TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE							DESTINATION							CHECK ONE							
STN CONFERENCE							RENO, NV							IN-RADIUS				OUT-RADIUS		х	
PURPOSE OF CONFERENCE							REPORT TO: (CIRCLE ONE)							STUDENT TRAVEL OVER			RNIGHT Y				
PROFESSIONAL DEVELOPMENT								BOARD STAFF TEAM								# CHAPERONES					
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATION:															# STUDENTS # CHAPEI FUNDING SOURCE (MARK						
SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDA									DISTRICT PD	Х	SPECIAL E			ACTIVITIES	Г						
AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.															SAFETY			VOCATION			
MEALS								٨	/ILEAGI	Ε	Y/N										
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	BREAKFAST \$10	LUNCH \$15	li li	DINNER N-STATE \$20 DUT-STATE \$30	DAILY TOTAL		DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE	DISTRICT CAR AVAILABLE	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRA	ATION	AIRFARE	LODGING	200000000000000000000000000000000000000	AL STAFF EIMB	
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BUDGET CODE:			71				-	AM DIRECTOR IN		00					COST OF F	REQUI	EST	\$		3,688	
SIGNATURE(S) OF SUPI	ERVISOR/ADMI	NISTRATOR	1/2	2	glunz	7				V											
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BUDGET CODE:	PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECIEPTS REQUIRED FOR NON PERDIEM EXPENSIVE STUDENT ACTIVITIES WRESTLING PROGRAM DIRECTOR INITIAL:												COST OF REQU	\$	700	
SIGNATURE(S) OF SUI	PERVISOR/ADM	HNISTRATOR	2///	FDY	200						X			www.com.et.com/w		
SIGNATURE OF SUPER	NATURE OF SUPERINTENDENT: 5/15/10												BOARD APPR			