voted unanimously by all members present to approve the Service Order for THS Athletic Suite Renovations as submitted and to authorize all documents related to the contract. Mr. Prather declared the motion passed. Copies of the Service Order are marked **EXHIBIT 11** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Awarding of Re Bid for Parkway Elementary Renovations

At the noon meeting, Mr. Andy Cantrell recommended for consideration for approval to accept the recommendation by JBHM Architects to award the Base Bid and Alternate No. 4 to Conditioned Air for a total contract \$443,700 for the Parkway Elementary Renovations. JBHM also recommended that Alternate No. 1, 2, and 3, be rejected, and that the Superintendent be authorized to sign all documents related to the contract.

On a motion by Mr. Wheeler, seconded by Mrs. Davis, the Board voted unanimously by all members present to award the Base Bid and Alternate No. 4 to Conditioned Air for a total contract award of \$443,700, and to reject Alternate No.1, 2, and 3, and that the Superintendent be authorized to sign all documents related to the contract. Mr. Prather declared the motion passed. Copies of the documents are marked **EXHIBIT 12** and held in the Exhibit Book of this meeting date and incorporated herein.

E. Office of Superintendent Dr. Gearl Loden (TPSD Goals #3)

Information Items:

Dr. Loden shared upcoming events with the Board at the noon meeting:

Upcoming TPSD Events

- April 14-17, Easter Holidays
- April 24, Rotary Scholars Luncheon, 11:30am, The Summit
- April 28, AEE Luncheon, 11:30am, Milam Elementary
- May 9, 2017 Regular Meeting, Noon, HLC, 5:00 p.m., Milam Elementary
- May 19, 2017, Graduation, Bancorp South Arena

C. Miscellaneous

Dr. Loden also shared information regarding the Administrative Retreat in June, and also his hopes to name the new Tupelo High School Principal in May of 2017.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

At the noon meeting, Ms. Emily Jarrett and Ms. Depeeka Dey of AEE had presented the 2017-2018 grants awarded by the association. At the 5 p.m. meeting, on a motion by Mrs. Davis, seconded by Mr. Wheeler, the Board voted unanimously by all members present to approve the 2017-2018 Awarded AEE Grants as presented. Mr. Prather declared the motion passed. Copies of the Awarded AEE Grants are marked **EXHIBIT 13** and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

Dr. Loden shared the following Future Agenda Topics with the Board at the noon meeting:

May 9, 2017 Board Meeting

- Recognize Technology and Student Services Departments
- 2017-2018 Student Handbooks
- Marketing Communications Update
- End of the Year Reports-Athletics, Discipline, ADA

B. Future Agenda Topics – Board Members

No future agenda topics were requested by Board members.

C. Executive Session

Mr. Prather stated that an Executive Session was held at the noon meeting to discuss a student discipline matter, and a personnel matter.

ADJOURNMENT

On a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously to adjourn. Mr. Prather declared the motion passed and the meeting in adjournment at 5:55 p.m.

APPROVED:

ATTEST:

TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

Eddie Prather, President

Rob Hudson, Secretary