



UNITED INDEPENDENT SCHOOL DISTRICT

AGENDA ACTION ITEM

TOPIC: Approval of Disposition of Mobile Learning Device (MLD) to Graduating Senior Students at Lyndon B. Johnson (LBJ) High School Early College

SUBMITTED BY: Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: June 16, 2020

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposition of the attached list of MLD's via purchase by graduating LBJ High School Early College Senior students, as per the United Independent School District's 1:1 Mobile Learning Device (MLD) Parent/Guardian and Student Guidelines & Procedures manual.

RATIONALE:

Attached you will find the pertinent guidelines and procedures

BUDGETARY INFORMATION:

No budgetary impact

BOARD POLICY REFERENCE AND COMPLIANCE:

- CI (Legal) – School Properties Disposal
- CI (Local) – School Properties Disposal



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

Memorandum

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Assistant Superintendent for Administration

DATE: June 16, 2020

Attached is a list of Chromebooks that were purchased by graduating senior students at Lyndon B. Johnson High School Early College. As per the United Independent School District 1:1 Mobile Learning Device (MLD) Parent/Guardian & Student Guidelines and Procedure Manual (see attached page 5), High School students will, upon graduation, be given an opportunity to return his/her assigned MLD, or purchase it for a cost of \$20.00

Please let me know if you have any questions on this matter.

School	Grade	FullName	StudentId	Status	USD TAG	Serial Number
ECHS	12	ACEITUNO, JUAN A.	127216	paid	G056016	5CD6480ZPS
ECHS	12	AGUILAR, NADYNE	118962	paid	G056135	5CD6480Z3G
ECHS	12	ARREOLA, ALEJANDRO	103366	paid	G056118	5CD6480Z3K
ECHS	12	ARRIAGA, BRIANNA S.	110458	paid	G056119	5CD6480ZLB
ECHS	12	BALDENEGRO, JOSE	109920	paid	G056094	5CD6480Z26
ECHS	12	BARON, PABLO E.	172713	paid	G056009	5CD6480YFK
ECHS	12	BENAVIDES, BERENICE	119338	paid	G056017	5CD6480Y62
ECHS	12	BERMEA, VALERIA M.	106210	paid	G056086	5CD647BFOM
ECHS	12	CANTU, EMILIANO	121673	paid	G056038	5CD6480Y42
ECHS	12	CASTELLON GONZALEZ, YAMILET A.	111031	paid	G056071	5CD6480Z31
ECHS	12	CAVAZOS, MAKAYLA J.	109846	paid	G056051	5CD6480ZQ5
ECHS	12	CHICK, ARTURO C.	138462	paid	G056083	5CD6480Z48
ECHS	12	CONTRERAS, CARLIE G.	112776	paid	G056088	5CD6480Z44
ECHS	12	CONTRERAS, VIVIANA	110763	paid	G056074	5CD6480Z2X
ECHS	12	DE LEON, OSCAR P.	109689	paid	G056069	5CD6480Z4X
ECHS	12	DEL ANGEL, STEVEN	134411	paid	G056015	5CD6480ZPJ
ECHS	12	DIEGO, FELIPE	172692	paid	G056104	5CD6480Z4F
ECHS	12	ENRIQUEZ, LUZ M.	173982	paid	G056030	5CD6480ZQD
ECHS	12	ESCOBEDO, MICHELLE	110116	paid	G055999	5CD6480ZQN
ECHS	12	FIGUEROA, JOSHUA	112152	paid	G056025	5CD6480ZQG
ECHS	12	FLORES, HUGO A.	171532	paid	G056141	5CD6478HLD
ECHS	12	FLORES, MONTSERRAT A.	159829	paid	G056003	5CD6480YK2
ECHS	12	FRIAS INFANTE, DIANA P.	155451	paid	G056122	5CD6480Z3Y
ECHS	12	GALLEGOS, MIRIAM	109921	paid	G056065	5CD6480Z4N
ECHS	12	GALVAN, SUSAN M.	166843	paid	G056099	5CD6480Z1Q
ECHS	12	GARZA, SHANE M.	116255	paid	G056019	5CD6480ZQH
ECHS	12	GODINES, MIGUEL A.	166885	paid	G056063	5CD6480Z4V
ECHS	12	GONZALEZ, AARON A.	110996	paid	G056062	5CD6480YP4
ECHS	12	GONZALEZ, CHRISTINA R.	119949	paid	G056058	5CD6480ZQ0
ECHS	12	GONZALEZ, JESSICA	112282	paid	G056068	5CD6480Z4T
ECHS	12	GONZALEZ, JUAN M.	110791	paid	G056136	5CD6480Z3W
ECHS	12	GONZALEZ, JULIAN A.	167698	paid	G056101	5CD6480Z1C
ECHS	12	GUERRA, JESSE A.	110810	paid	G056034	5CD6480Y44
ECHS	12	GUTIERREZ, CASSANDRA	111366	paid	G056090	5CD6480Z4D
ECHS	12	HERNANDEZ, HEAVEN	111309	paid	G056057	5CD6480ZQP
ECHS	12	HERNANDEZ, ROBERTO L.	110457	paid	G056081	5CD6480Z56
ECHS	12	HERNANDEZ, XITLLALI	111595	paid	G056132	5CD6480Z2F
ECHS	12	HOLGUIN, SEBASTIAN J.	176897	paid	G056033	5CD6480DWG
ECHS	12	INFANTE, NORA E.	113554	paid	G056041	5CD6480YKB
ECHS	12	JIMENEZ, ASHLEY	110775	paid	G056092	5CD6480Z34
ECHS	12	JOVE, JESUS A.	134927	paid	G056148	5CD6480Z2V
ECHS	12	LAM, JEANETTE M.	120842	paid	G056113	5CD6480YZ4
ECHS	12	LEDEZMA, ALEILA	117678	paid	G056120	5CD6480Z41
ECHS	12	LEDEZMA, ITZAMARA	110297	paid	G056109	5CD6480Z2N
ECHS	12	LOPEZ PENAGOS, BRENDA P.	142798	paid	G056072	5CD6480YV7
ECHS	12	LOYOLA, MICHELLE A.	131733	paid	G056108	5CD6480Z3R

