



Geneva Community Unit School District 304
Donna V. Oberg - Assistant Superintendent - Business Services
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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education

From: Donna Oberg, Assistant Superintendent – Business Services

Date: September 23, 2015

Re: Public Hearing and Budget Adoption

The 2015-2016 fiscal year tentative budget was presented to the Board of Education for review at the Board of Education meeting on August 10, 2015. The 2015-2016 Budget has been on display in the Business Office. The following documents are enclosed to assist the Board in their review of the budget prior to adoption of the 2015-2016 budget on September 28, 2015:

1. Agenda for the Public Hearing
2. Budget Certificate
3. Proposed 2015-2016 Revenue and Expenditure Budget Summary
4. Legal Budget Form (ISBE 50-36)