



DUNCANVILLE ISD

Writing success stories, one student at a time.

Regular Board Meeting

October 20, 2025

AGENDA SECTION: Consent Agenda

SUBJECT: Consider destruction of records (list attached)

BOARD POLICY: CPC (Legal)

STRATEGIC GOAL(S): Goal 4: Fiscal Responsibility & Operational Excellence

FISCAL NOTE: N/A

PREPARED/PRESENTED BY: Mari Zamora, Chief Operations Officer

Background Information

Utilizing the retention schedules as outlined by the Texas State Library & Archives Commission (TSLAC) guidelines and as per CPC (Legal), page 10, Destruction of Records #1

1. The record is listed on a valid records control schedule and its retention period has expired, or it has been microfilmed or electronically stored in accordance with legal requirements.

Recommendation

Administration recommends the destruction of records past their destruction date (list attached).

Communication Deployment

- Board Meeting Minutes

Suggested Motion

The Board approves the destruction of records past their destruction date (list attached).

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Respectfully submitted,

Dr. T. Lamar Goree
Superintendent