## Follow Up to June 25, 2019 Question From Chairman Collins

## Re: Collin's Auction Process for Surplussed Items

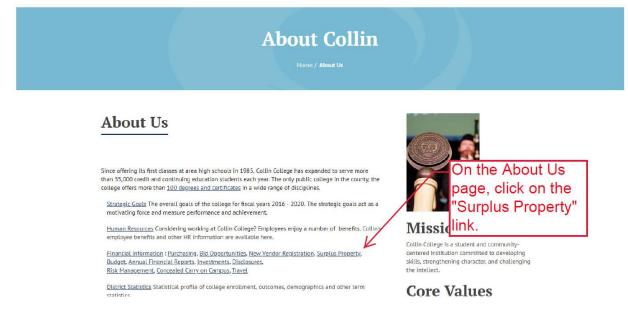
## **Question:**

Dr. Collins requested information on how the college's auction process works for surplussed items that the college no longer needs.

## Answer:

The Collin County Community College District utilizes René Bates Auctioneers, Inc. for disposal of all district surplus via their online auction site located at www.renebates.com. René Bates Auctioneers, Inc. has been providing auctioneering services since 1966. When an item is determined to be surplus, the department contacts the facility manager at their campus to let them know they have surplus equipment that needs to be picked up. After picking up the items, the facilities department staff places items in lots (if necessary), takes a picture of the item(s), processes the asset retirement form, and submits the item or list of items, along with photos of the item(s), to the Business Office for disposition approval. The list and photos are sent to René Bates staff who posts the items or lots of items to www.renebates.com for 14 days.

After being notified by René Bates staff that the winning bidder has paid for the items, the winning bidder is responsible for pickup and removal of all items that they purchased. Pickup of items must be scheduled by the winning bidder with the appropriate facilities manager. The attached screenshots detail how the public can find the items that are listed for sale by the district from our website. They also show that the district disposes of a variety of items, through multiple auctions throughout the year.



Resource: Kim Davison Chief of Staff 972-985-3781 kdavison@collin.edu