

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
January 17, 2017**

Three Rivers School District Board of Directors met for a regular session, Tuesday, January 17, 2017 at the Three Rivers District Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. A full recording of the meeting is available on the District web page.

NOTE: The scheduled date for this board meeting was Tuesday, January 10, 2017 but due to inclement weather conditions, and possible lack of a quorum, led to rescheduling the board meeting for the following week.

PRESENT

Danny York, Board Chair
Kate Dwyer, Board Vice Chair
Kara Olmo, Board Member
Paul Kelly, Board Member
Ron Lengwin, Board Member
Dave Valenzuela, Superintendent

Casey Alderson, Director
Stephanie Allen-Hart, Director
Debbie Simons, Director
Jessica Durrant, Director
Shelly Quick, Recording Secretary

Administrators: Darrell Erb/Williams Elementary and Applegate School Principal.

CALL TO ORDER / EXECUTIVE SESSION

Board Chair York called the meeting to order at 5:05 PM in Executive Session under ORS 192.660(2)(i) *Superintendent Evaluation*, ORS 192.660(2)(d) *Collective Bargaining*, & ORS 192.660(2)(f) *Review Records Exempt by Law from Public Inspection*.

Mr. York recessed Executive Session at 6:00 p.m.

REGULAR SESSION

The Board reconvened in Open Session at 6:10 PM and Mr. York led the audience in the Pledge of Allegiance.

AGENDA APPROVAL

Ms. Dwyer made a motion to approve the January 17, 2017 agenda as presented. Ms. Olmo seconded the motion; the motion passed unanimously.

SAY SOMETHING POSITIVE

Mr. Lengwin thanked the staff and superintendent for all their hard work during the snow days. Ms. Dwyer commented on the snow days as well. She said the parents felt like the district really cared about the kids who would otherwise be driving in adverse conditions. People really supported that safety comes first. Mr. York also thanked everyone for their work during the snow days and also the work that was done at Hidden Valley to get it back online after the extensive power outage. Ms. Olmo appreciated the timeliness on the communication to parents. Mr. Kelly also appreciated the timeliness of giving everybody notice and heard of staff helping other staff members get to work – all positives about the way the district and staff handled the snow days and getting back to school. Director Alderson thanked First Student. Their cooperation, communication and support in making decisions and giving us the information in a timely manner that we needed in order to make the decision. Director Simons singled out Nathan Munro, who is the Head Custodian at Lorna Byrne. Every day that we were closed Nathan was shoveling snow, and working above and beyond to get that school open. Director Allen-Hart appreciated

the communication along with Mr. Alderson and Mr. Valenzuela driving roads to make early calls. The communication was great for the parents. Specifically she saw maintenance really picking it up and figuring out what needed to be done. Director Durrant commented that the snow days changed the schedules at the schools in terms of testing, especially at the elementary level. She gave a shout out to the principals, the assistants and the teachers at the elementary schools who really have to monitor and adjust to get their testing done. Mr. Lengwin also thanked everybody for all of the nice stuff they got for Board Recognition. Superintendent Valenzuela thanked the Board as there were a lot more calls and emails. It takes a huge effort and a ton of time and dedication for board members to volunteer for these positions. He appreciated the support and the two way communication during the time all of those tough decisions had to be made. He also thanked his assistant, Shelly Quick and the director team for their efforts during that time. He then recognized all of the extra efforts and work done by Ric, Donny and the whole maintenance crew.

SCHOOL BOARD RECOGNITION

Superintendent Valenzuela read the Proclamation from Governor Kate Brown recognizing the work of school board members and proclaiming January 2017 to be *School Board Recognition Month*.

SUPERINTENDENT'S REPORT

- The district is working on how to respond to the lost instructional days due to the snow event we just suffered. We are currently analyzing our actual seat hours very finely. We are close, but not in a devastated situation. First option is that Salam Noor and the ODE are contemplating relieve language to the standard requirement of hours. If this happens, he recommends evaluating the quality of education rather than try to modify calendars and schedules. Should that language fail, we will take a hard look such as do our seniors meet the minimum requirement? It is ultimately the board's decision. We could look at modifying our professional development Fridays which is least attractive for him and the directors as they are seeing the benefit of the PD Friday which are yielding positive results. Other possibilities are to modify our parent/teacher conference schedule and clerical days, which would require bargaining. The other option is to tack on days at the end of the school year. He then addressed the issue of days in semester one versus semester two due to the lost days. He asked the Board for some direction in the ability to make some short term modifications, specifically as it relates to semester one and semester two. Should we have to make a change to semester one, to add more days to it, that would probably have to be done tomorrow to respect the teachers and the planning that needs to be done. He asked that the board direct him this evening, possibly at the end of his report.
- Wastewater treatment update – the Board received some communication at the end of the week regarding ODOT's unwillingness to look at the modifications that were proposed by Oregon Travel Experience (OTE). On January 6 Kevin Smoltz from OTE came to the District Office to inform him that the proposed modifications were denied by ODOT. OTE manages and maintains the rest area, ODOT owns it. He has composed a letter to ODOT and it has been cleared by legal and aligns with the contract. The language to ODOT is strong. If ODOT does not respond by the February 15 deadline the district will work with PACE to make sure any legal fees and incurrences would be handled by PACE and not the district. The contract is very clear in our favor that these changes need to take place.
- We will anticipate some administrative openings coming up. He outlined the process we will use as a district to hire administrators. He wants to put the process back in the hands of the school and community. The committee would make a recommendation of 1-3 finalists to the district office, which will then make the final decision. He is looking forward to a transparent and quality process.
- Woodland Charter School (WCS) has been approaching him on a couple of things. They have asked for us to consider an extension on their option to buy the property they are on, on Murphy Creek Road. The lease agreement now states they have to indicate their interest by February 2017. He encouraged the board to consider extending that language out. They have also expressed interest in a longer term lease, which would give them the ability to apply for and receive some loans and/or grants to build permanent structures. This can be discussed further in a work session. WCS has also requested the district co-sign on a loan and he is looking in to the legalities.
- There two Budget Committee openings – zone III and zone V. We have received one application

