

Minutes of Regular Meeting

February 13, 2024

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, February 13, 2024 beginning at 6:00 PM in the Unity School District Board Room.

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
 - Members Present:** Debbie Ince-Peterson, Ryan Peterson, Pat Kastens, Victoria Studtmann, Andrea Jerrick, Mike Haroldson
 - Admin. Team Present:** Supt. Zachary Fugate
 - Members Absent:** Jeromy Cox
2. Approval of the Agenda
 - Motion by Victoria Studtmann to approve the agenda.
 - Second by Ryan Peterson.
 - Motion carries by unanimous voice vote.
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - a. Roll Call
 - b. Approval of Closed Minutes, November 14, 2023 - Regular Board Meeting
 - c. Approval of Closed Minutes, January 11, 2024 - Special Board Meeting
 - d. Personnel §19.85(1)(c)
 - 1) Superintendent Mid-Year Evaluation
 - e. Adjourn Closed Session
 - f. Convene Regular Session
4. Board of Education Member Update
5. **Information**
 - a. Submitted Reports
 - 1) Administrative Reports
 - a. Elementary Principal Report - *Dr. William DeWitt*
 - b. Middle School Principal Report - *Mr. Shaun Fisher*
 - c. High School Principal Report - *Mr. Nicholas Been*
 - d. Special Education Director Report - *Ms. Elizabeth Jorgensen*
 - e. Finance Director Report - *Ms. Kara Holden*
 - b. District Administrator's Report - *Mr. Zachary Fugate*
6. **Consent Agenda**
 - a. Approval of Board of Education Meeting Minutes, January 9, 2024 - Regular Board Meeting
 - Motion to approve of Board of Education Meeting Minutes, January 9, 2024 by Ryan Peterson.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.
 - b. Approval of Board of Education Meeting Minutes, February 5, 2024 - Budget and Finance Committee Meeting
 - Motion to approve of Budget and Finance Committee Meeting Minutes, February 5, 2024 by Ryan Peterson.
 - Second by Mike Haroldson.
 - Motion carries by unanimous voice vote.
 - c. Approval of Elementary/Middle School/High School Activity Accounts
 - Motion to approve the January 2024 Activity Accounts by Victoria Studtmann.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.

- d. Approval of Vouchers
 - Motion to approve the January 2024 Vouchers by Pat Kastens.
 - Second by Andrea Jerrick.
 - Motion carries by unanimous voice vote.
- e. Acceptance of Bank Balances - *Ms. Kara Holden*
 - Motion to accept the January 2024 Bank Balances by Pat Kastens.
 - Second by Ryan Peterson.
 - Motion carries by unanimous voice vote.
- f. Personnel
 - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
 - a. Resignation, Megan Carlson - High School Language Arts Teacher
 - Motion to approve the resignation of Megan Carlson - High School Language Arts Teacher by Ryan Peterson.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.
 - b. Resignation, Cory Nelson - Head High School Football Coach
 - Motion to approve the resignation of Cory Nelson – Head High School Football Coach by Victoria Studtmann, with thanks and gratitude for his years of coaching service.
 - Second by Mike Haroldson.
 - Motion carries by unanimous voice vote.
 - c. Spring Season Extra Duty Contracts
 - Motion to approve the Spring Extra Duty Contracts by Pat Kastens.
 - Second by Mike Haroldson.
 - Motion carries by unanimous voice vote.

7. **Action Agenda**

- a. Consideration and Approval of LEAP Handbook Updates - *Ms. Amanda Warner*
 - Motion to Approve the LEAP Handbook Updates by Pat Kastens.
 - Second by Ryan Peterson.
 - Motion carries by unanimous voice vote.
- b. Consideration and Approval for a New Employee Health Insurance Benefits Broker - *Ms. Kara Holden*
 - Motion to Approve the New Employee Health Insurance Benefits Broker, JA Counter, by Victoria Studtmann.
 - Second by Andrea Jerrick.
 - Motion carries by unanimous voice vote.
- c. Consideration and Approval of the 2024-2025 District Calendar - *Mr. Zachary Fugate*
 - Motion to Approve the 2024-2025 District Calendar by Ryan Peterson.
 - Second by Mike Haroldson.
 - Motion carries by unanimous voice vote.
- d. Consideration and Approval of the following Administrative Rules and Board Policies: - *Mr. Zachary Fugate*
 - Board Policy 113 - Nondiscrimination in District Programs, Activities, and Operations
 - Board Policy 341.61 - Four-Year-Old Kindergarten
 - Board Policy 343.7 - Parent and Guardian Requests, Four-Year-Old Kindergarten – Kindergarten
 - Motion to Approve Board Policies 113, 341.61, and 343.7 by Ryan Peterson.
 - Second by Mike Haroldson.
 - Motion carries by unanimous voice vote.

8. Adjourn

- Motion to adjourn by Pat Kastens.
- Second by Victoria Studtmann.
- Motion carries by unanimous voice vote by 8:23 p.m.