



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**MEMORANDUM**

**TO:** John Hopson, Jr., President  
Members of the Board

**THROUGH:** David Vadiveloo, Superintendent 

**FROM:** Caitlin Santos, Director of Curriculum & Instruction 

**DATE:** April 15, 2025

**SUBJECT:** **Contract \$50K and Over –  
CORE Learning**

**Memo No. SB25-166**  
(Action Item)

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**NSBSD Policy Manual:**

BP 3311, Bids: The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$50,000 or greater must be approved by the School Board.

**NSBSD Strategic Plan Summary:**

Culturally Responsive Instruction

Goal 2: All students perform at or above grade level

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

**Issue Summary:**

As we work to rebuild the instructional support for our staff, as well as instruction and intervention support for our students, outside support is needed. We have engaged with CORE Learning to provide targeted support to many of our schools based on need. As we move into next school year, we are looking to provide additional support on a more consistent basis for Anaktuvuk Pass, Tikigaq, and Harold Kaveolook Schools.

**Background:**

CORE Learning has a long-standing history with the NSBSD. We have utilized their services over the past 15 years because of both the quality of their consultants, but also their long standing work in rural Alaskan Schools.

As we move towards providing very targeted intervention, based on student needs, CORE Learning consultants will visit three of our sites to work with students, teachers, and building leadership. The purpose of their visit is threefold. Firstly, they will work with our teaching staff on high impact teaching strategies, and beefing up their intervention skills. In terms of intervention, this means not only figuring out the most pressing learning needs for students, but also how to meet those needs with our specific district structure and resources. Second, the CORE consultants will look at the structure



within each school, including staffing and timing of instruction to help maximize our opportunities for student learning to finish out the current year, and start next year right. This will also include data analysis of student learning needs. The third purpose is to meet with building leadership to go over specific learning look-fors; instructional strategies that the staff should be using to maximize instruction. The contractors will engage with C&I staff before, during, and after their visits, as well as providing written trip reports which will be utilized in planning for the coming school year.

This work, done throughout the next school year, will provide a critical consistency independent of C&I staffing, and support the increased focus on intervention services at all sites. In addition, by utilizing contractors who have a long standing relationship with the district, as well as solid experience in rural schools, the consultants act as force multipliers; increase the reach of the Curriculum & Instruction department in providing targeted support.

In looking for a service provider, Education Northwest, was contacted. In evaluating both proposals, CORE was able to provide more on-site days for cost.

**Length of Contract:**

The contract runs for the duration of the 25-26 School Year.

**Funding Source and Contract Amount:**

Account Code: 100.200.350.000.410

Contract Amount: \$193,500.00

**Available Budget:**

This contract will be funded through the General Fund, and through strict coordination with the business office.

**Compliance with BP 3311.**

Per Exemption C, of BP 3311, this contract is exempt from the bidding process, however, as mentioned above multiple vendors were contacted to provide support.

**Recommendation:**

The recommendation is to use CORE Learning to provide additional instructional coaching support for Anaktuvuk Pass, Harold Kaveolook, and Tikigaq Schools for the 25-26 School Year.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the above \$50,000 and greater proposal and related contract for CORE Learning, in the amount of \$193,500.00 as described in this memo and related attachments.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

