

Update 125

Second Reading July 22, 2025

## Instruction Sheet

### TASB Localized Policy Manual Update 125

#### Mansfield ISD

Code	Type	Action To Be Taken	Note
AIA	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
B	(LEGAL)	Replace table of contents	Revised table of contents
BBD	(LEGAL)	Replace policy	Revised policy
<b>BDAA</b>	<b>(LOCAL)</b>	<b>Replace policy</b>	<b>Revised policy</b>
BDB	(LEGAL)	Replace policy	Revised policy
<del><b>BDB</b></del>	<del><b>(LOCAL)</b></del>	<del><b>Replace policy</b></del>	<del><b>Revised policy</b></del>
BDF	(LEGAL)	Replace policy	Revised policy
<del><b>BDF</b></del>	<del><b>(LOCAL)</b></del>	<del><b>ADD policy</b></del>	<del><b>See explanatory note</b></del>
BJB	(LEGAL)	Replace policy	Revised policy
CBA	(LEGAL)	Replace policy	Revised policy
CKA	(LEGAL)	Replace policy	Revised policy
CKC	(LEGAL)	Replace policy	Revised policy
CLA	(LEGAL)	Replace policy	Revised policy
CMD	(LEGAL)	Replace policy	Revised policy
CNB	(LEGAL)	Replace policy	Revised policy
CNC	(LEGAL)	Replace policy	Revised policy
DEAB	(LEGAL)	Replace policy	Revised policy
DMA	(LEGAL)	Replace policy	Revised policy
EHBAA	(LEGAL)	Replace policy	Revised policy
EHBAD	(LEGAL)	Replace policy	Revised policy
EHBAF	(LEGAL)	Replace policy	Revised policy
EHBE	(LEGAL)	Replace policy	Revised policy
EHDE	(LEGAL)	Replace policy	Revised policy
<b>EI</b>	<b>(LOCAL)</b>	<b>Replace policy</b>	<b>Revised policy</b>
EIF	(LEGAL)	Replace policy	Revised policy
FDA	(LEGAL)	Replace policy	Revised policy
<b>FDE</b>	<b>(LOCAL)</b>	<b>Replace policy</b>	<b>Revised policy</b>
<del><b>FEC</b></del>	<del><b>(LOCAL)</b></del>	<del><b>No policy enclosed</b></del>	<del><b>See explanatory note</b></del>
FFAC	(LEGAL)	Replace policy	Revised policy
<del><b>FFAC</b></del>	<del><b>(LOCAL)</b></del>	<del><b>No policy enclosed</b></del>	<del><b>See explanatory note</b></del>

FFB	(LEGAL)	Replace policy	Revised policy
FOC	(LEGAL)	Replace policy	Revised policy
FOF	(LEGAL)	Replace policy	Revised policy

## BDAA (LOCAL)

### OFFICERS AND OFFICIALS

#### DUTIES AND REQUIREMENTS OF BOARD OFFICERS

##### **Board Officers**

The Board shall elect a Board President, a Vice President, and a Secretary who shall be members of the Board. ~~The Board may assign a District employee to provide clerical assistance to the Board.~~ Officers shall be elected by majority vote of the members present and voting.

##### **Vacancy**

A vacancy among officers of the Board shall be filled by majority action of the Board.

##### **Term and Duties**

Board officers shall serve for a term of one-year or until a successor is elected. A minimum of one-year

Board experience is preferred before serving as an officer. Officers may succeed themselves in office without limit with the exception of the Board President who may succeed himself or herself once. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.

##### **President**

In addition to the duties required by law, the Board President shall:

1. Preside at all meetings of the Board unless unable to attend.
2. Have the right to discuss, make motions and, ~~propose~~ resolutions, and vote on all matters coming before the Board.
3. Call special meetings of the Board. [See BE]
4. Sign all legal documents, warrants, vouchers, and reports, as required by statute, state or federal regulations, or Board policy.
5. Decide all questions of order in accordance with Robert's Rules of Order, Newly Revised, as modified by Board policy.
6. Act as the spokesperson for the entire board.
7. Receive official correspondence addressed to the Board.
8. Assist in the development of the agenda for each meeting.
9. Represent the Board and the District at certain ceremonial occasions and events.
10. Lay before the Board from time to time whatever matters and suggestions he or she may consider to be within the best interest of the public schools.
11. Perform all other duties which may be prescribed by law, authorized by the Board or mandated by a court of competent jurisdiction for the chief officer of the Board.
12. Will appoint Board members to specific board committees at the first regular meeting following an election.

##### **Vice President**

The Vice President of the Board shall:

1. Act in the capacity and perform the duties of the Board President of the Board in the event of the absence or incapacity of the Board President.
2. Become Board President only upon being elected to the position.

### **Secretary**

The Secretary of the Board shall:

1. Ensure that an accurate record is kept of the proceedings of each Board meeting.
2. Ensure that notices of Board meetings are posted and sent as required by law.
3. In the absence of the Board President and Vice President, call the meeting to order and act as presiding officer.
4. Sign or countersign documents as directed by action of the Board.

### **Board As One**

Each board member retains their free speech rights but should be sure to clarify that their statements are reflections of their viewpoints and not the official position of the Board.

## EI (LOCAL)

### ACADEMIC ACHIEVEMENT

The District shall not issue a certificate of coursework completion to a student who fails to meet all state and local requirements for graduation. [See EIF, FMH]

When a student earns a passing grade in only half of a course and the ~~combined grade for~~ average of both halves is lower than 70, the District shall award the student credit for the half with the passing grade.

## FDE (LOCAL)

### ADMISSIONS SCHOOL SAFETY TRANSFERS

#### **Safe Schools Data**

The Superintendent shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses, as defined by the Penal Code, while on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property:
  - a. Attempted murder;
  - b. Indecency with a child;
  - c. Aggravated kidnapping;
  - d. Aggravated assault on someone other than a District employee or volunteer;
  - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer;
  - f. Aggravated robbery; or
  - g. Continuous sexual abuse of a young child or disabled individual; or
  - h. [Bullying](#).

#### **School Safety Transfers**

The parent of a student who becomes a victim of a violent criminal offense as described in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

##### **From a Persistently Dangerous School**

The parent of a student attending a school identified as persistently dangerous shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent must submit to the Superintendent an application for transfer. The Superintendent shall complete the transfer prior to the beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents of the transfer option, transfer applications submitted, and action taken.

**For a Victim of a Violent Criminal Offense**

Within 14 calendar days after a violent criminal offense described above occurs in or on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent of a student who is a victim of the offense of the parent's right to request a transfer. The parent must submit to the Superintendent an application for transfer. The Superintendent shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer Options**

In circumstances described by Education Code 25.0341, a parent of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the parent's child or the student assailant from the same campus.

[For other transfer provisions, see also FDA and FDB.]

[FEC \(LOCAL\)](#)

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SCHOOL SAFETY TRANSFERS

[FDE \(LOCAL\)](#)

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