

**Keller ISD**  
**2010-2011 Budget Calendar**  
**Rollback Election**  
**(Option A – Not on Uniform Election Day**  
**Option B – November – Uniform Election Day)**

- 1) January - Receive student enrollment projections estimates for budget building and allotments
- 2) January/February - Preparation of budget documents for budget development
- 3) February 10- General Administrators Meeting, GAM – Campus and Department over view of budget process
- 4) February – Establish and distribute Campus and Departments allotments
- 5) February/March – Collect additional items for consideration and inclusion in the budget
- 6) February 23-25– New administrator/secretary training (half day sessions)
- 7) March 25-26 – Refresher Budget Input Training
- 8) March – campuses and departments prepare budget for non-salary portion of the budget.
- 9) April 1 – Campus and departments turn in budgets and budget goals.
- 10) April 30 – Receive Certified Estimate of Taxable Values from Tarrant Appraisal District.
- 11) May 14 - Create detailed budget with department and campus input
- 12) May 26 – Adjust revenue assumption projections from preliminary valuations given by Tarrant County Appraisal District.

- 13) May 27 – Regular Board Meeting – Discussion on Budget Assumptions and Anticipated Expenditures
- 14) June 17 - Regular Board Meeting – Discussion on Prioritization of Budget Assumptions and Anticipated Expenditures
- 15) June 15 – Receive 2<sup>nd</sup> round of preliminary valuations given by Tarrant Appraisal District.
- 16) June 21 or 24 – Workshop with refine budget estimates from 2<sup>nd</sup> round of preliminary budget estimates from Tarrant County Appraisal District.
- 17) July 16 – Certification of anticipated collection rate by tax collector.
- 18) July 26 – Receive certified appraisal roll from Tarrant County Appraisal District for final calculation of revenue.
- 19) July 29 - Budget Workshop
  - a) Refine budget with certified appraisal roll from Tarrant County Appraisal District.