

OFFICIAL MINUTES –DECEMBER 8, 2008 REGULAR MEETING



PARKROSE SCHOOL DISTRICT NO. 3  
10636 N.E. Prescott Street  
Portland OR 97220-2699

Regular Session of the Parkrose Board of Education  
District No. 3, Multnomah County, Oregon  
Monday, December 8, 2008

MINUTES

THE BOARD CONVENED IN EXECUTIVE SESSION	<p><b><u>EXECUTIVE SESSION – NEGOTIATIONS – 6:30 P.M.</u></b></p> <p>The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in an Executive Session at the Parkrose District Office, Superintendent’s Office in the said District, County, and State at the hour of 6:30 p.m. on the date hereinabove shown and by common consent of the directors.</p> <p>Chair Woods called the executive session to order at 6:30 p.m.</p> <p>a&gt; Under ORS 192.660 (2)(a) “To consider the employment of a public officer, employee, staff member or individual agent.”</p> <p>Those present were the five (5) members of the Board: Chair James Woods, Vice-Chair Ed Grassel, Guy Crawford, Katie Larsell, and Alesia Reese.</p> <p>Others in attendance were Superintendent Karen Fischer Gray and Director of Human Resources Marian Young.</p> <p>The Executive Session adjourned to the call of Chair Woods at 6:55 p.m.</p>
THE REGULAR BOARD MEETING WAS CONVENED	<p><b><u>REGULAR BOARD MEETING – CALL TO ORDER 7:00 P.M.</u></b></p> <p>The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in regular session in the district boardroom at the Parkrose District Office in the said District, County, and State at the hour of 7:00 p.m. on the date hereinabove shown and by common consent of the directors.</p> <p>a&gt; Chair Woods called the meeting to order at 7:01 p.m. and welcomed staff and patrons. Chair Woods reviewed the “Citizen Comment” process for those in attendance for the first time.</p> <p>Board Chair Woods noted the following were present.</p> <p>b&gt; <b><u>PRESENT:</u></b> James Woods, Chair Ed Grassel, Vice-Chair Katie Larsell Alesia Reese Guy Crawford</p> <p>Others in attendance: Superintendent Karen Fischer Gray, administrators, Director of School Improvement Yuki Monteith, Director of Student Services Kathy Keim-Robinson, Director of Human Resources Marian Young, Director of Business Operations Mary Larson and Board Secretary Apryl Jump.</p>
DEBONAIRES	<p><b><u>SCHOOL PRESENTATIONS/RECOGNITION</u></b></p> <p>a&gt; <u>Presentations</u></p> <p>1. <i>Debonaires (mini concert):</i> The PHS Debonaires held a mini concert where they sang “The Most Wonderful</p>

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	Time of the Year” and a medley of “Rudolph the Red Nose Reindeer/Frosty the Snowman”.
RUSSELL ELEMENTARY	<p><u>2. Russell Elementary Presentation</u></p> <p>Russell Elementary Principal Debbie Ebert and staff gave a presentation on Russell’s Positive Behavior Support Program with the help of four students. Ms. Ebert also handed out the program plan. Ms. Ebert and staff reviewed a PowerPoint Slide that contained the following information: 1)What is in place at Russell, 2) Russell daily pledge, 3) Russell Academy standards, 4) PBS Team – Training, 5) Russell rocket recess, 6) Organized adults, 7) Problem solving at Russell, 8) Recess buddies, 9) Clear communication to staff and parents, 10) Office referral, 11) Office vs. staff managed behaviors, 12) Another hot spot – lines!, 13) Lessons that teach out standards, 14) Awards, and 15) The future looks bright.</p>
METROPOLITAN FAMILY SERVICES REPORT	<p><u>3. Metropolitan Family Services Report</u></p> <p>Trisha Harding, Program Director for Metropolitan Family Services, presented information to remind the Board about the services Parkrose received from their organization. Susan Brady of the MHCC Child and Family Support Programs, Erica Silver of Human Solutions, and Tiffany Kerr, Program Manager for various programs, were present to share information about the services they worked with. Metro was the lead agency and held a contract with MESD to provide the system and all the services. Ms. Harding distributed a folder of information which she reviewed. She thanked the Board for its support and willingness to partner with non-profit and community based organizations to serve the family and students in the community. Some of the accomplishments shared included Sacramento showcased to congressional representatives for intergenerational programs. In addition, Shaver Elementary hosted a Berkeley researcher who was conducting a study for Obama’s transition team. Ms. Harding emphasized the key was the integration of services.</p>
P.A.C.E.	<p><u>4. P.A.C.E. Presentation</u></p> <p>Evan McFadden – (get list of kids who attended.) Mr. McFadden shared there were about 73 students in PACE plus a waiting list. Approximately 15 to 20 kids worked on projects. The students reviewed their duties and activities, particularly their work on the annual homeless project. Mr. McFadden stressed the students did all the work in bringing in donations and assembling items for distribution at the shelters. In addition, they decorated the two shelters.</p>
PFA REPORT	<p><b><u>PFA MONTHLY REPORT</u></b></p> <p>Rosalind Curry, PFA President, gave a brief monthly report as PFA had not held its December meeting. At the last meeting, the group had a serious discussion regarding representation as they still did not have an OEA consultant. PFA did receive information Parkrose and Centennial would be part of the same service unit. Ms. Curry also noted several staff members were out and they would be sending plants. Lastly, PFA was concerned regarding member involvement as it seemed to be the same people involved. PFA was attempting to get more people involved.</p>
BOARD REPORTS	<p><b><u>BOARD OF EDUCATION</u></b></p> <p>* Board reports and committee reports were combined.</p> <p>a&gt; <u>Board Reports</u></p> <p>Alesia Reese: (printed here verbatim):</p> <p>Being privileged to represent the community on the Parkrose Board of Education is an honor for me. I hope the season is safe and happy for all and wish everyone an exciting and successful new year,</p> <p>Thank you, Parkrose</p>