from a TRSD resident, which does not reside in either of these zones. He is eligible to fill a position. He asked the board to help spread the word. The application information is available on the district website.

The board then moved to a discussion about modifying the semester calendar. Due to the need to make a change quickly Ms. Olmo made a motion to empower superintendent Valenzuela to make a modification to the semester schedule if needed. Ms. Dwyer seconded the motion; the motion passed unanimously.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – January 2017
- Coaches – January 2017
- Draft Minutes of Previous Meetings:
 - Board Work Session – October 4, 2016
 - Board Regular Session – October 18, 2016
 - Board Regular Session – November 15, 2016

Ms. Dwyer made a motion to approve the Consent Agenda with minor corrections to the minutes. Mr. Kelly seconded the motion. Ms. Dwyer asked for a correction to the October 4, 2016 minutes to reflect she was not present at the meeting. Mr. Kelly also had a correction on the 'Future Meeting Dates' on the same minutes. Mr. York called for a vote on the motion to approve the Consent Agenda with corrections and the motion passed unanimously.

COMMUNITY COMMENTS

- John Chambers – Thanked the board and Dave Valenzuela for participating in LADPC. He also shared that he passed the exam to become a certified prevention specialist and he is now certificated. He also thanked the board for approving the Wellness Survey as they use that data.
- Kim DeForest – Three Rivers Education Association thanked the board for their hard work and dedication. Due to the change in the bargaining format they are optimistic as negotiations begin this year. She handed out cupcakes to the Board and Directors.

REPORTS – NO ACTION

- **Williams Elementary School Future Viability - Update**
 - Director Allen-Hart reported that a 15 member committee has been formed that includes community members and staff. They will meet at least three more times. Decreased enrollment is a big concern. Where are the students going as the community has grown? They will be working on a survey. Next meeting is January 25, 2017. The committee is open to feedback and questions from the board.
- **TRSD Financial Audit**
 - District Accountant Lisa Cross provided board members with a copy of the audit and directed them to a short overview on pages B1 through B7. She pointed out the auditors comments and reiterated the important ones: they expressed an unmodified opinion and that there are no significant deficiencies or material weaknesses in internal controls. The district has very stringent internal controls. There were no findings that were required to be reported and still considered a low risk auditee. She then reviewed the statement of net assets. Over the last two years that number has decreased by \$26 million due to our PERS unfunded liability. She thanked staff for the great work they do to enable the district to have an exceptional audit.

ACTION ITEMS

- **Board Policies (ACTION)**
 - IGBBA – Identification-Talented and Gifted Students

- IGBBA-AR – Appeal Procedure for Talented and Gifted Student ID and Placement
- IG BBB – Identification-Talented and Gifted Students Among Nontypical Populations
(Policy to be deleted)

Director Durrant brought forward policies IGBBA and IGBBA-AR and reviewed the updates. All of the changes will bring the district in compliance with the Division 22 Standards. Once approved, IG BBB can be deleted as the information is included in revised policy IGBBA.

Ms. Olmo made a motion to approve IGBBA and IGBBA-AR and to delete policy IG BBB. Mr. Kelly seconded the motion; the motion passed unanimously.

- **Division 22 Standards – 2016-17 Assurances**

- Superintendent Valenzuela explained that annually the district is required to submit to the Oregon Department of Education that we are in compliance with the Division 22 Standards. With the adoption of the TAG policies, the district is in full alignment the Oregon Division 22 Standards and we will submit the information to the State.

Mr. Kelly made a motion to accept the Division 22 Standards. Ms. Dwyer seconded the motion; the motion passed unanimously.

OTHER

- The Board expressed concern over a double-digit decline in enrollment at a couple of our schools. Mr. Lengwin asked for a report to reflect the enrollment history for the last three years. Mr. Valenzuela explained that this is typical over the winter break and told the board we would get them more information. Ms. Dyer asked if we could gather more information as to why these students are leaving and where they are going?

FUTURE AGENDA ITEMS

- Ms. Dwyer asked how we are coming with the report on the power bills? Superintendent Valenzuela explained he is working getting bids.
- Mr. Valenzuela reported that some things coming up to consider for a future work session include the Aramark contract and First Student RFP. It was suggested to have those two topics at the February 7 work session, followed by an executive session for the superintendent evaluation.

FUTURE MEETING DATES

- February 7, 2017 – 5:00 p.m. District Office – *Board Work Session*
- February 21, 2017 – 6:00 p.m. North Valley High School – *Board Regular Session*
- March 7, 2017 – 6:00 p.m. District Office – *Board Regular Session*

ADJOURNMENT

Board Chair York adjourned the meeting at 7:22 p.m.

Danny York
Chairperson of the Board

Dave Valenzuela
Superintendent-Clerk