



BOARD MEETING DATE  
June 4, 2012

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## MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

### **POLICY ISSUE/SITUATION**

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

### **BACKGROUND INFORMATION:**

The Community Engagement Committee minutes received through May 2012 have been reviewed. No boxed items of concern are noted.

### **RECOMMENDATION:**

**(12-176)** It is recommended that the School Board and administrative staff receive the above review as an information item.

*The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.*



West TV Elementary School  
Community Engagement  
Minutes  
Principal's Office  
March 14, 2012  
6:30-7:00pm

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**Membership:** Kalay McNamee, Clay Atkins, Luthien Kona, Brian Moffett

**Welcome**

**Old Business**  
none

**New Business**

1. Upcoming Events
  - a. Budget Teaching Sessions
  - b. Science Fair
  - c. PE Showcase
  - d. Math Night
  
2. Budget Teaching Session
  - a. Shared plan and outline and activity to be presented
  - b. Asked opinion about increasing participation if Budget Teaching Session was the agenda at the next Principal's Coffee. Group agreed it would be worth it. Budget Teaching Session to be presented to staff after school on March 20, parents/community at 6:00pm and again at 8:35am on March 22.
  
3. Technology - iPad purchase and updates
  - a. Clay volunteered to provide support to update iPad
  - b. 16 additional iPads to be purchased from fund generated at the auction paddle raise.
  
4. Parent & Community Involvement
  - a. Kalay to send Clay a Math Lab flyer to cultivate additional volunteers
  - b. Garden, garden boxes, compost, waste audit and Green School certification projects underway with parent and community volunteers.
  
5. Building use applications
  - a. Applications approved.

- b. Peggy will be asked to check on summer building use for Young Player's group.

6. Good of the order

**Closing**

**Next Meeting – April 11, 2012 @ 6:30pm**

***CEC Action Items:***

Kalay to send Clay Math Lab Flyer.  
Clay to work on iPads.

***District Action or response items recommended by the CEC:***

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**2011-2012 CEC Meetings @ 6:30**

April 11

May 9

June TBD

**Membership: Kalay McNamee, Clay Atkins, Luthien Kona, Brian Moffett**

**Welcome**

**Old Business**

1. Review March Minutes

**New Business**

1. Upcoming Events - Volunteer Appreciation, Budget Meeting, etc.
2. Technology - iPad purchase and updates -
  - a. We purchased 16 new iPad 2's and now have 26 as a result of auction funds.
  - b. Clay will be working with the school to help keep apps up to date.
  - c. Clay volunteered to begin the creation of a comprehensive West TV Technology Plan. We will develop a technology mission statement and outline instructional goals, technology purchases and software purchase, etc. Clay will begin drafting a plan.
3. Parent & Community Involvement
  - a. See above -
  - b. Math Lab volunteers needed - Clay will see if he is able to recruit volunteers at Intel in the coming weeks.
4. Building use applications
  - a. All applications approved
    - i. Math Night
    - ii. Running Club
    - iii. Young Audiences - With a possible need for building monitor.
  - b. We discussed that community members need a thoughtful and comprehensive explanation to understand why a building monitor is occasionally needed to use the school facilities and how it greatly increases facilities use fees.
5. Good of the order

**Closing**

**Next Meeting – May 9, 2012 @ 6:30pm**

***CEC Action Items:***

- 1. Clay to create draft technology plan.***
- 2. Clay to distribute Math Lab volunteer recruitment poster.***

***District Action or response items recommended by the CEC:***

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**2011-2012 CEC Meetings @ 6:30**

May 9

June TBD

**Membership:** Kalay McNamee, Clay Atkins, Luthien Kona, Brian Moffett

**Welcome**

**Old Business**

1. Review March Minutes

**New Business**

1. Upcoming Events - Volunteer Appreciation, Budget Meeting, etc.
2. Technology - iPad purchase and updates -
  - a. We purchased 16 new iPad 2's and now have 26 as a result of auction funds.
  - b. Clay will be working with the school to help keep apps up to date.
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3. Parent & Community Involvement
  - a. See above -
  - b. Math Lab volunteers needed - Clay will see if he is able to recruit volunteers at Intel in the coming weeks.
4. Building use applications
  - a. All applications approved
    - i. Math Night
    - ii. Running Club
    - iii. Young Audiences - With a possible need for building monitor.
  - b. We discussed that community members need a thoughtful and comprehensive explanation to understand why a building monitor is occasionally needed to use the school facilities and how it greatly increases facilities use fees.
5. Good of the order

