## **ADMINISTRATIVE INFORMATION**

## **Head Start**

- 1. ESC-20 Head Start #06CH012834 Certification Governance Screening
  - i. Organizations that accept federal funds to operate Head Start programs must have strong governance systems to safeguard federal dollars and provide oversight and direction to the Head Start program.
  - ii. This screener organizes the Head Start requirements to help programs identify where to make changes and build capacity to fulfill their Head Start governance responsibilities.
  - iii. The Governance, Leadership, and Oversight Capacity Screener and attestation document must be uploaded into the Head Start Enterprise System at the start of the project period.
    - 1. Governance, Leadership, and Oversight Capacity Screener
    - 2. <u>Attestation</u> of the completion of the governance screener The signatures attest that our agency completed a screening of governance and leadership capacity and developed a plan to address identified training needs, if necessary.

## 2. ESC-20 Head Start #06CH012834 Certification Health Safety Screening

- i. Organizations that serve young children have an obligation to ensure that children in their care are in healthy and safe environments and that policies and procedures that protect children are in place.
- ii. This screener identifies where programs need to make changes and build capacity to ensure children's health and safety in their care. It contains best practices and requirements in the Head Start Program Performance Standards and must be completed at each site where children receive services.
- iii. The Health and Safety Screener and attestation document must be uploaded into the Head Start Enterprise System at the start of the project period.
  - 1. Health and Safety Screener
  - 2. <u>Attestation</u> of the completion of the safety screener The signatures on this document attest that our agency has completed a health and safety screening of each site where children receive Head Start services.