

INDEPENDENT SCHOOL DISTRICT 763
MEDFORD, MN 55049

JANUARY 5, 2015

Organizational Meeting

The organizational meeting of the Medford Board of Education was called to order by Superintendent, Mr. Dahman, at 7:10 p.m. in the Community Room at the Medford School. Present were Ms. Janke, Mr. Sutherland, Mr. Cronin, Mr. Wiersma, Ms. Hemann, Ms. Berg, Ms. Jones and Superintendent Dahman.

Motion by Mr. Cronin, second by Ms. Berg, to approve the Organizational Meeting Agenda as presented. Motion carried

Motion by Mr. Wiersma, second by Ms. Hemann, to nominate and elect Mr. Cronin, Chair. Motion carried

Motion by Ms. Janke, second by Ms. Hemann, to nominate and elect Ms. Berg, Vice-Chair. Motion carried

Motion by Mr. Cronin, second by Mr. Sutherland, to nominate and elect Ms. Hemann, Clerk. Motion carried

Motion by Ms. Berg, second by Mr. Sutherland, to nominate and elect Mr. Wiersma, Treasurer. Motion carried

Motion by Mr. Cronin, second by Ms. Berg, to approve the noted board meeting schedule as presented. Motion carried

Board Meetings

- | | |
|------------------------|---------------------------------|
| a. Time | 7:00 p.m. |
| b. Day of Week | Monday |
| c. Week of Month | 3rd (schedule enclosed) |
| d. Planning /Committee | 3rd Monday, 6:00 p.m.-6:45 p.m. |
| e. Other | As needed with official notice |

Motion by Ms. Janke, second by Mr. Sutherland to approve the noted board pay schedule as presented. Motion carried

Board Pay

- | | |
|-------------------------|----------|
| a. Monthly Stipend | \$ 50.00 |
| b. Mediation Meetings | 25.00 |
| c. Negotiation Meetings | 25.00 |
| d. All-Day Meetings | 125.00 |

Motion by Mr. Cronin, second by Ms. Hemann to approve the noted officer pay schedule as presented. Motion carried

Officer Pay

- | | |
|------------------------------|------------|
| a. Chair | \$100/year |
| b. Vice-Chair | \$60/year |
| c. Clerk | \$60/year |
| d. Treasurer | \$60/year |
| e. Negotiations Spokesperson | \$100/year |
| f. Negotiations Secretary | \$50/year |

Motion by Ms. Berg, second by Ms. Janke, to approve the IRS Standard Rate for mileage reimbursement in 2015. Motion carried

Motion by Mr. Cronin, second by Ms. Jones, to approve the CAST and Owatonna People's Press as the official district newspaper for 2015. Motion carried

Motion by Mr. Cronin, second by Mr. Sutherland to name the District Medical Contact as the Mayo Health System-Owatonna for 2015. Motion carried

Motion by Mr. Wiersma, second by Ms. Jones, to approve Ratwick, Roszak & Maloney and Dow, Einhaus, & Mattison, P.A., as district legal counsel for 2015. Motion carried

Motion by Mr. Cronin, second by Ms. Hemann, to name the district official depositories as First State Bank/Red Wing and MSDLAF for 2015. Motion carried

Motion by Mr. Cronin, second by Ms. Janke, to approve the designee, Lylia Iverson, Business Associate, to wire transfers, excess funds, and bond payments. Motion carried

Motion by Ms. Berg, second by Mr. Wiersma to publish the official board minutes in the CAST for 2015. Motion carried

Motion by Ms. Berg, second by Mr. Sutherland, to approve the following committee assignments for 2015. Motion carried

