

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
May 28, 2026

The regular meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Anderson, Chester, Mikkelsen, Sachse, Werb, Hume and Chair Alt were present. Superintendent Dr. Latanya Daniels, Student Representative Feven Tesfaye, administrators, staff and members of the public were also present.

Attendance

Chair Alt welcomed the audience and asked Director Anderson to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Hume, seconded by Chester, to approve the agenda. The motion carried unanimously (7,0).

Agenda

Received a report about Student Activity/Athletics Recognition from Bill Heim, associate principal and activities director.

Student Activity & Athletics Recognition

Received the Annual Q-Comp report from Kamala Niffenegger, outgoing Q Comp coordinator, and Kristin Lorincz, incoming Q Comp coordinator.

Q Comp

Received a District Priorities and Strategic Planning Process report from Dr. Latanya Daniels, superintendent and Julie Baeb, Teamworks senior consultant.

Board Priorities and Strategic Planning Process

Received a report from Director Chester with a District 917 Update, Director Sachse on the Negotiations Committee, and Director Mikkelsen on the Policy Review Committee.

Board Committee and Assignment Reports

Moved by Sachse, seconded by Anderson, to approve the consent agenda:

Consent Agenda Minutes

- Approve minutes of the regular board meeting on May 14, 2026.
- Approve personnel recommendations for Mackenzie Donais, Jessica Ruiz, Katie Morlock, Tim Kelsey, Nora Poppler, Karissa Nicholson, Jennifer Demetriades, Kaitlyn Cook, Samaa Baig, Colleen Coleman, Sarah Stousland, Samantha Nemer, Miguel Gamboa, Hannah Lopez, Carlos Sanchez, Meghan Pollock, Toni Davis, Joanna Accola, Yosmery, Rodriguez Cortres, Sean Simmons, Jonathan Abrahamson, Awatif Bilal Rachael Caspers, Beverly Goodling.

Personnel Recommendations Checks, Receipt, Claims and Investments Budget Analysis Listening Session Policies

- Approve March payroll checks in the net amount of \$4,681,849.23, March claims to date, wire transfers and adjustments totaling \$11,930,206.57. Also, that the Board accepts March receipts of \$18,557,931.93 and investments for the General Fund and OPEB of \$93,243,778.09 as of March 31, 2026.

- Accepts the Budget Analysis for the month ending March 31, 2026.

- Receive a report about the Listening Session on May 14, 2026.

- Approve, on a Second Reading Basis, Changes to Policy 515: *Protection*

and Privacy of Student Records and Regulation 691R: *Educational Research*.

-Approve, on a First and Final Reading, Non-Substantive Changes to Policies: 604: *Instructional Curriculum*, 616: *School District System Accountability*, 620: *Credit for Learning* and 520: *Student Surveys*.

-Approve, on a First and Final Reading, Non-Substantive Changes to Policy 418: *Drug Free Workplace*.

- Approve, on a First and Final Reading, No Changes to Policies 710: *Extracurricular Transportation*, 711: *Video Recording on School Buses* and 714: *Fund Balance*.

The motion carried unanimously (7,0).

Moved by Hume, seconded by Mikkelsen, to adopt the Revised 191 Long Term Facility Maintenance Program Budget for FY28. A roll call vote was taken and the motion carried 7,0 with Alt, Hume, Mikkelsen, Anderson, Sachse, Chester and Werb voting in favor and none against.

LTFM 191
Resolution

Moved by Chester, seconded by Werb, to adopt the Long-Term Facility Maintenance for Intermediate School District 917. A roll call vote was taken and the motion carried 7,0 with Alt, Hume, Mikkelsen, Anderson, Sachse, Chester and Werb voting in favor and none against.

LTFM 917
Resolution

Moved by Sachse, seconded by Mikkelsen, to adopt the Minnesota State High School League Resolution for Membership for the 2026-2027 School Year. A roll call vote was taken and the motion carried 7,0 with Alt, Hume, Mikkelsen, Anderson, Sachse, Chester and Werb voting in favor and none against.

MSHSL Resolution
Adjourn

Moved by Hume, seconded by Anderson, to approve, on a first reading basis, changes to Policy 503: *Student Attendance*. The motion carried unanimously (7,0).

