

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
JULY 21, 2015**

Three Rivers School District Board of Directors met for a regular session, Tuesday, July 21, 2015 at the District Administrative Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. A full recording of the meeting is available on the District web page.

PRESENT

Danny York, Board Chair
Kate Dwyer, Board Vice Chair
Kara Olmo, Board Member
Paul Kelly, Board Member
Ron Lengwin, Board Member
David Holmes, Superintendent

Casey Alderson, Director
Stephanie Allen-Hart, Director
Debbie Breckner, Director
Dave Valenzuela, Director
Shelly Quick, Recording Secretary

Administrators:

CALL TO ORDER

Board Chair York called the meeting to order at 5:04 p.m. then called the meeting into Executive Session under ORS 192.660(2)(d) and ORS 192.660(2)(i). (*Ms. Olmo absent*). The Board recessed at 5:59 p.m.

The Board returned to open session at 6:05 p.m. and Board Chair York led the audience in the Pledge of Allegiance. (*Ms. Olmo present*)

AGENDA APPROVAL

Mr. Lengwin made a motion to approve the agenda as presented. Ms. Dwyer seconded and the motion passed unanimously.

SAY SOMETHING POSITIVE

Superintendent Holmes reviewed parameters for *Say Something Positive*. It is related mostly to teaching and learning – not sports. This sends an influential message to the community. Mr. Lengwin recognized the State of Jefferson soccer tournament - there were 37 teams. Ms. Dwyer shared the success of a trip by College Dreams and Lorna Byrne taking kids to STEM camp at RCC. Ms. Olmo met with a young woman that will be coaching girls' soccer at Illinois Valley HS and she was excited about working in the community. Mr. York shared that the FBLA kids went to Nationals in Chicago and the kids did a phenomenal job. Mr. Kelly thanked the North Valley soccer coaches for the way they interact with the student athletes. Director Breckner recognized Food Service Office Manager Wren Murphy-Sheldon. Director Valenzuela shared the success of the Summer Tech Camp for teachers. Director Allen Hart gave a shout out to Maintenance Supervisor Don Hiler for his hard work to complete the new Lifeskills classroom. Director Alderson shared that there are almost 70 kids enrolled in summer school at our three high schools.

SUPERINTENDENT'S REPORT

- A public thank you to the classified group as a whole.
- Update of the wastewater treatment plant at Fleming.
- Review of the maintenance projects planned for this summer.
- The graduation numbers are not yet available but look good. The actual data will be available in October.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – July 2015
- Coaches – July 2015
- Out of State Travel Requests
- Draft Minutes of Previous Meetings:
 - Board Work Session – February 3, 2015
 - Board Regular Session – March 10, 2015

Ms. Olmo made a motion to approve the Consent Agenda as presented. Ms. Dwyer seconded the motion. There was some discussion about the coaches list initiated by Mr. Lengwin. The motion carried 4-1 (Lengwin opposed).

COMMUNITY COMMENTS

There were none.

10.0 ANNUAL BOARD ORGANIZATION

Oath of Office for Elected Board Member

Newly elected board member Paul Kelly took his Oath of Office.

Election of Board Chair

Ms. Olmo made a motion to re-elect Danny York for a second term as Board Chair. Ms. Dwyer seconded the motion. All voted in favor of retaining Board Chair York.

Election of Board Vice-Chair

Ms. Olmo nominated Kate Dwyer. Mr. York seconded. All voted in favor of Kate Dwyer as Board Vice Chair.

Designation of meeting dates, time and places

Ms. Olmo made a motion designate the third Tuesday of the month at 6:00 p.m. for regular board meetings, unless otherwise notified. There was some discussion about needing all of the work session dates scheduled for the first Tuesday of each month and it was decided to put them on the calendar as a place holder and cancel if not needed. Mr. Kelly seconded and the motion passed unanimously. Ms. Dwyer moved to approve the meeting schedule, with locations, as presented. Mr. Kelly seconded and the motion passed unanimously.

Annual Board Organization Resolutions

Ms. Olmo made a motion to approve the Annual Organizational Resolutions for 2015-16:

- a. **Designate Executive Officer:** *Superintendent David Holmes is the Board's Executive Officer.* Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk. Our policy states that the Superintendent shall act as executive officer of the Board. These designations authorize the superintendent to employ personnel, to sign checks and make salary payments, and to act as custodian of funds. In addition, all contracts must be approved by the school board before an order can be drawn for payment. Therefore, the superintendent and/or deputy clerk needs to be authorized to make payments in a timely manner of all obligations entered into by the district in accordance with the budget as adopted and appropriated by the Board of Directors.
- b. **Designate Budget Officer and Deputy Clerk:** *Superintendent David Holmes is the designated Budget Officer and Deputy Clerk.*
- c. **Designate Board's Official Agent:** *Superintendent David Holmes will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.*

- d. **Designate Depositories for School Funds:** Bank of the Cascades, Wells Fargo, Local Government Investment Pool, Washington Federal, Umpqua Bank, First Community Credit Union, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.
- e. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent David Holmes facsimile signature be authorized.
- f. **Determine Amounts of Fidelity Bonds of Persons Who Shall Be Bonded:** Superintendent/Business Manager David Holmes will be bonded for \$100,000 under current District *Property and Causality Coverage Criminal Policy*.
- g. **Designate Auditors:** *Michael L. Piels CPA's, LLP* is designated as our financial auditors for the 2015-2016 school year.
- h. **Designate Legal Counsel:** *Hungerford Law Firm, LLP* is designated as our legal counsel for the 2015-2016 school year.
- i. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as our review board for the 2015-2016 school year.

