



CLASSIFICATION DESCRIPTION
TITLE: Field Support Technician – Food Service

<u>Title of Immediate Supervisor:</u> Food Service Supervisor	<u>Department:</u> Child Nutrition	<u>FLSA Status:</u> Exempt
<u>Accountable For (Job Titles):</u>		Non-Certified Business Division, Administrators' Association, Pay Class 3

General Summary or Purpose Of Job:

Under the direction of the Supervisor of Child Nutrition, provide troubleshooting support to cafeteria managers. Provides technical expertise in commercial kitchen equipment hardware and operating systems. Inspect equipment, diagnose issues, execute repair, install and perform preventative maintenance on commercial kitchen equipment as required throughout the district and provide for the safe condition and operation of all food service (kitchen) equipment in the district.

Duty No.	Essential Duties: (These duties and frequencies are a representative sample; position assignments may vary)	Frequency
1.	Installs and configures, administers and maintains software and hardware of commercial food service equipment and operating systems	
2.	Create and maintain a periodic preventive maintenance schedule and perform all preventive maintenance and cleaning on all kitchen equipment throughout the district	
3.	Provide troubleshooting assistance to managers to resolve computer software and hardware problems of kitchen equipment	
4.	Record keeping of PM's & TM repairs	
5.	Receive, prioritize and complete work orders in a timely manner	
6.	Collaborate and advise Child Nutrition Administration and staff to effectively provide solutions to maintenance problems and repairs	
7.	Research, advise and make recommendations of new equipment purchases to Child Nutrition Administration	
8.	Make recommendations for improvements of commercial equipment	
9.	Perform equipment diagnostics and repairs when needed at each district facility	



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10.	Follow manufacturers preventative maintenance schedules provided owner manuals and give instruction on daily and weekly operator maintenance as needed	
11.	Perform tests and diagnostics to ensure software and hardware is in good working order	
12.	Track maintenance and repairs in database	
13.	Work independently without direct supervision	
14.	Perform other duties of a comparable level or type as assigned	

Minimum Qualifications: (necessary qualifications to gain entry into the job)

- Documented training or certification in commercial equipment hardware and operating systems; or a minimum of 5 years experience in commercial food service equipment
- EPA Certified
- RCI - Rational Combi Oven Certified
- Valid Mn driver's license

Preferred Qualifications:

- 5 to 7 years experience in commercial food service equipment

Knowledge and Ability Requirements:

Requires knowledge of:

- 5 to 7 years experience in commercial food service equipment
- Knowledge of commercial kitchen equipment hardware, repairs, maintenance, and installation techniques
- Strong ability to read and comprehend blueprints, diagrams, schematics, written reference material and to follow manuals on operations and installations
- Strong Excellent written and verbal communication skills

Skill Requirements:

Skilled in:



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- Exceptional ability to work independently without direct supervision and collaboratively with peers
- Ability to perform mathematical calculations
- Ability to diagnose and resolve problems
- Experience with diagnostic tools and computer skills and aptitude for navigating software

Physical Requirements: Indicate according to the requirements of the essential duties

Employee is required to:	Never	1-33% Occasionally	34-66% Frequently	66-100% Continuously
Stand				X
Walk		X		
Sit		X		
Use hands dexterously (use fingers to handle, feel)				X
Reach with hands and arms				X
Talk and hear				X
Lift & Carry: Up to 10 lbs.				X
Up to 25 lbs.				X
Up to 50 lbs.		X		

General Environmental Conditions:

Majority of work time will be spent working in school cafeterias.

General Physical Conditions:

Work can be generally characterized as providing technical expertise with commercial kitchen equipment.

Vision Requirements: Check box if relevant

Yes No

No special vision requirements	X	
Close Vision (20 in. of less)		
Distance Vision (20 ft. of more)		
Color Vision		
Depth Perception		
Peripheral Vision		

Job Classification History:

Created January 25, 2022

Banded & Graded by Bjorklund Compensation Consulting, LLC March 4, 2022