



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Dr. Adam Law
 RE: December 9, 2019 Personnel Report
 DATE: December 5, 2019

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
12/5/19 – 2/15/20	Reynolds, Constance	GMSN	Music	1.0

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE

III. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Gyllborg, Amy	FES	Psychologist	5/11/20 – 5/29/20	19-20
Manarchy, Dana	GHS	Learning Behavior Specialist	11/12/19 – 11/26/19	19-20
Pease, Tim	GHS	Physical Education	12/3/19 – 12/20/19	19-20

IV. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Burns, Laurie	5/29/20	HES	Kindergarten	1.0
Campana, Leeann	5/29/20	GHS	Learning Behavior Specialist	1.0
Dispensa, Cheryl	5/29/20	GHS	Science	1.0
Furnish, Becky	5/29/20	WES	Grade 1	1.0
Hiney-Lechelt, Jennifer	5/29/20	GHS	Learning Behavior Specialist	1.0

Name	Effective Date	School	Subject/Grade	FTE
Huffman, Barbara	5/29/20	GHS	Math	1.0
Koska, Georgiana	5/29/20	WAS	Grade 4	1.0
Lawrence, Julie	5/29/20	GHS	Music	1.0
Lutz, Dawn	5/29/20	WES	Grade 3	1.0
Manarchy, Dana	5/29/20	GHS	Learning Behavior Specialist	1.0
Miles, Sheri	5/29/20	HSS	Speech Pathologist	1.0
Moore, Debbie	5/29/20	HES	Learning Behavior Specialist	1.0
Nickelson, John	5/29/20	GHS	Science	1.0
Pease, Tim	5/29/20	GHS	Physical Education	1.0
Peterson, Rhonda	5/29/20	WES	Grade 1	1.0
Quebbeman, Denise	5/29/20	GHS	Math	1.0
Ritter, Kathleen	5/29/20	GMSN	Science	1.0
Stocker, Julie	5/29/20	HSS	English Language Learning	1.0
Thompson, Tammy	5/29/20	WAS	Grade 5	1.0
Ulbrich, Kristine	5/29/20	GHS	Business	1.0
Villwock, Marguerite	5/29/20	HES	Acceleration/Enrichment	1.0
Waterstreet, Nan	5/29/20	WAS	Art	1.0
Wittum, Alec	5/29/20	GHS	Learning Behavior Specialist	1.0

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
12/3/19	Bradner, Kimberly	MCS	Classroom Assistant	19-20
12/9/19	Johnson, Chrissi	GMSS	Administrative Assistant	19-20
12/16/19	LoPiccolo, Angela	GMSS	Special Ed Assistant	19-20
12/2/19	Lusted, Maddie	GMSN	Administrative Assistant	19-20
TBD	Palese, Ashley	MCS	Classroom Assistant	19-20
12/2/19	Teti-Teal, Frankie	GMSS	Special Ed Assistant	19-20

II. Resignations

Name	School	Position	Effective Date	School Year
Bowker, Jacques	ALL	On-call custodian	11/22/19	19-20
Evans, James	GHS	Custodian	11/13/19	19-20
Holder, Joe	CO	District Network Technician	12/27/19	19-20
Orman, Glenn	ALL	Maintenance	11/29/19	19-20

Thara, Thomas	TRAN	Bus Driver	12/4/19	19-20
Williams, Kristen	HSS	Reading Tutor	12/18/19	19-20

III. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
8/27/03	12/20/19	Tourte, Sally	WAS	Reading Tutor	19-20

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Brouillette, Kathy	HES	Reading Tutor	12/3/19 – 12/20/19	19-20
Whitley, Cindy	GHS	Special Ed Assistant	12/4/19 – 12/13/19	19-20
