

RESOLUTION

NON-RENEWAL OF AN ASSISTANT SUPERINTENDENT ADMINISTRATIVE CONTRACT AND REASSIGNMENT OF AN ADMINISTRATOR

WHEREAS, the administrator hereinafter set forth is employed during the 2010-2011 school term;

NOW, THEREFORE, Be It Resolved by the Board of Education of Oak Park School District 97, Cook County, Illinois, that:

Section 1: The following named administrator's contract shall not be renewed at the end of the 2010-2011 school term and said employee will be reassigned as a Curriculum Coordinator for the 2011-2012 school term:

Kevin Anderson

Section 2: The President and Secretary of the Board are authorized and directed to give the administrator a written Notice and Statement of Non-Renewal and Reassignment by certified mail, return receipt requested, at least sixty (60) days before the end of the school term. Copies of said Notice are attached as Exhibit "A" and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said Notice to the administrator with a signature receipt. A copy of said receipt is attached as Exhibit "B" and incorporated by reference.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 8th day of March, 2011, by the following vote;

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

Exhibit "A"

March 8, 2011

To:

RE: NOTICE AND STATEMENT OF NON-REEMPLOYMENT AND REEMPLOYMENT

Dear;

At its meeting held on March 8, 2011, the Board of Education of Oak Park School District 97, Cook County, Illinois pursuant to Section 24-11 of the *School Code*, resolved that you be dismissed at the end of the 2010-2011 school term from the position of Assistant Superintendent and reemployed as a Curriculum Coordinator effective with the 2011-2012 school term.

Sincerely,

Board of Education
Oak Park School District 97
Cook County, Illinois

By:

President

ATTEST:

Secretary

CERTIFIED MAIL
RETURN RECEIPT REQUESTED
AND HAND DELIVERED

Exhibit "B"

RECEIPT CONFIRMATION

I, (Name), received the attached Notice and Statement of Non-Reemployment and Reemployment
by personal delivery from _____, _____
Administrator Title
of Oak Park School District 97 on _____.
Date

Signature