ECHS	12	MARES, BRIGETTE	113361	paid	G056146	5CD6480YZV
ECHS	12	MARTINEZ, ADRIANA J.	112594	paid	G056055	5CD6480YG2
ECHS	12	MARTINEZ, ALEJANDRA	110874	paid	G056137	5CD6480YNG
ECHS	12	MARTINEZ, ANDRES A.	110015	paid	G056067	5CD6480Z4R
ECHS	12	MARTINEZ, CELICA K.	111924	paid	G056107	5CD6480YV9
ECHS	12	MARTINEZ, JENNIFER	110258	paid	G056000	5CD6480ZPN
ECHS	12	MARTINEZ, LESLIE P.	111596	paid	G056006	5CD6480ZN1
ECHS	12	MARTINEZ, MIRANDA A.	121639	paid	G056140	5CD6480Z1K
ECHS	12	MARTINEZ, SHEKINAH	130091	paid	G056130	5CD6480Z3T
ECHS	12	MARTINEZ, WENCESLAO	109960	paid	G056031	5CD6480ZQB
ECHS	12	MEDINA, REY A.	111342	paid	G056020	5CD6480ZPD
ECHS	12	MENDOZA, KARLA K.	114024	paid	G056110	5CD6480Z86
ECHS	12	MENDOZA, SAVANNAH M.	152453	paid	G056116	5CD6480YSS
ECHS	12	MEZA, NITZA A.	110720	paid	G056077	5CD6480Z46
ECHS	12	MOLANO, JORGE	142079	paid	G056131	5CD6480YNI
ECHS	12	MONCADA, SYLVIA A.	111145	paid	G056133	5CD6480Z2R
ECHS	12	MONCIVAIS, MAJOR	183050	paid	G056134	5CD6480Z3S
ECHS	12	MONROY, JOSE C.	159232	paid	G056044	5CD6480ZNS
ECHS	12	MONTOYA, OZIEL A.	166578	paid	G056138	5CD6480Z3H
ECHS	12	OLIVARES, ANDREW	117464	paid	G056125	5CD6480Z45
ECHS	12	OROZCO, SUSANA J.	109785	paid	G056111	5CD6480Z37
ECHS	12	ORTA, JOSE J.	109852	paid	G056093	5CD6480Z2G
ECHS	12	PAEZ, REBECCA S.	117361	paid	G056078	5CD6480YZW
ECHS	12	PARTIDA, MIGUEL A.	112472	paid	G056035	5CD6480ZRG
ECHS	12	PEDRAZA, ALBERTO	111152	paid	G056097	5CD6480Z1P
ECHS	12	PEREZ, JOSSELYN D.	101866	paid	G056127	5CD6480Z3L
ECHS	12	PEREZ, JULIANE	165317	paid	G056011	5CD6480ZMN
ECHS	12	PEREZ, MONICA A.	110762	paid	G056106	5CD6480Z42
ECHS	12	PEREZ, XAVIER	101647	paid	G056084	5CD6480Z4B
ECHS	12	PONCE, ASHLEY N.	110032	paid	G056002	5CD6480YHC
ECHS	12	RAMOS, ESTEBAN	152570	paid	G056023	5CD6480Y3X
ECHS	12	RAMOS, ROEL	161038	paid	G056008	5CD6480ZLR
ECHS	12	REYES, MARIANA D.	109720	paid	G056007	5CD6480YF5
ECHS	12	RIVERA, ALEJANDRO J.	123324	paid	G056080	5CD6480Z1G
ECHS	12	RIVERA, MELISSA M.	110527	paid	G056143	5CD6480Z47
ECHS	12	RODRIGUEZ, EMILY A.	112505	paid	G056056	5CD6480ZPV
ECHS	12	RODRIGUEZ, FABIOLA A.	117485	paid	G056043	5CD6480ZN6
ECHS	12	RODRIGUEZ, LUISA M.	111388	paid	G056040	5CD6480ZLNQ
ECHS	12	SALAZAR, BRIANNA G.	177140	paid	G056076	5CD6480Z5C
ECHS	12	SANCHEZ, ANDRES	111377	paid	G056060	5CD6480YZM
ECHS	12	SANDOVAL, JACQUELYN	111084	paid	G056039	5CD6480ZPT
ECHS	12	SERNA, PRISCILLA	111337	paid	G056082	5CD6480Z55
ECHS	12	SOLIS, JOSE A.	112225	paid	G056139	5CD6480ZHX
ECHS	12	TORRES, ADRIAN	109790	paid	G056126	5CD6480Z83
ECHS	12	TORRES, BRAYAN A.	135239	paid	G056128	5CD6480Z38
ECHS	12	TORRES, SHEIDY B.	135238	paid	G074731	FC4Y3H2
ECHS	12	VALADEZ, SARA V.	110534	paid	G056037	5CD6480Y3V

