

**THREE RIVERS SCHOOL DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
October 18, 2023**

Three Rivers School District Board of Directors met for a regular session Wednesday, October 18, 2023, at Illinois Valley High School, 625 E. River Street, Cave Junction, Josephine County, Oregon. The meeting was streamed online for the public and is currently available for viewing at: <https://www.youtube.com/watch?v=fp5V9jsALDE>

**PRESENT**

Rich Halsted, Board Chair  
Jenn Searle, Board Vice-Chair  
Jennifer Johnstun, Board Member  
Pat Kelly, Board Member  
Nancy Reese, Board Member  
Dave Valenzuela, Superintendent

Casey Alderson, Deputy Superintendent  
Stephanie Allen-Hart, Director  
Jessica Durrant, Director  
Rob Saunders, Director  
Shelly Quick, Recording Secretary

Administrators present: Jessica Falkenhagen, Jenny Jones, Damian Crowson, Erica Butler, Justin Wright, Mark Higgins and Mike Herzog.

**CALL TO ORDER**

Board Chair Halsted called the meeting to order at 4:00 p.m. and led the audience in the Pledge of Allegiance.

**AGENDA APPROVAL**

Member Searle made a motion to approve the agenda as presented. Member Johnstun seconded the motion; the motion passed unanimously.

**SAY SOMETHING POSITIVE**

Board members, the District Leadership Team, and Superintendent shared an outstanding school or district highlight of an event, activity, and/or kudos to TRSD staff.

**SUPERINTENDENT'S REPORT**

Superintendent Valenzuela provided the Board with information on the following items:

- Long range facility plan and assessment. He explained the assessment and that the priorities are ranked from 1-5. #1 – Roofs, #2 mechanical systems (HVAC, heating, ventilation, and air control systems) – not air conditioning. The plan will come to the board with recommendations on what we need to fix today, along with current prices. This will provide a target to set when the district goes out for bond. The state does not give schools money for capital improvements. The early estimate for the priority one expenditures is about \$59 million.
- **Community Partner of the Month Recognition**
  - Illinois Valley High School Principal Justin Wright recognized Siskiyou Community Health for all they do to support the community through their school-based health centers within our district, dental prevention program, and their dedication to the physical and mental well-

- being of our students. They have become an integral part of our mission to nurture our student's health and overall well-being. He introduced Richard Booth to receive the award.
- Fort Vannoy Elementary Principal Jessica Falkenhagen recognized the Josephine County Sherriff's Department. We value the relationship with them as they work tirelessly to ensure the safety and security of our students and families. They provide Robbie Konieczny as the district's School Resource Officer. Safety is a top priority in the district, and they help with that one hundred percent every day. She introduced Deputy Konieczny and Undersheriff Travis Snyder to receive the award who shared how much they appreciate the support from the district.

## **CONSENT AGENDA**

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – October 2023
- Athletic Coaches – October 2023
- Out of State Travel Requests (4)
- Board Policies – Second Reading:
  - GAA - Personnel Definitions
  - GDA - Instructional Assistants
  - GBA - Equal Employment Opportunity
  - GBEA - Workplace Harassment
  - GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying - Staff
  - GBNA/JHFF - Suspected Sexual Conduct with Students and Reporting Requirements
  - GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements
  - GCBDB/GDBDB - Early Return to Work
  - IGDJ - Interscholastic Activities
  - JFC - Student Conduct
  - JN - Student Fees, Fines and Charges
  - GBK/JFCG/KGC - *DELETE and adopt two new versions: JFCG/JFCH/JFCI & KGC/CBK*
  - JFCG/JFCH/JFCI - Use of Tobacco, Alcohol, Drugs, or Inhalant Delivery Systems
  - GBK/KGC - Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
- Member Kelly made a motion to approve the Consent Agenda. Member Johnstun seconded the motion; Board Chair Halsted called for a vote and the motion passed unanimously.

## **COMMUNITY COMMENTS**

- Five community members addressed the board: Judy Ahrens, Janes Nelson, Kevin Wood, Rick Nelson and Jesse Clark.

## **REPORTS – NO ACTION**

- **Division 22 Standards for Public and Secondary Schools – 2022-23, Assurances Report to the Community**
  - Superintendent Valenzuela stated that the district is required to annually report this information to the Board and community by November 1<sup>st</sup>. This report assures that Three Rivers School District adheres to all of the state laws pertaining to providing education in the K-12 environment and provided some examples. He reported that for this year the district is in full compliance with all Division 22 Standards for public elementary and secondary schools. If the district was not compliant with a standard, we would have to report it to the board and ODE and be subject to monitoring by ODE.

## **ACTION ITEMS**

- **Inter-District Transfer Slots**
  - Director Allen-Hart reported that there are still twenty slots open from the ninety that were allotted last May. She requested the board close the twenty slots.
  - Member Johnstun made a motion to close the twenty inter-district transfer slots. Member Searle seconded the motion; the motion passed unanimously.
  
- **Resolution #02 – Supplemental Budget**
  - District Accountant Lisa Cross requested the board approve resolution #02 to recognize \$2,587,000 in additional beginning fund balance and allocate it to the unappropriated ending fund balance. That is a line item that reserves those funds for future years – not to be spent this year. A few primary reasons for the additional funds were the dissolution of SOSA charter school and their assets transferred to the district as well as flow through dollars from SOESD.
  - Member Searle made a motion to approve resolution #02. Member Johnstun seconded the motion; the motion passed unanimously.
  
- **Evergreen Construction Manager/General Contractor (CMGC) Services**
  - District Accountant Lisa Cross explained that last year Evergreen Elementary was awarded a seismic rehabilitation grant and in August we issued an RFP for a Construction Manager General Contractor. Three businesses supplied bids, and after review by the committee, along with a recommendation from HMK, recommended awarding the contract to Ausland Group. In addition to the CMGC contract with Ausland Group, HMK would like approval to do pre-construction services not to exceed \$75,000.
  - Member Kelly made a motion to move forward with the Evergreen construction manager services. Member Searle seconded the motion; the motion passed unanimously.

### Suggested Future Agenda Items:

- There were none.

## **FUTURE MEETING DATES**

- Board Regular Session – Wednesday, November 15, 2023, 6:00 p.m. at the District Office

## **ADJOURNMENT**

Board Chair Halsted adjourned the meeting at 4:55 p.m.