

School Board Meeting:

August 28, 2017

Subject:

Authorized Signers for EFTs

Presenter:

**Gary Kawlewski, Director
Finance and Operations**

SUGGESTED SCHOOL BOARD ACTION:

Recommend board approval.

DESCRIPTION:

A school district needs to annually designate the authority to make electronic fund transfers to designated employees according to State Statute 471.38, Subdivision 3a. Based on our Policy 705, electronic fund transfers are allowed for payment of state and federal taxes, payment of bond principal and bond interest, vendor payments from accounts payable and payroll, and for investments of excess funds.

The following resolution needs to be adopted by the Board of Education at their next regular meeting:

Designation to make electronic fund transfers:

_____ Moved, _____ seconded be it resolved the following persons are authorized to make electronic fund transfers: Scott Thielman, Gary Kawlewski, Miranda Kramer, Erica Fiske, and Michelle Kivi.