- Employee Negotiations – Ms. Janke, Mr. Cronin, Ms. Berg
- Comparable Worth – Ms. Janke, Mr. Cronin, Ms. Berg
- Policy-Mr. Wiersma, Ms. Jones, Mr. Sutherland
- Meet and Confer-Mr. Wiersma, Ms. Berg
- District Advisory Council-Ms. Janke, Ms. Jones
- MSHSL/Athletic Advisory-Mr. Sutherland, Mr. Wiersma
- MSBA/Legislative-Mr. Sutherland, Mr. Wiersma, Ms. Berg
- Continuing Education-Ms. Janke, Ms. Hemann, Mr. Cronin
- Community Education-Ms. Jones, Ms. Hemann, Mr. Sutherland
- ECFE-Ms. Jones, Ms. Janke, Ms. Hemann
- Steele Co. Mental Health Collaborative (Governing Board)-Ms. Hemann, Mr. Wiersma
- Agricultural Advisory-Mr. Cronin, Mr. Sutherland

Motion by Mr. Cronin, second by Mr. Wiersma, to approve the 2015 Meeting Dates as presented. Motion carried

January 5, 2015
February 2, 2015
March 16, 2015
April 20, 2015
May 18, 2015
June 15, 2015
July 20, 2015
August 17, 2015
September 21, 2015
October 19, 2015
November 16, 2015
December 7, 2015 – Truth in Taxation & Audit Review
December 21, 2015
January 4, 2016-Organizational & Regular Meeting

Motion by Ms. Berg, second by Ms. Janke, to adjourn the Organizational Meeting at 7:42 p.m.
Motion carried

Regular Board Meeting

Chair, Mr. Cronin, called the January 5, 2015, regular School Board meeting to order at 7:43 p.m. in the Community Room of the Medford School. Members present were Ms. Janke, Mr. Sutherland, Mr. Cronin, Ms. Berg, Mr. Wiersma, Ms. Hemann, Ms. Jones and Superintendent Dahman.

Motion by Mr. Cronin, second by Ms. Janke, to approve the agenda as presented. Motion carried

There was no public input.

Recognition was given to the donations listed in the consent agenda including the Sylvester & Jackie Dulas Family Scholarship and purchase of a microphone for the auditorium.

Motion by Ms. Hemann, second by Mr. Sutherland, to approve the consent agenda as presented.

5. Consent Agenda
 - a. Correction and approval of minutes
 - i. December 15, 2014
 - b. Claims
 - c. Personnel
 - i. Resignations /Retirements
 - a. Darin Gathje, Technology Support Assistant, Jan. 16, 2015
 - ii. Employment

- iii. Leave of Absence
- d. Gifts and Donations
 - i. \$5,000 from Jackie Dulas for Sylvester & Jackie Dulas Family Scholarship
 - ii. \$735 from Jackie Dulas for Wireless Microphone in Auditorium
 - iii. \$800 from Wrestling Booster Club for Lodging Expenses for Wrestling
- e. Written Reports
 - i. Secondary Principal
 - ii. Elementary Principal

There was no Student Council Report

Mr. Ovrebo, Secondary Principal, reported on conferences, scheduling, college and financial aid night, and the gifted and talented pilot program.

Mr. Ristau, Elementary Principal, reported on before school conferences, OLPA test scores, and upcoming activities.

Mr. Wiersma, Board Treasurer, provided a Collaborative update.

Superintendent Dahman reported on the following:

- i. Enrollment – 850 – Stable

Member Mr. Wiersma, introduced the following resolution, and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTION
IN PROGRAMS AND POSITIONS AND REASONS
THEREFORE**

BE IT RESOLVED, by the School Board of Independent School District No. 763, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by member, Ms. Berg, and upon vote being taken thereon, the following voted in favor thereof: Mr. Sutherland, Mr. Wiersma, Mr. Cronin, Ms. Berg, Ms. Hemann, Ms. Jones and Ms. Janke.

And the following voted against the same: None

WHEREUPON, said resolution was declared duly passed and adopted the 5th day of January, 2015.

Motion by Ms. Berg, second by Ms. Janke, to approve the Gifted & Talented Proposal for this spring. Motion carried

The next regularly scheduled school board meeting will be February 2, 2015.

Motion by Ms. Janke, second by Ms. Jones, to adjourn the meeting at 8:24 p.m. Motion carried

William Cronin, Chair
February 2, 2015

Anne Hemann, Clerk
February 2, 2015