ECHS	12	VALDEZ, LUIS F.	111196	paid	G056085	5CD6480Z12
ECHS	12	VALDEZ, MELISSA M.	132602	paid	G056046	5CD6480ZP2
ECHS	12	VAZQUEZ, ANGELA A.	166919	paid	G056129	5CD6480YN2
ECHS	12	VELA, CHELSEA R.	114906	paid	G056095	5CD6480Z3J
ECHS	12	VELASQUEZ, KEILHA M.	109784	paid	G056042	5CD6480YM2
ECHS	12	VELASQUEZ, NOEL	112973	paid	G056145	5CD6480Z2T
ECHS	12	VELAZQUEZ, MARIO A.	108618	paid	G056105	5CD6480YZD
ECHS	12	VILLARREAL PENA, YARITZA Y.	141310	paid	G056005	5CD6480YF9
ECHS	12	VILLARREAL, MELANIE A.	113492	paid	G056144	5CD6480Z3M
ECHS	12	VILLARREAL, SALVADOR	116948	paid	G056114	5CD6480YXQ
ECHS	12	WICO, SEBASTIAN	131134	paid	G056010	5CD6480YL2



United Independent School District

1:1 Mobile Learning Device (MLD)

Parent/Guardian & Student Guidelines & Procedures

2019-2020

English & Spanish Manuals

United Independent School District

District Vision

WE ARE UNITED in providing meaningful learning experiences that will empower students to thrive in the 21st century and enhance their lives and our community.

Mission Statement

WE ARE UNITED to provide a safe and nurturing environment that utilizes innovative and diverse teaching strategies through the use of a rigorous curriculum, technology integration and strong parental engagement to inspire all students to become responsible and productive world citizens.

