

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 6/5/18



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 6/4/18

To **Corrina Guardipee-Hall**
 Superintendent

From: Jennifer Wagner
Title: Browning Elementary

Subject: MBI Summer Institute

Description: Request travel to attend Montana Behavior Initiative Summer Institute in Bozeman MT June 18-22 ,2018.

Financial Impact: \$393.00

Funding Source (Budget/grant, etc.): BES Administrative Travel

Attachment(s): Agenda/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

2018 Summer Institute Matrix

Monday, June 18				
Strand	7:15-8:00	8:30-11:30	1:15-4:15	4:15-5:15
Early Childhood /Early Elementary - Introduction to MBI	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	MBI iii Keith Hoyer and Joe Moriarty	UM/MSU Graduate Credit
Elementary Introduction to MBI	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	MBI iii Keith Hoyer and Joe Moriarty	UM/MSU Graduate Credit
Secondary Introduction to MBI	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	MBI iii Keith Hoyer and Joe Moriarty	UM/MSU Graduate Credit
Skill Building Workshops	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Science Roll-Out, STEM in Action! Judy Boyle and Michelle McCarthy	UM/MSU Graduate Credit
	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Discover the Learning Hub & Experience a Group Course to Guide School-wide Literacy Instruction Jessica Bryant, Christy Mock-Stutz, and Carl Russell	UM/MSU Graduate Credit
	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Making Math Accessible to All Marisa Franklin & Hollee Goody	UM/MSU Graduate Credit
	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Making Montana Schools Safer Claire Michelson	UM/MSU Graduate Credit

Tuesday, June 19					
7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	4:30-6:00	7:15-8:00
Early Bird	Setting up Positive Behavior Interventions and Supports in Early Childhood Programs Becky Beckner	Team Time or Lunch and Learn	Setting up Positive Behavior Interventions and Supports in Early Childhood Programs Becky Beckner	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Creating A Positive School Wide Behavior Plan in the Elementary Tricia Berg CONTINUED ON WEDNESDAY	Team Time or Lunch and Learn	Creating A Positive School Wide Behavior Plan in the Elementary Tricia Berg CONTINUED ON WEDNESDAY	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Foundations: Establishing Positive Discipline Policies Jacob Edwards CONTINUED ON WEDNESDAY	Team Time or Lunch and Learn	Foundations: Establishing Positive Discipline Policies Jacob Edwards CONTINUED ON WEDNESDAY	Best Practices Expo with music by Monte Selby	Early Bird
Multi-tiered System of Support Approach to Suicide Prevention Policy and Procedures Holly Mook	CREATING A BEST DAY EVER Monte Selby	Montana Youth and Their Health Risk Behaviors Susan Court	Increase Your Awareness and Prevention of Child Sexual Abuse, Human Trafficking in Montana While Learning to Care for Yourself Paula Sanims, Tara Bradshaw and Richard LaBard REPEAT	Best Practices Expo with music by Monte Selby	Be the CHAMPS for your students! Marisa Franklin
Mindfulness and Stress Management--Part 1 Teema Loeffelholz	An Overview of the Interconnected Systems Framework (ISF): Integrating School Mental Health and Positive Behavioral Interventions & Supports within a Multi-Tiered System of Support Framework Rebecca Harris	Web Accessibility: Tips for Making Learning Accessible to All Marjorie O'Rourke (CSI)	Progress in Montana: Highlighting Youth Mental Health Awareness and Service Expansion Rebecca Harris	Best Practices Expo with music by Monte Selby	Mindfulness and Stress Management--Part 2 Teema Loeffelholz
Early Bird	Sikh Temple Massacre Officer Survival Brian Murphy	Team Time or Lunch and Learn	Sikh Temple Massacre Officer Survival Brian Murphy	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Make Math Class Fun Again! Jake Warner, Brooke Taylor, Rusty Bowers	Team Time or Lunch and Learn	Make Math Class Fun Again! Jake Warner, Brooke Taylor, Rusty Bowers REPEAT	Best Practices Expo with music by Monte Selby	Early Bird

