

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
October 8, 2012  
Sunset Lake Elementary - 7:00 pm  
M I N U T E S**

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Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, Virgil Knowles

Administrators Present: Charles Glaes, Stephen Goss, Laura Kuhlman, Keevin O'Neill, Adam Brush, Pat Moreno, Mike Barwegen, Ruth Hook, Ric Beers, Tonya Nash, Maureen Ouvry, Gail VanDaff

Guests Present: Rebecca Sloniker, Jamie Masco, Erin Johnson, Rob Moughton, Steve Thomas, Nancy Herson, Marci Bailey, Melissa Richardson, Deborah Harsha, Cara Brink, Lynne Buell, Marilyn Banner

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions:**

1. National School Lunch Week: October 15-19 "What's Cooking?": Food Service Director Maureen Ouvry described the fun things her department was doing to promote National School Lunch Week.

**B. Legislative Update:**

1. Proposal 2012-02 - An Amendment to the Michigan Constitution of 1963: Supt. Glaes gave a factual explanation of both sides of the proposal and then requested that the Board support a Resolution Opposing Proposal 2012-02 later on the agenda.

**C. October 3, 2012 Count Figures:** Supt. Glaes reported that the fall student count is up 43 students from one year ago, and the blended count is up 35. This does not include the WAY Program which has 79 students enrolled.

**D. MASB Fall Conference - November 8 - 11, 2012:** Board members were asked to contact Karen Hill if they were interested in attending the conference.

**E. Important Dates:** Supt. Glaes directed attention to the listing of important dates in the packet.

**II. REPORT AND PUBLIC INQUIRY**

**A. Business and Finance Report - Steve Goss**

1. Budget Progress Report: Asst. Supt. Goss reviewed the budget progress report for September, 2012 showing total revenues of \$1,023,797; total expenditures of \$3,266,101; and deficiency of revenues over expenditures of -\$2,242,304.

**B. Alternate Assessments in Social Studies for Students with IEPs - Gail VanDaff:** Special Education Director Gail VanDaff reviewed current and alternate Social Studies assessments for students with IEPs. Mrs. VanDaff requested approval on proficiency standards based on the recommendation of a team of teachers.

**C. Community Education Annual Report - Tonya Nash:** Director Nash reviewed 2011-12 highlights Community Education, Kids Klub, and B4K.

**D. Summer School Report - Mary Hess-Quinones:** The summer school staffs of Mary Hess-Quinones, Marilyn Banner, Lynn Buell, Nancy Herson, and Cara Brink were present to give an overview of student progress made. Jill Treat and Nancy Smith were not in

attendance.

- E. Athletic Department Annual Report - Michael Roy: Athletic Director Mike Roy reviewed the many student athletic highlights. Mr. Roy was recognized for his accomplishment of Outstanding Athletic Administrator for the State of Michigan. President Knowles expressed appreciation to the Athletic Boosters for their continued support.
- F. Sunset Lake PTA: Ms. Johnson reported that the PTA holds a walk-a-thon rather than fundraisers. Their goal is \$22,000 this year which will be used to hold events such as the fall carnival, family dance, and family movie night, in addition to supporting teacher and student needs.
1. President - Erica Johnson
  2. Vice President - Kim Yeck
  3. Treasurer - Rob Moughton
  4. Secretaries - Melissa Richardson
- G. Focus School Update - Pat Moreno: Sunset Lake Instructional Consultant Jamie Masco stated that Sunset Lake was declared a "Focus School" based on the State's new grading system due to the large gap between high and low achieving students. Ms. Masco gave an overview of interventions that have been put in place to close the achievement gap in reading and math. In addition, the school is reinforcing the importance of students doing their personal best on the MEAP tests.
- H. Audience: No one wished to address the Board on a non-agenda item.

### III. BOARD ACTION REQUESTED

#### A. Approval of the Following Meeting Minutes

1. September 10, 2012 Regular Meeting: A motion was made by Emmert and supported by Lohman to approve the September 10, 2012 regular meeting minutes:  
Motion carried unanimously.

#### B. Approval of the Following General Fund Invoices - ROLL CALL VOTE:

1. September 7, 2012 = \$162,017.22: A motion was made by Forsyth and supported by Callen to approve payment of invoices dated September 7, 2012 totaling \$162,107.22.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
2. September 21, 2012 = \$160,890.55: A motion was made by Lohman and supported by Danielson to approve payment of invoices dated September 21, 2012 totaling \$160,890.55.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

3. September 30, 2012 = \$54,179.85: A motion was made by Forsyth and supported by Danielson to approve payment of invoices dated September 30, 2012 totaling \$54,179.85.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- C. 2nd Reading - Approval of Revisions to Policy 5610.01 - Permanent Expulsion - ROLL CALL VOTE: A motion was made by Lohman and Forsyth for 2<sup>nd</sup> reading – approval of revisions to Policy 5610.01 – Permanent Expulsion. After discussion, it was decided to approve the policy revision as is and bring it back for 1<sup>st</sup> reading approval again after revisions have been made to clarify the terms and conditions of permanent expulsion for WAY students.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- D. Approval of Board Resolution Opposing Proposal 2012-02, An Amendment to the Michigan Constitution of 1963 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Danielson for approval of Board Resolution Opposing Proposal 2012-02, an Amendment to the Michigan Constitution of 1963.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- E. Approval of Social Studies Proficiency Levels for Students with IEPs: A motion was made by Forsyth and supported by Schriemer for approval of Social Studies Proficiency Levels for Students with IEPs.  
Motion carried unanimously.
- F. Approval of the Following Teacher Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion was made by Emmert and supported by Forsyth to approve the following Teacher Contracts:
1. Fred Stull - 0.4 School Psychologist Sunset Lake - MA+15 Step 11
  2. Sarah Prince - 3rd Grade Indian Lake - BA+20 Step 5
  3. Margo Staunton - Library Media Specialist MS/HS - MA Step 1
  4. Amy Palmer-Stauffer - Special Education Tobey - BA Step 3
  5. Audrey Fleet - Kindergarten Indian Lake - BA Step 1
  6. Stacy Jancasz - Special Education MS - BA Step 3
  7. Emily Kirk - 2nd/3rd Grade Split Sunset Lake - BA Step 1
  8. Sabrina Graham - Special Education Sunset Lake - BA Step 1 - Effective 11-1-12
- Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None  
Absent: None

Abstain: None  
Motion carried unanimously.

- G. Approval of Retirement Request for Sunset Lake Special Education Teacher Raina Willoughby Effective October 31, 2012 - Twenty Years of Service: A motion was made by Lohman and supported by Forsyth for approval of retirement request for Sunset Lake Special Education Teacher Raina Willoughby effective October 31, 2012 – twenty years of service.

Motion carried unanimously.

- H. Approval to go into Closed Session for the Purpose of Attorney Client Privilege per Section 8(h) of the Open Meetings Act - ROLL CALL VOTE: A motion was made at 9:05 pm by Emmert and supported by Schriemer for approval to go into Closed Session for the Purpose of Attorney Client Privilege per Section 8(h) of the Open Meetings Act.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

RETURN TO OPEN SESSION: There being no further business to come before the Board, President Knowles adjourned the meeting at 9:50.

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President Virgil Knowles  
Date: November 12, 2012

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Secretary Karen Hill