**Hiteon Elementary**  
**Community Engagement Committee Minutes**  
**May 8, 2012**

**Attendance:** Ginny Hansmann, Shannon Herbers, Cathy Manor  
Meeting was called to order at 1:35PM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

**Public Input:** None

**Principal's Remarks:**

- The Fun Run pledges have been pouring in and the fundraising goal has been exceeded!
- How the budget changes for next year will affect Hiteon:
  - Per the union contract there will be five furlough days next year and four the following year. Next year's school calendar is available on the district website.
  - We will go from 21 teachers down to 19.
  - 15% school budget cut – affects things like supplies and paper.
  - Enrollment for next year K-5 is projected to be 702.
  - We will lose our Technology and Media Specialists, two teachers and an ESL assistant.
  - We will gain a 1.0 student supervisor and a .5 intervention specialist.
  - There will be five specials that the students will rotate through: Music, Library, PE, Technology and Counseling. Technology and Library will be handled by classified staff.
  - Class size ratios: kindergarten from 24.1 to 28.1, and 1<sup>st</sup>-5<sup>th</sup> from 26.05 to 30.53
  - Projected classes for next year
    - Kindergarten 31, 31, 30, 30 (122 students but only 75 have registered so far)
    - First grade 28,28,27,27 (110 students)
    - Second grade 26,26,26,27 (105 students) or 3 classes of 35 students
    - Third grade four classes of 32 or 34 (128-136 students)
    - Fourth grade 35,36,35 (106 students)
    - Fifth grade 28,28,29,29 (114 students)
  - There is some discussion about the possibility of blend classes to help with the larger class sizes.

**Previous Business:**

**New Business:**

**Building Use Requests:**

1. **Hiteon PTC** has been approved to use the gym and cafeteria for the "Family Dance" on Friday May 18 from 3:30PM – 9:00PM.
2. **Community Action Organization (Head Start)** has been approved to use the back playground area for a Family Event/Parent Event from 5:00PM to 6:30PM Wednesday, 5/23/2012. No fees applied. The facility use application also requested use of the cafeteria but that has been denied since Champions is already using that space.
3. **Community Action Organization (Head Start)** has been approved to use the back playground covered area for a Family Event/Parent Event from 4:30PM to 7:30PM Wednesday, 5/30/2012. No fees applied. The facility use application also requested use of 20 tables and 120 chairs but that has been denied.
4. **Cub Scouts Pack 872** has been approved to use the cafeteria from 6:30PM to 8:15PM for a pack meeting on Thursday 5/31/12. No fees applied.
5. **Champions** has been approved to use the cafeteria from 6:30AM to 1:30PM for childcare training Saturday, 6/2/12. There will need to be a building monitor. Fees assessed as per the district fee schedule.
6. **Champions** has been approved to use the cafeteria from 6:30AM (release) to 6:00PM (release) for before and after school childcare 9/4/12 – 6/17/13. Fees assessed as per the district fee schedule.
7. **Cub Scouts Pack 872** has been approved to use the cafeteria from 6:30PM to 8:00PM for an annual fundraiser meeting on Tuesday, 9/11/12. No fees applied.
8. **Brownies** has been approved to use a classroom from 2:30PM to 4:30PM for scout meetings two Mondays a month from 10/1/2012 through 6/10/13. No fees applied.
9. **Southwest Music School (Violin Lessons)** has been approved to use a classroom from 4:00PM to 6:15PM Tuesdays from 9/25/12 for 29 lessons. The music room is not available so a regular classroom will have to be used. Fees assessed as per the district fee schedule.

**CEC Meetings (Tuesdays at 9:30am):** The next meeting is Tuesday, June 5, 2012.

**Quarterly CEC Meeting:** Wednesday, May 16, 2012 from 7:00 to 8:30 p.m. at Mountain View Middle School, 17500 SW Farmington Rd.