	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	School Wellness – Moving Kids to Better Behavior Katie Bark, Susan Court, Reg Hagaman	UMMSU Graduate Credit
	Registration SUB Rooms 233/236	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Increase Your Awareness and Prevention of Child Sexual Abuse, Human Trafficking in Montana While Learning to Care for Yourself Paula Samms, Tara Bradshaw and Richard LaBard	UMMSU Graduate Credit
	Registration SUB Rooms 233/236	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Current Issues in School Based Policing Mo Canady	UMMSU Graduate Credit
	Registration SUB Rooms 233/236	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Tiered Supports: Data, Systems and Practices Jennifer Rollerhagen INVITE ONLY	UMMSU Graduate Credit
	Registration SUB Rooms 233/237	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Power Up, Speak Out Travis Burdick and Jason Reimer	UMMSU Graduate Credit
	Registration SUB Rooms 233/237	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Creating a Youth Success Culture Cal Crow	UMMSU Graduate Credit
Family and Community Engagement	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid	Supporting the Families and Caretakers of Students Experiencing Homelessness Heather Denny, Michelle Mitchell, and Sandy Bailey	UMMSU Graduate Credit
Early Childhood/Early Elementary - Skill Building	Registration SUB Rooms 233/235	Supporting Mental Health in PBIS: Using an Integrated Systems Framework Don Kincaid		UMMSU Graduate Credit

Early Bird	How Writing and Reading Intersect K-2 Writing Strategies Christy Mock-Stutz	Team Time or Lunch and Learn	How Writing and Reading Intersect Strategies to teach writing in the 3-5 classroom Christy Mock-Stutz	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Science Roll-Out, Elementary (K-6) STEM in Action! Judy Boyle and Michelle McCarthy	Team Time or Lunch and Learn	Science Roll-Out, High School (7-12) STEM in Action! Judy Boyle and Michelle McCarthy	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Kevin's Tech Toolbox Kevin Honeycutt	Team Time or Lunch and Learn	Connecting With Lost Learners Kevin Honeycutt	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Behavioral Threat Assessments in Schools Brad Stiles and Dustin Hunter	Team Time or Lunch and Learn	Behavioral Threat Assessments in Schools Brad Stiles and Dustin Hunter	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Helping Kids with Their Digital Reputation and Cyberbullying Russ Sabella, Ph.D.	Team Time or Lunch and Learn	Solution Focused Counseling and Parent Teacher Conferences Russ Sabella, Ph.D.	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Check & Connect Peggy Perry, Marilyn Grannel, Pam Campbell CONTINUED ON WEDNESDAY	Team Time or Lunch and Learn	Check & Connect Peggy Perry, Marilyn Grannel, Pam Campbell CONTINUED ON WEDNESDAY	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Using Data to Improve Services to Students Experiencing Homelessness Heather Denny	Team Time or Lunch and Learn	Investing in Family Engagement with Y4Y Jennifer Connor	Best Practices Expo with music by Monte Selby	Early Bird
Early Bird	Universal Design for Learning (UDL) for All: PreK-12 Estee Aiken	Team Time or Lunch and Learn	Differentiation in the PreK-12 Classroom: A Deeper Dive Estee Aiken	Best Practices Expo with music by Monte Selby	Early Bird

