



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

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Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider

Date: April 11, 2012

Re: Quote #4108– District-wide Elevator Service

Quotes were solicited from four contractors for the annual District-wide Elevator Service. Four quotes were received in response to the School District's request for quotes covering the period from July 1, 2012 through June 30, 2013 with the option to extend two (2) additional years. Otis Elevator Company submitted the lowest quote for this service, however, after review, Otis Elevator Company's quote contained qualifying conditions, which resulted in their quote being non-responsive. Schindler Elevator Corporation, 5746 Kohler Lane NE, Bemidji, MN submitted the low quote meeting District specifications with an estimated value of \$8,640.00.

It is recommended the Duluth School Board approve entering into a contract with Schindler Elevator Corporation based on their quote as provided in response to Quote #4108 – District-wide Elevator Service.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 30, 2015, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Annual Comparison related to this scope of work.

Attachments