

**Minutes of Regular Meeting  
September 24, 2024**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on September 24, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, and Mr. Jay Saad. Ms. Megan Wallace was absent.

**WORK SESSION**

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

**DISCUSSION ITEMS**

1. Human Resources Update - Melissa Irby, Chief Financial Officer

**CONVENE REGULAR MONTHLY MEETING: 5:59 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit at 6:00 p.m.**

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Sections 551.076 and 551.089 Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or specific occasions for implementation of security devices or security personnel

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

**RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

## **WELCOME STUDENT VISITORS**

### **PRESENTATIONS**

1. International Association of Campus Law Enforcement Administrators (IACLEA)  
Accreditation Update - Scott Jenkins, Chief of Police

### **PUBLIC COMMENT**

There was no public comment.

### **Approval of the September 24, 2024 Consent Agenda Items**

#### **2024-09-C1 Approval of the Minutes of the August 27, 2024 Special Called Public Hearing on the Proposed Tax Rate, and August 27, 2024 Regular Meeting**

On motion of Trustee Collins, and second of Trustee Menon, the September 24, 2024 Consent Agenda was approved by a vote of 8-0.

### **CONSIDERATION OF ACTION ON AGENDA ITEMS**

#### **2024-09-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: CC (Local) Annual Operating Budget; DK (Local) Professional Development; DMC (Local) Termination of Employment – Reduction in Force; EBA (Local) Alternate Methods of Instruction – Distance Education; GK (Local) Relations with Educational Accreditation Agencies**

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policies.

No action was required.

#### **2024-09-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: CGC (Local) Safety Program – Emergency Plans and Alerts; CHA (Local) Site Management – Security; CU (Local) Research; DBA (Local) Employment Requirements and Restrictions – Credentials and Records; DBB (Local) Employment Requirements and Restrictions – Medical Examinations and Communicable Diseases; DBE (Local) Employment Requirements and Restrictions – Nepotism; DC (Local) Employment Practices; DH (Local) Employee Standards of Conduct; DIAA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence; DJ (Local) Assignment, Work Load, and Schedules; FFDA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence**

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 8-0 as presented.

**2024-09-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Job Order Contract with Skanska USA Building Inc. for Elevator Replacement at the Courtyard Center**

Discussion: Trustee Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President or his designee to negotiate and execute a job order contract with Skanska USA Building Inc. for elevator replacement at the Courtyard Center.

The motion was approved 8-0 as presented.

**2024-09-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Contract to Replace Three Air Handlers and Associated Infrastructure at the McKinney Campus**

Discussion: Trustee Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President or his designee to negotiate and execute a contract to replace three air handlers and associated infrastructure at the McKinney Campus.

The motion was approved 8-0 as presented.

**2024-09-5 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Guaranteed Maximum Price from Skanska USA Building Inc. for Roof Replacement at the Plano Campus**

Discussion: Trustee Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Guaranteed Maximum Price from Skanska USA Building Inc. for roof replacement at the Plano Campus.

The motion was approved 8-0 as presented.

**2024-09-6 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute an Agreement with Wylie ISD Related to Construction and Use of Instructional Spaces for Wylie ISD Dual Credit Students at the Wylie Campus**

Discussion: Trustee Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President or his designee to negotiate and execute an

agreement with Wylie ISD related to construction and use of instructional spaces for Wylie ISD dual credit students at the Wylie Campus.

The motion was approved 8-0 as presented.

**2024-09-7 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Exercise a Contract Amendment with AECOM Technical Services, Inc. to Provide Program Management Services for the New Career and Technical Education Building at the Wylie Campus**

Discussion: Trustee Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President or his designee to exercise a contract amendment with AECOM Technical Services, Inc. to provide program management services for the new Career and Technical Education building at the Wylie Campus.

The motion was approved 8-0 as presented.

**2024-09-8 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute an Architectural Design Contract with Page Southerland Page, Inc. to Provide Design Services for the New Career and Technical Education Building at the Wylie Campus**

Discussion: Trustee Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President or his designee to negotiate and execute an architectural design contract with Page Southerland Page, Inc. to provide design services for the new Career and Technical Education building at the Wylie Campus.

The motion was approved 8-0 as presented.

**2024-09-9 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Contract with Skanska USA Building Inc. for Pre-Construction Services for the New Career and Technical Education Building at the Wylie Campus**

Discussion: Trustee Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President or his designee to negotiate and execute a contract with Skanska USA Building Inc. for pre-construction services for the new Career and Technical Education building at the Wylie Campus.

The motion was approved 8-0 as presented.

**2024-09-10 Report Out of the Finance and Audit Committee and Consideration of Approval of the Audit Plan for Fiscal Year 2025**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the audit plan for fiscal year 2025.

The motion was approved 8-0 as presented.

**2024-09-11 Consideration of Approval for a Training Fee to Apply to Outside Organizations for Healthcare Training**

On motion of Trustee Menon, and second of Trustee Gomel, this item was approved by a vote of 8-0.

**2024-09-12 Consideration of Approval of the Bid Report for September 24, 2024**

On motion of Trustee Gomel, and second of Trustee Menon, this item was approved by a vote of 8-0.

**PUBLIC COMMENT**

There was no additional public comment.

**INFORMATION REPORTS**

Workday Student Status Report for September 2024

Personnel Report for September 2024

Monthly Investment Report as of August 30, 2024

Quarterly Investment Report as of August 30, 2024

AECOM Monthly Report for August 2024

**PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:03 p.m.