Mr. Lengwin seconded and the motion passed unanimously.

11.0 REPORTS – NO ACTION

- **Response to Intervention (RTI)**
 - Director Allen-Hart gave the Board an overview and update on the use of RTI in the schools after the first full year of implementation. She reviewed reading data pre-RTI, Spring of 2013-14 and the end of first year implementation 2014-15 and is thrilled with the results.

12.0 ACTION ITEMS

- **Resolution 2015/16 #01 Supplemental Budget** – to recognize and appropriate additional funds from the beginning fund balance to contingency in General Fund in the amount of \$1,035,000.
 - Ms. Olmo made a motion to accept Resolution #01 as presented. Ms. Dwyer seconded the motion; the motion passed unanimously.
- **Equity in School Lunch Pricing**
 - Director Breckner reported the unofficial number for Food Service for 2014-15 is \$8,579 to the good.
 - The law requires the district to charge close to the reimbursement rate which is over \$3.00. Request to raise the current rates ten cents just for lunch at the four schools bringing elementary school lunches to \$2.30; middle school lunches to \$2.60; and high school lunches to \$2.85. The remainders of the sites are going to be CEP.
 - Mr. Lengwin made a motion to increase school lunch prices ten cents. Mr. Kelly seconded the motion; the motion passed unanimously.
- **Resolution 2015/16 #02 Correcting Naming Rights for Hidden Valley High School Sports Field**
 - Corrects the term granting Evergreen Federal Bank naming rights for the stadium for a period of 20 years – not 10.
 - Mr. Lengwin made a motion to accept Resolution #02 as presented. Ms. Olmo seconded the motion; the motion passed unanimously.

- **Planned Course Statement – SAT Prep Math**
 - New math course for high schools. It gives students an opportunity to prepare for SAT's.
 - Ms. Dwyer made a motion to approve the SAT Prep Math Planned Course Statement. Mr. York seconded the motion; the motion passed unanimously.
- **Construction Excise Tax (CET) Tax Rate**
 - Last year the construction excise tax proceeds were \$230,000 which funds district maintenance projects.
 - SB 1036 set the tax rate limits at \$1 per square foot residential use and \$0.50 for nonresidential use. For the 2015-16 school year the rate limits are \$1.20 per square foot for residential and \$0.60 for nonresidential.
 - Discussion about the rates other districts in the area charge and the impact increased revenue would have to enable the district to complete needed projects due to the aged infrastructure.
 - Ms. Olmo made a motion to increase the Construction Excise Tax rate to \$1.20/square foot for residential and \$.060/square foot for nonresidential. Ms. Dwyer seconded the motion.
 - The Board had additional discussion about the needs of the district and the lack of the probability for a bond measure to pass. The motion passed unanimously.
- **Policies – First Reading**
 1. GBA – Equal Employment Opportunity
 2. GBDA – Mother Friendly Workplace
 3. GBEDA – Drug and Alcohol Testing-Transportation Personnel
 4. GBEDA-AR - Drug and Alcohol Testing-Transportation Personnel
 5. GCBDA/GDBDA – Family Medical Leave
 6. GCBDA/GDBDA-AR(1) – Federal Family and Medical Leave/Oregon Family and Medical Leave
 7. GCBDA/GDBDA-AR(2) – Request for Family and Medical Leave
 8. GCBDA/GDBDA-AR(3-A) – Certification of Health Care Provider
 9. GCBDA/GDBDA-AR(3-B) – Certification of Health Care Provider
 10. GCBDA/GDBDA-AR(3-C) – Military Family Leave
 11. GCBDA/GDBDA-AR(3-D) – Military Family Leave
 12. GCL – Staff Development-Licensed
 13. GCN (GDN) – Evaluation of Staff
 - Human Resources Director Breckner gave an overview of the changes/revisions to the policies up for review.
 - Ms. Olmo made a motion to approve the policies (1-13 above) on the first reading. Ms. Dwyer seconded the motion; the motion passed unanimously.
- **Superintendent Contract**
 - Mr. Lengwin made a motion to approve a one year extension of the current three year superintendent contract, a \$5,000 bonus for 2014-15, and five days' vacation in the fourth year in lieu of an increase in salary. All of the other contract provisions are to remain the same. Ms. Olmo seconded the motion; the motion passed unanimously.
 - There needs to be additional discussion about next year's goals and how that will be evaluated.

FUTURE AGENDA ITEMS

- Superintendent Holmes reported the bid for the fire system at IV came back as no bid. There is a plan to reissue with a new completion date of January 1st. He will keep the Board updated.

- Ms. Dwyer would like to update the Board about the early learning hubs, possibly at a future work session.
- Mr. Lengwin requested a sheriff update.

ADJOURNMENT

Ms. Olmo made a motion to adjourn the meeting at 7:46 p.m. Ms. Dwyer seconded; the motion passed unanimously.

Danny York
Chairperson of the Board

David Holmes
Superintendent-Clerk

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