

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Presentation of Budget Amendments for February 2026

Justification Statement: Presentation for your review and acceptance of Budget Amendments for the month of February 2026

Purpose of Agenda Item: Information Discussion Action
 Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Cristina Pulley, Executive Director of Financial Services

Signature of Requester(s)

Signature of Presenter(s)

Cristina Pulley

03/10/2026

Business Services Approval (Initials)

Date

Agenda Summary:

Presentation of Budget Amendments for February 2026

RECOMMENDATION: Administration recommends approval of Budget Amendments for the month of February 2026

PRIOR BOARD ACTION: AWARDED: AWARDED AMOUNT:

AMOUNT(S): N/A

ACCOUNT NO(S):
N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:
Financial Services Department

CONSEQUENCES OF NON-APPROVAL:
N/A

IMPLEMENTATION TIMELINE:
N/A

ATTACHMENT(S): ✓ Budget Amendments Memo





FINANCIAL SERVICES

CANUTILLO A Premier District

TO: Board of Trustees
Dr. Josue Borrego, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: March 10, 2026

SUBJECT: Budget Amendments for February 2026

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration

All Expenses

BC #347924 -This amendment will post budget for EP electric payment for server repairs due to power outage during Artcraft construction. This budget amendment will have a positive impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.53.6299.00.728.99	Misc. Contracted Services	\$ 72,100	\$ 40,200	\$ 112,300
199.00.5749.00.000.00	Misc Revenue-Local	\$ 50,000	\$ 40,200	\$ 90,200

BC #347959 -This amendment will allocate funds from Assigned Fund Balance reserved for the 1 to 1 instructional device replacement plan. This is in accordance with the technology refresh plan. This budget amendment will have a positive impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.00.3590.00.000.00	Assigned Fund Balance	\$ -	\$ (428,483)	\$ -
199.11.6398.97.999.11	Controlled Assets-Technology	\$ 364,900	\$ 428,483	\$ 793,383

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For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.