United ISD MLD Project Mission

WE ARE UNITED in our intent is to provide consistent, quality technology integrated instruction for all students in a safe and positive learning environment that enables them to build and enhance skills to prepare future ready citizens for our community.

Manual Contents

1:1 MLD Parent/Guardian & Student Guidelines & Procedures - English Pages 2 - 19

1:1 MLD Parent/Guardian & Student Guidelines & Procedures - Spanish Pages 21 - 32

It is the policy of United I.S.D. not to discriminate on the basis of race, color, national origin, sex, or handicap in its programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Table of Contents - English

- A. One-to-One Device Program
 - Term Agreement
- B. Check-Out MLD and Check-In
 - MLD Check-Out
 - Campus Designed Procedures
 - MLD Check-In
 - Middle School
 - High School
 - Alternative Schools and Withdrawals from District
- C. Caring for Your MLD
 - MLD Care & Maintenance
 - MLD Student Expectations
 - MLD Etiquette
- D. 1:1 MLD Replacement Plan Procedures for Damaged or Lost Devices
- E. 1:1 MLD Repairs Work Order Process
 - Repair Costs
 - Repair and Replacement List
- F. FAQ
- G. Appendix-Form

An important message to Parents/Guardians and Students:

The use of this educational tool is a privilege and not a right. Failure to adhere to the rules and device care set forth in this handbook and the District's Acceptable Use Policies may result in the loss of this privilege.

It is the policy of United I.S.D. not to discriminate on the basis of race, color, national origin, sex, or handicap in its programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, as amended.

The One-to-One Device Program

The United Independent School District's Board of Trustees is committed to support the District's mission to inspire all students in becoming responsible digital citizens and pursue excellence through lifelong learning experiences. The District's primary intent is to continually seek ways to improve knowledge and skills. The District aims to provide a quality technology-rich instruction, in addition to providing a positive, safe, and collaborative learning environment for all students.

UISD is committed to enhance and enrich all instruction through the use of the most current and trending technology by creating a framework that supports the fostering of each student's potential with technology-infused K-12 Curriculum. This curriculum will help mold them into productive and successful citizens for our community.

The UISD implementation of the 1:1 Device initiative will allow all learners to have an engaging and empowering learning experiences. These experiences will prepare them to be active, creative, knowledgeable, and ethical participants in this fast-paced technology-driven society. In addition, a 1:1 device will allow a student to continue their learning by not limiting the student to the boundaries of a classroom or school building. The parent/guardian's agreement, cooperation and investment in this 1:1 MLD Initiative are vital components of the student's educational success. Any questions or concerns will be addressed by Campus Administrator in charge of the 1:1 MLD Initiative.

United ISD 8th and 9th grade students will receive a Mobile Learning Device (MLD) at no cost for its instructional use during the designated period as assigned to the grade level. A cost of \$241.50 will be incurred only if the device is lost, stolen, or rendered irreparable. District has different payment plans which can be done in cash, money order or the UISD Electronic Payment System. A student will be issued another device upon full payment of the damage/lost device. The cost of repairs that are beyond the scope of the device warranty will need to be covered by the parent/guardian from a reputable United States Vendor of their choice with all accessories purchased from Dell or an authorized Dell product reseller.

Agreement Terms

The Parent/Guardian of a UISD student will agree to voluntarily accept the Terms and Conditions of the UISD 1:1 MLD for instructional/academic or any school related purpose. A parent/guardian will not be obligated to have their child participate in this new initiative.

The following are conditions set by UISD for Parents/Guardians and their child/children with regard to the MLD 1:1 Initiative.

- It is required as a condition of acceptance, parents/guardians and their child/children will adhere and comply with the requirements set forth in this UISD MLD 1:1 Handbook and the Student Code of Conduct for the District.

It is the policy of United I.S.D. not to discriminate on the basis of race, color, national origin, sex, or handicap in its programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

- ❑ It is understood and agreed upon that the Mobile Learning Device (MLD) is, and shall remain, the property of UISD. This agreement does not constitute any transference of property rights.
- ❑ Students shall not remove or permit to be removed any original/District tags indicating serial number, model, name, or other indications showing ownership.
- ❑ Parents/Guardians and students must read and sign the agreement and understand that they are fully responsible for the technology equipment that has been checked out for academic and any other district related activities while he/she is enrolled as a student of the United Independent School District.
- ❑ I will abide by the District's Acceptable Use Guidelines at all times as set forth in UISD Student Code of Conduct, Technology Use Guidelines, or any other Agreement/Permission Forms.

