



## FACILITIES MANAGEMENT

Independent School District No. 709

*Located at 101 East 3rd Street*

*Mailing Address: 215 North 1st Avenue East*

*Duluth, Minnesota 55802*

Construction Management (218) 336-8907

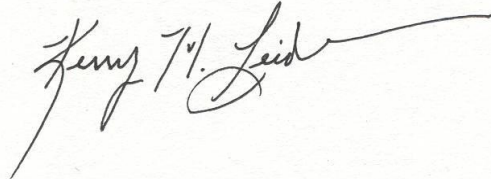
Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider 

**Date:** July 6, 2012

**Re:** Bid #1175, BP #4 – Structure/Enclosure/Interior/Mechanical/Electrical at East HS –  
Contract #3291 – Landscaping – Urban Companies, LLC – Change Order #3

Bid #1175, Contract #3291– Landscaping at East High School (Ordean site) was approved at the Regular School Board Meeting on February 23, 2010 with a base bid of \$65,000.00.

Change Order #3 to this bid is to provide sod south of the baseball field third base line and provide sod below retaining wall #2 due to revised grades and site changes resulting in an increase of \$5,172.00.

**Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to Bid #1175, Contract #3291– Landscaping at East High School adding \$5,172.00 to the previously awarded base bid and change orders for a new contract total of \$88,790.00.

Attachment