



Board Action Required

To: Dr. Jeff Turner
From: Tracey Wallace
Date: October 14, 2010
Re: Local Leaves and Absences Policy ~DEC(LOCAL)

Please review DEC (LOCAL) policy on Leaves and Absences, pages 6-7. Previously, the agreed to increase attendance incentive amounts to employees who use do not use any personal and sick days within their work year. We want to change policy to reflect the following changes:

- Attendance Incentive amounts were increased when employees (full-time and part-time) miss no days
- Grammatical changes were made to accurately communicate the intent of the policy
- Paragraph regarding when payments will be made was shortened.