Meeting adjourned at 2:40 PM

5/16/2012

# SITE Council-May 2012

West TV

## Roles:

Facilitator-Kalay, Hostess/treats- ~~Peggy~~ Becky, Process Observer -Becky,  
Recorder - Rylan

## Welcome and Team Building

3:30-3:40

## Connections

Where should we eat on our June Meeting

June 11 Sandovals- Near QFC on Barns

## Team Education

3:40-4:15

## Review April Minutes

Kim was here at the previous session

No other major changes

## Budget Discussion

Three listings on the district website discussing budget stuff

### Next year

Media Specialist position has been cut

.5 Technology assistant added

.5 Library assistant will stay

.5 Counselor will stay

.5 RTI specialist will be added

Specials Schedule will be shared with Cedar Mill

We went over the rough draft of the specials schedule

Music and PE will alternate schools

Went over the official calendar and 5 unpaid budget reduction days

Discussion of blended classes (word will come near August 27)

## Information Sharing

4:15-4:25

## Site Council Applications

Issabella Bejarano is working on her application

## Site Council Goals - Update

Goal 1: Junior Great Books

None

Goal 2: Create projects and special events

iPad support

shared last time

Mathlab volunteers

Not much interest

Garden

Process manager assigned



Compost project

Is Rolling and will have a booth at the Carnival

Need to introduce the new custodian to the information

Goal 3: Research the use of Parent Volunteers to help with future class size

School Improvement

4:25-4:50

Volunteer Engagement Article

How can we best use our volunteers?

Adding a production room day

can we have an evening time?

iPad monitor

Story Reader

Rylan will share comprehension questions

Tech lab support person

Same as story reader but tech

Mathlab

shelving books

Can we focus our volunteer hours?

Vision for Site Council for 2012-13

Where do we see the future of Volunteerism at West TV?

Visioning Process (post it note activity)

Meetings for 2011-2012

Conference Room/Office

3:30-5:00

**West TV Elementary School  
Site Council  
April 16, 2012  
Conference Room/Office  
3:30-4:30**

Roles: Facilitator-Kalay, Hostess/treats- Kimi Sloop, Process Observer  
- \_\_\_\_\_ (Kim Stoecker - out), Recorder - Claudia

Welcome and Team Building  
3:30-3:40

1. Connections

Team Education  
3:40-3:45

1. Review March Minutes

Information Sharing  
3:45-3:55

1. Budget Updates- Kalay will learn some implications about the budget cuts on Wed. and discuss them with staff on Thurs. After this they will be released to others.
2. Site Council Applications- None received to date. Kalay asked for help with recruitment for one parent spot that's opening up.

School Improvement  
3:55-4:15

1. Site Council SIP Goals - Updates
  1. Goal 1: Junior Great Books- no changes
  2. Goal 2: Create projects and special events
    1. iPad support- Clay would like to support a technology plan. 1 and 5 year targets to be discuss at next CEC meeting.
    2. Mathlab volunteers- Flier is going to be distributed by Clay to coworkers to recruit more volunteers.
    3. Garden- Tammy has a proposal from Cornell Farms for boxes. Needs to assign project manager. Mitchell Smith, Eagle Scout, is going to build boxes. Tammy has equipment for the build.
    4. Compost project- Rebekkah Chou working towards getting WTV accredited with Green School status.

3. Goal 3: Research the use of Parent Volunteers to help with future class size- no new developments.
4. Volunteer Engagement Articles- Kalay provided two articles and group reviewed together as food for discussion: mentioned concept of keeping children's confidentiality, parents' boundaries about other student's information, how to boost involvement in classrooms that aren't their own child's?

Rylan: discussed concept of flipped classrooms and possible opportunity to help with time management. Research institutes offering guidance such that lectures occur out of class time. Worksheets and exercises occur during class time. Advantages include taking time to process information outside class, then come together to work on activities. Noted that only 1 in 30 kids do not have computer accessible at home.

Julie: Suggested re-evaluating evening activities and nights at school; potentially do every other year i.e. Art, Math, Science, etc.

Kimi: Suggested surveying parents and teachers about volunteerism: how should we ask for participation, questions for next year to solicit skilled parents, potential to call new families as they enter WTV, potential to invite volunteerism more than just once per year. Need identified to update volunteers' badges. Suggestion to circulate volunteer lists via BigTent but also via hard copy to go out to parents and then be returned to volunteer coordinator. Should include events. Also suggested use of bulletin board for donations to classroom, Google list for requests and Big Tent for classifieds.

Claudia: Suggested potential for two volunteer coordinators. Possible need for two year terms with overlap of incoming and outgoing coordinator. Possibly of setting up sets of volunteers for math, reading, writing by skill set or focus. Could invite teachers to meet "teams" per subject matter, regardless of child's class assignment. Should explore better use of volunteerism in "flipped" classroom.

