

# Prescott Unified School District #1

2025-2026

## Administrator 2025.2026

Issued By: Prescott Unified School District #1 on 2/26/2025

At a meeting of the Governing Board of Prescott Unified School District, Yavapai County, Arizona, you were elected as an Administrator, in said schools.

Job Title: Assistant Superintendent

Check Location: District Office

Hire Date: 07/24/2008

### Position Information

Position: Assistant Superintendent

Start Date: 07/01/2024

End Date: 06/30/2025

Amount: \$

Position Location: Human Resources

Days: 239

FTE: 1.0000

Type: 2025/2026

### Certificate Name

### Expiration Date

Fingerprint Card

10/04/2027

Principal

06/27/2035

Suicide Prevention Training

06/07/2035

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Total Amount:

\$

The District Governing Board approved this contract with the salary stated within it for employees' salaries for 2025/2026 at its meeting on March 4, 2025. This Contract is based on preliminary budget assumptions, including the amount of funding that will be available to the District and its ability to expend revenues. If the funding made available to the District is different than was assumed and/or the District is more limited in its ability to expend revenues than was assumed, the District may, pursuant to A.R.S. Section 15-544, adjust personnel and/or salaries as may be needed.

1. TERM: This contract begins and ends in accordance with the calendar adopted by the Governing Board and any revision made thereto, provided that at the time of signing this contract, and for its duration, you shall hold a proper certificate authorizing you to perform the duties inherent in this position in the State of Arizona for the term covered by this contract. This contract supersedes any previous contract entered into with the above-named employee and the Prescott Unified School District.

2. ADDITIONAL COMPENSATION AND ADJUSTMENTS: Should Employee believe there is a mistake in Employee's salary resulting in Employee receiving less than what Employee would be entitled under the salary schedule, the Employee shall have thirty (30) working days from initiating performance of duties under the Contract to notify District of the mistake. If Employee does not notify District within these thirty (30) days, Employee waives the right to additional amounts under this Contract. If the Employee has received more money than the Employee is entitled to for work performed, the Employee shall repay the District in one or more of the following ways as determined by the District: (a) immediately repay any amount erroneously paid to the Employee, or (b) allow the District to reduce future payments to the Employee to make up for any amount erroneously paid. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law. District must receive notice of changes in years of experience within ninety (90) days of the Start Date listed above for adjustments to be made to reflect any change in Employee's years of experience. In addition to the compensation noted above, the district may occasionally provide incidental food and beverages to employees at district functions.

3. CONDITIONS: This Contract is expressly conditioned on the following:

A. Employee warrants the truth of all representations and statements made by Employee to District in connection with this Contract as well as those contained in Employee's employment application and any other document submitted to District concerning qualifications, ability to perform duties, and representations about arrest and conviction records. Employee recognizes that it is a requirement of employment to report to the administration any circumstances or events that would affect the continuing accuracy or validity of those representations. Determination by the Governing board or its authorized representatives that any such representation is not true or is inaccurate may, at District's option, be deemed a material breach of this Contract and constitutes grounds for termination of employment in addition to any other action authorized by law or District policy.

B. If this is Employee's first year of employment with District, Employee receiving satisfactory clearance under the E-Verify Program;

C. Employee providing within thirty (30) days of the first duty date (unless waived by the District) other documentation required for employment by the District.

D. Possession of a valid IVP Fingerprint clearance card

E. Employee maintains, throughout the term of this Contract, all applicable licenses and/or certificates to fulfill the duties of the position to which the Employee has been or may be assigned.

4. FAILURE TO MEET CONDITIONS: Failure to meet the conditions outlined in this Contract shall be grounds for possible dismissal, and the Board may, in its discretion, declare this Contract null and void. Employee understands and agrees that Employee is not entitled to compensation for any period during which such fingerprint clearance, certificate(s) and/or endorsement(s) and/or approved area(s) is/are not maintained and in effect; and in addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Employee for work performed during such period and District may deduct any salary paid to Employee attributable to such period from any other monies owed to Employee by District.

In the sole discretion of the District, Employees who fail to renew their fingerprint clearance card prior to its expiration may continue to work, so as long as Employee is accompanied by a person holding a valid fingerprint card at all times when the Employee is in the presence of students.

5. ARREST OR CHARGE: Pursuant to A.R.S. § 15-550, if Employee is arrested or charged with any non appealable offense listed in A.R.S. § 41-1758.03(B) Employee shall immediately report the arrest or charge to Employee's supervisor. Failure to do so shall result in immediate dismissal.

6. RESIGNATION AND LIQUIDATED DAMAGES: Employee recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Employee does not fulfill the obligations under this Contract. Employee and District agree that these expenses are difficult to determine, and therefore that it is appropriate to assess an amount certain as liquidated damages. Employee and District agree that the liquidated damages which may be assessed against Employee for resigning, with or without District approval, prior to the end of this Contract shall be in the amount of Three Thousand Dollars (\$3,000.00), and EMPLOYEE, BY SIGNING BELOW, HEREBY AUTHORIZES THE DISTRICT TO WITHHOLD FROM EMPLOYEE'S FINAL PAYCHECK(S) THE DESIGNATED AMOUNT. Furthermore, if Employee fails to complete the full term of this contract, Employee is required to repay to District any signing bonus received during the term of this Contract.

This Contract is subject to cancellation pursuant to A.R.S. § 38-511.

### 9. THE EMPLOYEE AGREES:

A. That this contract is subject to adjustment for the 2025/2026 school year if substantial changes in funding should occur.

B. To perform well and faithfully, the duties and assignments of the assigned position, according to laws, rules, regulations and policies legally established and adopted and to perform such other duties as may be assigned.

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C. To attend, in a professional manner, all regular and special meetings of the faculty planned or authorized by the Superintendent, or Principal(s), unless excused for cause deemed sufficient by the Superintendent. Regular meetings include but are not limited to staff meetings, professional development trainings, IEP meetings, grade and Department meetings, etc. Special meetings include but are not limited to, graduation ceremonies at the high school for secondary teachers, "Back to School Night," Parent Conferences, family engagement events, or other school-wide events that are held in the evenings or outside of a normally scheduled school day.

10. ACCEPTANCE OF CONTRACT: This Contract must be received by the District within 30 calendar days from the date Employee receives the Contract, without any additions or deletions, or District's offer of employment shall be automatically revoked. The date the Contract is received shall mean: (a) the date it is personally delivered, (b) the date it is placed in Employee's school provided mailbox, including electronic mail, or (c) two days after being placed in a United States Postal Service mailbox, addressed to the last known address provided by Employee to the District. Notwithstanding the foregoing, initial hire Employees may be given less than 30 days in which to return this Contract.

11. PAY OPTIONS: Employees who work on a 12 month work contract will receive their wages in equal installments throughout the term of the contract. Employees who work 10 months may elect to receive wages as earned or may defer wage pays and receive final payment in lump sum at the end of the 10 month period. Please mark the appropriate box below.

10 month Employees: I ELECT TO RECEIVE MY SALARY WITH: (please check one)

NO Balloon payment (Each bi-weekly paycheck will be slightly larger)

Balloon payment equal to four regular pays at end of school year (Each bi-weekly paycheck throughout the year will be slightly lower)

By signing this Contract, Employee acknowledges reading this Contract and specifically agrees to comply with all terms in the Contract.

Employee Signature

Date

Stan Goligoski  
Governing Board President

2/26/2025  
Date