Failure to comply with all the terms of this agreement, as denoted in the Parent/Student MLD Handbook including the return of the MLD at the end of the assigned term and/or at the time of withdrawal from the District, may result in the designated District/Campus administration to use reasonable means to attempt the recovery of the MLD up to and including Information Technology and UISD or Local Law Enforcement.

MLD Check-In and Check-Out Process

MLD Check-Out

Campus Designed Procedures

All 8th and 9th grade students will be offered an opportunity to check out a Chromebook as part of the 1:1 MLD Plan. Parents/Guardians may choose to Opt-In or Opt-Out of the MLD Program. While the District highly recommends that every child participate in this initiative, if a parent/guardian chooses not to have their child participate, the campus will make the necessary accommodations for the child that would include, but not be limited to, a hard copy delivery of resources and/or submission of assignments/projects.

Upon completion of the 8th/9th grade Registration process:

- Parents will be notified of a date and time for a required 1:1 MLD Meeting/Training
 - Important information will include:
 - Guidelines and Procedures;
 - Maintenance and Care; and
 - Financial Responsibility for Damaged, Lost or Stolen Devices.
- Parents/Guardians and students must complete all of the following before an MLD can be issued to students.
 - Attend 1:1 MLD Parent Meeting/Training
 - Return signed Student/Parent/Guardian Agreement to Homeroom Teacher
 - Receive a hard copy of the UISD 1:1 MLD Manual and return the acknowledgement receipt.
- After all Check-Out requirements are met, the student will receive the MLD.
- MLD will be issued through Homeroom classes.

It is the policy of United I.S.D. not to discriminate on the basis of race, color, national origin, sex, or handicap in its programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

- For new students to the district, as part of the registration process, parents will receive training on 1:1 MLD Manual and will sign all District Forms.
 - MLD's WILL NOT be checked out to any student without the proper training of the 1:1 MLD Guidelines and Procedures.

MLD Check-In

Middle Schools

All devices, cases, chargers, and accessories **must** be returned at the end of the school year to be updated, serviced, and stored safely. Students who transfer to a District DAEP Facility or any other alternative school setting, withdraw, or terminate enrollment at UISD must return their MLD on the date of enrollment termination. MLD must be accompanied by all District issued accessories including charging cable and District issued case.

High Schools

Upon High School graduation:

- **Students will be given an opportunity to return the device or purchase it for a cost of \$20.**
- If a student fails to return the MLD upon graduation or upon withdrawal enrollment
 - Student/parent/guardian may be subject to civil liability in order to recover or secure the cost of an MLD replacement.
 - A Police Report will be filed with the UISD Police Department.

Students transferring within UISD will return the device and accessories. Upon new campus enrollment, the student will receive their previously assigned device and accessories.

Alternative Schools and Withdrawal from District

Students who transfer to a District DAEP Facility or any other alternative school setting, withdraw, or terminate enrollment at UISD must return their MLD on the date of enrollment termination. MLD must be accompanied by all District issued accessories including charging cable and district issued case. Failure to return a device and accessories at withdrawal may result in the filing of a UISD Police Report as the device will be deemed stolen. Informational Technology Department will be notified and render the device useless.

District Policy States: MLD must be returned in "acceptable condition" as defined in the 19 Tex. Admin. Code §66.1310, CMD (Legal), Texas Education Code § 31.104(d), which takes into account the physical condition of the MLD and the condition of the software upon return. A fee may be assessed by campus or District administration if this criterion is not met. (CMD Legal Pgs. 8-9)

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using the following method:

To graduating Senior students from the Lyndon B. Johnson High School Early College for the unitary amount of \$20.00, as per the United Independent School District 1:1 Mobile Learning Device (MLD) Parent/Guardian and Student Guidelines & Procedures

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on June 16, 2020.

Ramiro Veliz, III
President, Board of Trustees

ATTEST:

Ricardo "Rick" Rodriguez
Secretary, Board of Trustees