Closing

4:15-4:30

1. Good of the order
2. Agenda for May

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# Nancy Ryles Community Engagement Committee (CEC) Meeting

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April 4, 2012

4:30-5:30 pm

## Members

Lisa Banks – Parent  
Dolores Beccar – Parent  
Trish Beckius – Parent  
Doris Marks – Principal  
Pam Nason – Parent  
Kim Zapp – Parent

## Present

no  
yes  
yes  
yes  
yes  
no

1. Review and Approval of Minutes
  - a. Minutes from 2/29/12 were reviewed and approved
2. Building Use Applications
  - a. May 18<sup>th</sup>- Nancy Ryles Community Carnival (Jen Sedik)
    - i. Question: Additional custodian for event?
    - ii. Request was approved with the following notes:
      1. Doris will speak with Jen regarding additional custodian and use of cafeteria.
      2. Updated costs will be shared at the next CEC meeting
  - b. South Beaverton Foursquare-Sunday usage (John Taft)
    - i. CEC conceptually supports this idea yet there is a need to understand protocols of facility use during off hours and use of school facility for religious services.
    - ii. Before final approval, Doris will learn more to address the questions below and then email CEC members. A decision will be made via email after our questions have been addressed

## CEC Questions

1. What is BSD practice for group use during non school hours and hours that do not typically have a custodian or other BSD person on site?
  2. Site monitor? Custodian?
  3. Will there be food? Kitchen use?
  4. How do we limit access to areas (classrooms, library)
  5. Liability?
- c. Nancy Ryles Art Show-May 3<sup>rd</sup> (Corie Wheeler)
    - i. During school time- no building monitor (custodian and D. Marks will be onsite)
    - ii. Request was approved
  - d. Points to consider and general thoughts:
    - i. Invite the point person to present building use as applicable if there are anticipated questions that may arise
    - ii. At what point should service organizations be charged for additional costs (i.e. Extra custodian for large activities)?
    - iii. How can we communicate that our school is for our community (more than kiddos)?
      1. Should we create mini campaign (banner?) that helps us to connect to people allowing them to learn that our school is a resource to the community?

3. Amazing Student Award
  - a. Discussed the updated award form and letter created by individuals who are part of the BSD elementary school cadre (Nancy Ryles, Scholls Heights, Eroll Hassel, Cooper Mt, Sexton Mt, Hiteon)
  - b. Nancy Ryles CEC has decided at this point to not participate in this particular community pilot. Doris will communicate this decision to the other principals in our elementary school cadre.
  
4. Welcoming New Families
  - a. May 17<sup>th</sup> –Kindergarten and Pre-school outreach-community engagement
    - i. Bridge connections between pre-schools and Nancy Ryles –How do we work together to best support kids in being set up for success upon entering kindergarten?
      1. (1) Share what NR is doing with Pre-School instructors (2) Pre-schools share what they are doing to help prepare students to be successful.
    - ii. Solicit information: where do NR kindergartners attend pre-school?
      1. Phone blast to targeted grade (K and 1<sup>st</sup>)
      2. Googledocs survey (request and share tools of success....what to be thinking of as your kindie moves to 1<sup>st</sup>)
  - b. New Family survey-
    - i. Idea: if NRCO is conducting a survey, ask if questions can be added to gain information.
    - ii. Add a question or two to the Kindie/1<sup>st</sup> grade ‘phone blast’
  
5. Principal Report
  - a. Playground fence
    - i. Playground was fenced off for safety purposes
    - ii. Concern was expressed that the playground area may become a dog park, enclosed space. Should a ‘no dog’ sign be reposted? (apparently the original sign was removed)
    - iii. Kids continue to come in from the play area with dog feces on their shoes and clothes (evidence that suggests some owners still are not responsible)
  
6. Partnerships
  - a. Chamber Ambassadors and 5<sup>th</sup> grade NR ambassadors- Doris shared some of the work Chamber of Commerce is doing that may allow for a partnership to be created between 5<sup>th</sup> grade ambassadors and the
  
7. Upcoming CEC Meeting Schedule
  - a. District CEC: Wednesday, May 16<sup>th</sup> with Jeff Rose (7-9) @ Mt. View MS
  - b. Nancy Ryles CEC: Wednesday, May 23<sup>rd</sup> (4:30-6:00)

Future agenda topics:

Reader Board-ideas of use, Who do we need to get permission from?

