

Collin County Community College District Board of Trustees

2025-04-X

April 25, 2025

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM:

Report Out of the Finance and Audit Committee and Consideration of Approval of the Proposed Internal Audit Plan and Estimate Presented by Weaver, a Texas-Based, Nationally Oriented Firm Specializing in Accounting and Consulting Services

DISCUSSION:

At the January 21, 2025 Finance and Audit Committee meeting, a revised internal audit plan was presented and approved by the committee. The audit plan contained the following information:

Audits

- Directory Services
- Key Shop
- Technical Campus Academic Programs Consumable Review
- Accounts Payable
- Job Order Contracting
- Copier Leasing Contract Review
- Contracts and Grants

Administrative Projects

- External Peer Review
- Follow-up Activities
- Issuance of the Annual Internal Audit Report
- Professional Development/Speaking Engagements/ Training
- Investigations/Special Requests
- Sick Bank Balance

Weaver and the College's senior internal auditor will work collaboratively to continue the internal audit plan approved by the Board by the end of the fiscal year.

DISTRICT PRESIDENT'S RECOMMENDATION:

The District President recommends approval of the proposed internal audit plan and estimate presented by Weaver.

SUGGESTED MOTION:

This item may come as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the proposed internal audit plan and estimate presented by Weaver.

DRAFT