Policy 503

Moved by Sachse, seconded by Werb, to approve, on a first reading basis, changes to Policies 427: *Workload Limits for Certain Special Education Teachers*, 530: *Immunization Requirements* and 615: *Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans and EL Students*. The motion carried unanimously (7,0).

Policies 427,530,
and 615

Moved by Mikkelsen, seconded by Chester, to approve the Washburn Center for Children Service Agreement. The motion carried unanimously (7,0).

Washburn Service
Agreement

Moved by Chester, seconded by Hume, to adopt a Resolution to Accept Donations. A roll call vote was taken and the motion carried 7,0 with Alt, Hume, Mikkelsen, Anderson, Sachse, Chester and Werb voting in favor and none against.

Resolution to
Accept Donations

Moved by Hume, seconded by Sachse to adopt a Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Probationary Certified Personnel at the Close of the 2025-2026 School Year:

Termination and
Non-renewal of the
Teaching Contract

BE IT RESOLVED, by the Board of Education of School District 191, pursuant to Minnesota Statute § 122A.40 that the teaching contracts of the following licensed probationary teachers in Independent School District 191 be terminated at the end of the 2025-2026 school year:

Last Name	First Name	Building	Full Time Equivalent (FTE)
Hillman	Noah	Nicollet Middle School	1.0 FTE
Johnson	Jamilynne	Eagle Ridge Middle School	.51 FTE
Pliego Cuautle	Mariana	Community Education	1.0 FTE
Rossum	Jon	Rahn Elementary School	1.0 FTE

BE IT FURTHER RESOLVED, that written notice is sent to said teachers regarding termination and nonrenewal of their contract as provided by law. A roll call vote was taken and the motion carried 7,0 with Alt, Hume, Mikkelsen, Anderson, Sachse, Chester and Werb voting in favor and none against.

Termination of Non-Licensed Staff Hours

Moved by Anderson, seconded by Hume to Adopt a Resolution Relating to the Termination of Non-Licensed Staff Hours at the Close of the 2025-2026 School Year:

BE IT RESOLVED, by the Board of Education of School District 191 that the Non-Licensed personnel in Independent School District 191 be terminated at the end of the 2025-2026 school year.

Last Name	First Name	School	Position	Hours Per Day
Anderson	Nancy	William Byrne Elementary School	Educational Assistant	1.5
Drangstveit	Cheryl	Sky Oaks Elementary School	Educational Assistant	4
Westman	Cheryl	Sky Oaks Elementary School	Educational Assistant	1.25

BE IT FURTHER RESOLVED, that written notice is sent to said Non-Licensed staff regarding termination of their assignment for 2025-2026 school year as provided by law. A roll call vote was taken and the motion carried 7,0 with Alt, Hume, Mikkelsen, Anderson, Sachse, Chester and Werb voting in favor and none against.

Board Members recognized outgoing Student Representative Feven Tesfaye.

Recognition

Moved by Chester, seconded by Anderson, to take a recess. The recess started at 8:38 p.m. The meeting resumed at 8:45 p.m. to begin the Work Session.

Recess

Work Session to discuss a Preliminary Review of Legislative Impacts on the Budget presented by Stacey Sovine, executive director of Administrative Services.

Work Session

Work Session to learn more about Artificial Intelligence in District 191 presented by Rachel Gorton, director of technology, Katie Salmela, instructional technology coordinator and Paul Connell, teacher and technology integrationist.

Moved by Chester, seconded by Anderson, to move to a closed session, as permitted by MN State Statute 13D.05, Subd. 3(a), to review Superintendent Daniels' Evaluation.

Closed Session

The closed session began at 9:56 p.m. The following people were present Superintendent Daniels and Directors Alt, Hume, Werb, Chester, Sachse, Mikkelsen and Anderson. The close session ended at 10:45 p.m. and the board moved back into open session.

Adjourn

Having no further agenda items, Chair Alt adjourned the meeting adjourned at 10:45 p.m.

/s/

June 11, 2026

Rachael Mikkelsen, Board Clerk

Date Approved

DRAFT