Submitted by Trish Beckius (Nancy Ryles Parent)

*Hazelbake*

**Title I Schoolwide Annual Review Meeting  
2011-2012**

**Date of Meeting: Tuesday, May 22<sup>nd</sup>, 4:30 – 6:00pm**

<b>Attendees:</b>	<b>Sign In:</b>
Carlos Castro, Classified Staff member & Parent (Community Council/Engagement Committee Member)	
Brenda Aguilar, Parent (Community Council/Engagement Committee Member)	
Al Ochoa, Parent (Community Council/Engagement Committee Member)	
Kevin Graves, Parent (former Site Council Member) (Community Council/Engagement Committee Member)	
David Hansen, Parent (former LSC member) (Community Council/Engagement Committee Member)	
Cory Gaub, ESL Teacher (Certified) (Community Council/Engagement Committee Member)	
Rob Fetter, Instructional Specialist (Certified) (Community Council/Engagement Committee Member)	
Angela Tran, Principal (Community Council/Engagement Committee Member)	

**Agenda:**

- 1) Review the Ten Required Components of a Schoolwide Title I Program
- 2) Review our Parent Involvement Policy
  - o Items 1 & 2 reviewed with a Powerpoint
  - o Title I Monitoring Notebook is updated and available to refer to during and after the meeting.
- 3) Review of feedback from Parents from Family Nights
- 4) Opportunity for additional Parent Input/Suggestions for 2012-2013
- 5) Building use decisions for 2012-13
  - o Golf in Schools (requesting use of field/covered area next school year/Mondays after school)
  - o Southwest Music School for Violin Lessons (4 – 4:45 pm; date TBD once school calendar is published; prefers T/W/ or Thursdays; This group has a positive reputation according to our Music Teacher, Fran Maynard)

*The below article was sent home in the May Newsletter in Spanish and English (emailed, hard copies to those requesting paper copies and posted to our school web site).*

# You are Invited!

## Title I School Program Review Meeting for Hazeldale

**During the Community Council Meeting  
Tuesday, May 22<sup>nd</sup> — 4:30-6:00 pm**

Each year we are required to review the components we have in place to support student learning and parent involvement at Hazeldale Elementary. During the Title I Program Review Meeting, we will review the ten required components of our Title I School Plan. Additionally, we will review feedback from you from survey results you have filled out throughout the school year.

# Hazeldale is a Schoolwide Title I School in 2011-12

The staff is excited to begin implementing the actions and strategies from our Schoolwide Plan! The plan will be posted to our school web site. Questions? Please ask your child's teacher or any staff member and we will do our best to answer. Back to School Curriculum Night will be another opportunity to ask any questions that you may have. We are looking forward to your attendance on September 15<sup>th</sup>!

Parent feedback is always welcome as you are an essential partner with us! The next page of this newsletter is our Parent Involvement Policy. It is also in the Parent/Student Handbook. We welcome any feedback you have regarding this policy or other ideas, questions, comments you may have. You can send a little note or email, or fill out the surveys that will be at family events and/or conferences seeking out your input.

## Transitioning from a Title I Targeted Assistance School in 2010-2011

## to Schoolwide Title I Status in 2011-2012

What is Title I?	
<ul style="list-style-type: none"> <li>•Elementary and Secondary Education Act started during Johnson's War on Poverty</li> <li>•Current iteration is NCLB (No Child Left Behind) – will be reauthorized and renamed</li> <li>•Title I-A one of many Titles in ESEA</li> <li>•Title I-A is fiscal support for high poverty schools</li> </ul>	
Targeted Assistance Schools	Schoolwide Title I Schools
<ul style="list-style-type: none"> <li>•Targets specific students</li> <li>•Funds may only be spent to support those students</li> <li>•Materials may only be used by Title I students</li> <li>•Provides <u>supplemental</u> assistance, usually in reading and/or math</li> </ul>	<ul style="list-style-type: none"> <li>•Goal is to raise academic achievement for ALL STUDENTS in the school</li> <li>•Built on <u>schoolwide</u> reform strategies rather than separate, add-on services</li> <li>•Title I funds are used to upgrade the entire education program of the school</li> <li>•Resources coordinated to benefit ALL students</li> <li>•All teachers become Title I teachers</li> </ul>
Ten Required Components of a Schoolwide Plan:	
<ul style="list-style-type: none"> <li>•Comprehensive Needs Assessment</li> <li>•Strategies to improve achievement for ALL students</li> <li>•Strategies to assist students at risk of not meeting standards</li> <li>•Instruction by highly qualified staff</li> <li>•Strategies to attract and retain high-quality teachers</li> <li>•High quality professional development</li> <li>•Strategies to increase family and community involvement</li> <li>•Strategies to support transitions (preschool to kinder, elementary to MS, new students)</li> <li>•Teacher-driven decisions about effective use of assessments</li> <li>•Coordination and integration of programs, services, funding</li> </ul>	