Wednesday, June 20			Thursday, June 21				
8:30-11:30	11:45-12:45	1:15-4:15	7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	4:30-5:30
Problem Behavior and Sensory Dysfunction Becky Beckner	Team Time or Lunch and Learn	Powerful Environment Strategies for Preventing Challenging Behavior Grace M Decker	Early Bird	Beyond Calendar and Weather: Using Group Circle Time for Social Skill Development Grace M Decker	Team Time or Lunch and Learn	MBI Exemplar Awards and Keynote: Keeping the Fires Lit with DJ Vanas	Credit & Continuing Ed SUB Rooms 233/235
Creating A Positive School Wide Behavior Plan in the Elementary Tricia Berg CONTINUED FROM TUESDAY	Team Time or Lunch and Learn	Creating A Positive School Wide Behavior Plan in the Elementary Tricia Berg CONTINUED FROM TUESDAY	Early Bird		Team Time or Lunch and Learn	MBI Exemplar Awards and Keynote: Keeping the Fires Lit with DJ Vanas	Credit & Continuing Ed SUB Rooms 233/235
Foundations: Establishing Positive Discipline Policies Jacob Edwards CONTINUED FROM TUESDAY	Team Time or Lunch and Learn	Foundations: Establishing Positive Discipline Policies Jacob Edwards CONTINUED FROM TUESDAY	Early Bird		Team Time or Lunch and Learn	MBI Exemplar Awards and Keynote: Keeping the Fires Lit with DJ Vanas	Credit & Continuing Ed SUB Rooms 233/235
Implementing Check-in, Check-out: An introductory workshop LeAnn Hawkin	Recess Before Lunch – A successful approach to boost learning, improve behavior and decrease food waste at school Molly Stenberg	Advanced Check-in, Check-out Application LeAnn Hawkin	Connect and Collect: Navigating the OPI Website Colet Bartow	Math Teachers' Circle Fred Peck, Meggie Kothoff, David Erickson	Montana's Content Standards: An Update on Process, Resources, and Professional Development Colet Bartow	MBI Exemplar Awards and Keynote: Keeping the Fires Lit with DJ Vanas	Credit & Continuing Ed SUB Rooms 233/235
Between a Rock and a Hard Place: Designing and Implementing Alternatives to Suspension and ODR Jeff Sprague	Quality All Day Long - How out-of-school programs support in-school success Laurie Bishop	Between a Rock and a Hard Place: Designing and Implementing Alternatives to Suspension and ODR Jeff Sprague	A. FIGHT B. FLIGHT C. RELAX Bruce Colton	The Compassion Project Kayla Kaminski, Stephanie Lindsay, Sarah Maki	Electronic Cigarettes: Their Impact on Montana Youth and Prevention Resources for Schools Kris Minard	MBI Exemplar Awards and Keynote: Keeping the Fires Lit with DJ Vanas	Credit & Continuing Ed SUB Rooms 233/235
Youth Mental Health First Aid Holly Mook and Emma Kerr-Carpenter	Team Time or Lunch and Learn	Youth Mental Health First Aid Holly Mook and Emma Kerr-Carpenter	Early Bird	Ed Ready Vig Hale and Jacque Teasdale	Team Time or Lunch and Learn	MBI Exemplar Awards and Keynote: Keeping the Fires Lit with DJ Vanas	Credit & Continuing Ed SUB Rooms 233/235
Are You Too Helpful in the Math Classroom? Jake Warner, Brooke Taylor, Rusty Bowers	Team Time or Lunch and Learn	STREAM: Algebraic Thinking Maggie Guttormson	Early Bird	Youth Max Joe Moriarity	Team Time or Lunch and Learn	MBI Exemplar Awards and Keynote: Keeping the Fires Lit with DJ Vanas	Credit & Continuing Ed SUB Rooms 233/235

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Jennifer Wagner
Building Academy

Employee # 11760
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/17/2017 - 6/22/2018</u>	<u>40</u>	<u>SR</u>

Employee Signature _____ **Date** _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ **Date** _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop MBI Summer Institute **(Attach Brochure/Agenda)**

Location Bozeman, MT

Departure Date 6/20/2018

Return Date 6/22/2018

Departure Time 6:00 am

Return Time 10:00 pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 534 @ .545 ÷ 2 = \$ 145.52

Per Diem 2 days @\$35 = \$ 70.00

Registration PO# _____ = \$ - 0.00 -

Hotel PO# _____ = \$ 177.48

Other PO# _____ = \$ - 0.00 -

Other PO# _____ = \$ - 0.00 -

Sub Total \$ 393.00

Budget 126.20.120.2410.582 (100 %) \$215.52
(%)

Check Total \$215.52

Employee Signature _____ **Date** _____

Principal/Supervisor _____ **Date** _____

Superintendent Signature _____ **Date** _____