*The above articles were sent home in the September Newsletter in Spanish and English (emailed, hard copies to those requesting paper copies and posted to our school web site). At our Back to School Night, the Principal informed parents of this information in the Back to School Night Video played in all classrooms and also in the cafeteria throughout the evening.*





Hazeldale is a school where everyone learns in a community of cooperation, safety, caring, and respect.

## Hazeldale Parent Involvement Policy 2011-2012

In acknowledgment of much reliable research supporting the fact that parent involvement in school raises the academic achievement of students, Hazeldale Elementary School encourages involvement of parents through an active parent volunteer program and an active Parent Teacher Organization. Parents are encouraged to participate in such activities as: PTO, Community Council/Engagement Committee (Site Council & CEC combined), open house, Multicultural Fair, conferences, and literacy and math nights.

In order to build an even more effective home-school partnership, Hazeldale Elementary School will provide the following:

1. An annual meeting, at a convenient time, to which all parents shall be invited and encouraged to attend, to inform parents of their school's participation in the Title I-A program. The school will explain its requirements and the parent's right to be involved.
2. A flexible number of meetings and activities throughout the year to assist parents in understanding the federal and state academic content and student achievement standards, as well as local academic assessments. Meetings will also focus on how parents and teachers can work together to monitor the child's progress in order to improve student achievement.
3. A varied schedule for meetings and conferences in order to accommodate the needs of parents.
4. Scheduled parent conferences, as appropriate, to address grade level requirements, school curriculum, test information, and any other concerns that the teacher or parent may have.
5. Continuous communication to assist parents in understanding how they can promote the education of their children at home. Articles will be written in the school newsletter concerning reading and/or math issues, which will help parents become partners with the school in promoting the education of their child at school and home.
6. A school-parent contract that outlines how parents, schools staff and students share the responsibility for improving learning.
7. An annual survey for all parents of Title I-A students shall be conducted to collect opinions and concerns about the current program, suggestions for improvement and topics for meetings that meet the needs of parents.
8. The new School Improvement Plan (SIP) will be posted in the school in family friendly language.

Every effort will be made to communicate with parents in a format and language that is free of educational jargon and easily understandable by all. Parents and community members are encouraged to participate, volunteer, ask questions, and provide feedback.

## Schoolwide Self Evaluation and Monitoring Checklist

School: Hazeldale Elementary School

Date Reviewed: May 22nd, 2012 @ Community Council/Engagement Committee Meeting.

The meeting has been advertised as open to the public on our school calendars, and in May Connections in both English and Spanish. The newsletter is emailed home and posted to our school web site. Paper copies are sent home with families that indicate that they prefer and/or need this method of receiving communications.

Yes/No	Requirement	Comment
Yes	<p><b>Comprehensive Needs Assessment:</b> The needs assessment review includes an examination of:</p> <ul style="list-style-type: none"> <li>• Student achievement data</li> <li>• Other student and school related data/factors that influence student achievement ( i.e. mobility rates, attendance, dropout, discipline, curriculum/instruction, professional development, family/community involvement, climate/organization, etc..)</li> <li>• Data are analyzed and school strengths and weaknesses are identified; school improvement needs and goals are prioritized accordingly.</li> </ul>	<p>We did not make AYP in the area of math in the sub-category of Students with Learning Disabilities from the 2010-2011 school year.</p> <p>Writing indicates to be an area of high priority need from both state assessments and in-house school wide writing work samples.</p>
Yes.	<p><b>Instructional Programs/School Reform Strategies</b></p> <ul style="list-style-type: none"> <li>• Research-based strategies are employed.</li> <li>• Strategies align with findings of the needs assessment.</li> <li>• Core academic program is strengthened and designed for diverse student needs.</li> <li>• Increase the amount and quality of learning time.</li> <li>• Strategies address the needs of all students, but particularly noted are instructional strategies for meeting the needs of low achieving students and/or sub-groups of students not meeting academic expectations (i.e. NCLB identified subgroups, homeless, migrant students).</li> </ul>	<p>See assessment data and staff survey reviewing all components of the strategies by area and subject from our Action Plan of the SW Plan.</p>
Yes.	<p><b>Student Assessments of Progress</b></p> <ul style="list-style-type: none"> <li>• Teacher selected, on-going student assessments are noted.</li> <li>• Student performance drives the modification and improvement in the selection and use of instructional programs and school-based assessments</li> </ul>	<p>PLC's (Professional Learning Committees) that meet every 6 weeks particularly address the last bullet, and teams turn in goals, data, and agreed upon strategies following each PLC.</p> <p>RTI (Response to Intervention) meets once a month to discuss particularly low achieving students and progress and research based interventions.</p>

Yes.	<b>Student Assistance</b> <ul style="list-style-type: none"> <li>Timely and additional assistance to students having difficulty mastering the standards is evident in the plan.</li> </ul>	Response to Intervention
Yes.	<b>Professional Development</b> <ul style="list-style-type: none"> <li>On-going, sustained opportunities are provided for all staff.</li> <li>Professional development aligned with instructional programs and designed to address identified needs.</li> </ul>	Staff development calendar for 2011-12 has been implemented according to our schoolwide plan.
Yes.	<b>Highly Qualified Staff</b> <ul style="list-style-type: none"> <li>Teachers meet NCLB requirements for "Highly Qualified" staff and are assigned to the areas in which they are certified.</li> <li>Para-educators meet NCLB requirements for "Highly Qualified" staff.</li> <li>Strategies are included to recruit high-quality highly qualified teachers to high-need schools.</li> <li>Strategies are included to retain high quality highly qualified teachers to high need schools.</li> </ul>	All staff meets NCLB "Highly Qualified" requirements.
Yes.	<b>Parent Involvement</b> <ul style="list-style-type: none"> <li>Parents are involved in planning, implementing and evaluating schoolwide program.</li> <li>Parents are involved in planning parent involvement activities and other school decisions.</li> <li>School – family compact is noted.</li> <li>Parents are regularly informed of student progress.</li> <li>Parent strategies/activities include information that supports parents as they help their children be successful at school</li> </ul>	<p>Surveys at all family nights requesting feedback and ideas for future events.</p> <p>Community Council/Engagement Committee.</p> <p>School-Family Compact/Plan and Profile (Spring &amp; Fall)</p> <p>Technology support for parents (open computer lab and classes) with Spanish translation available.</p>
Yes.	<b>Coordination and Transition</b> <ul style="list-style-type: none"> <li>Collaboration is evident between the elementary school and preschool programs, where applicable.</li> <li>Specific strategies for helping students' transition into the school are identified and implemented.</li> <li>Title IC parents have been consulted and have provided written approval of the plan.</li> </ul>	<p>Kinder Round Up, Kinder Assessment, &amp; Kinder Academy.</p> <p>Parent information night regarding Middle School Options and transitions facilitated by our School Counselor.</p> <p>Assessment data shared with our feeder middle school from our 5<sup>th</sup> grade team, including a common assessment for math that was designed by the middle school for incoming fifth grade students. Our school counselor meets with</p>

		the middle school counseling team to share information regarding incoming students.
Yes.	<p><b>On-gong Plan to Monitor the Effectiveness of SWP Plan</b></p> <ul style="list-style-type: none"> <li>• Clear process and timeline evident.</li> <li>• Review team is identified.</li> <li>• Revisions and updates are made and communicated to all staff, parents and community.</li> <li>• Implementation and outcomes are both reviewed.</li> </ul>	<p>Annual Review Meeting 5/22  Advertised in school newsletter in Spanish and English as open invitation for all to attend. Meeting is scheduled during Community Council/Engagement time to ensure parent attendance. Meeting is held in the evening to allow for more to attend.</p> <p>Staff feedback is collected in the form of surveys following all professional development, staff meetings, and PLC times. This information is regularly reviewed during Leadership Meetings throughout the year.</p>
Yes.	<p><b>Fiscal Coordination Requirements</b></p> <p>The plan includes a budget showing how all funds are used to carryout the schoolwide program/school improvement plan (i.e., budget narrative).</p> <ul style="list-style-type: none"> <li>• Coordination and integration of Federal, state and local services and programs are demonstrated.</li> </ul>	See Inventory List and Purchase Rationales