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DECLARATION OF CANDIDACY	<p><i>Katie Larsell:</i> Ms. Larsell announced the time and location of the upcoming EPAP hearing at the Midland Library. She also noted she was no longer on the Farmer's Market committee.</p> <p>Ms. Larsell reported the Committee Partnerships Committee had distributed a survey to get feedback for the communication assessment.</p> <p>b&gt; <u>Declaration of Candidacy</u> Chair Woods noted his term, as well as Mr. Grassel's and Ms. Reese's terms, were ending this year and they needed to declare whether they intended on running again for the School Board. Chair Woods, Ms. Reese, and Mr. Grassel all indicated they would run again.</p>
BOARD STATEMENT IN SUPPORT OF SCHOOL IMPROVEMENT OBJECTIVES	<p>c&gt; <u>Board Statement in Support of School Improvement Objectives</u> <i>(printed here verbatim)</i> Vice-Chair Grassel proposed the following statement: We, the Board of the Parkrose School District, greatly appreciate all the work currently being done in the area of School Improvement. This hard work by teachers, educational assistants, and administrators is helping our students achieve at new levels. We realize that extra effort is required to make the Professional Learning Communities work well, and that through these efforts we will help the Parkrose Students reach their full potential. We also understand that this is a change, and that change can be difficult. The Board fully supports the efforts of Dr. Gray and Dr. Monteith in their efforts to carry out these best practices in education. We also understand that continual feedback from teachers and other educational staff is important to make sure that we together do the best for Parkrose students. Parkrose schools sole purpose is to actively support students, and their educational experience, if we fail to improve we fail them.</p> <p>There has been, in education, a practice that searches for the "Silver Bullet." The pursuit of these single faceted programs that hope to meet the needs of all students often fail, therefore we change programs often. These constant program changes have caused much frustration in the past.</p> <p>We believe that the multi-program approach we are working toward is the direction we need to take in order to be true to our mission statement. Therefore, we will continue to support AVID (Achievement via Individual Determination), along with vertical alignment and horizontal alignment of instructional practice. We will also continue to refine the Power Standards, encourage implementation of the District Educational Initiatives, common formative assessments, and Professional Learning Communities. In this way Parkrose students will reach high standards and be beacons of hope in the community.</p>
NATIONAL SCHOOL BOARD DISCUSSION 2009 DISCUSSION	<p>d&gt; <u>National School Board Association 2009 Discussion/OSBA's Ballots &amp; Bonds Conference in January 2009</u> Chair Woods noted the Board had budgeted two members to attend the Annual National School Board's Conference and possibly the Ballots &amp; Bonds conference. Due to new budgetary restraints, Chair Woods opened a discussion about cutting down on some of the Board's expenses. He stated he realized these items were Board improvement and training oriented and that he did want to continue with that development.</p> <p><u>Discussion:</u> The Board discussed obtaining the written information for the OSBA workshop despite the workshop being inexpensive to attend. In addition, Parkrose was several years away from needing to attend.</p> <p>Regarding the NSBA conference, the Board had two members attending. Chair</p>

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DISTRICT GOALS	<p>Woods wondered if the number of attendees could be reduced. Both members were willing to cancel their registration. It was suggested Ms. Reese should attend as she could share a room with Superintendent Gray thereby saving hotel costs.</p> <p>e&gt; <u>District Goals</u> There were no district goals slated for December.</p>
<p>CONSENT AGENDA</p> <p>THE BOARD APPROVED THE CONSENT AGENDA</p>	<p><b><u>ACTION ITEMS</u></b></p> <p>a&gt; <b><u>CONSENT AGENDA</u></b> <b>WOODS MOVED to ACCEPT</b> the consent agenda as presented with the following items listed:</p> <ul style="list-style-type: none"> <li>● Personnel New Hires: Megan Unruh, Prescott &amp; Shaver, Speech Pathologist, 1 FTE</li> <li>● <b>BOARD MINUTES</b> November 24, 2008 Regular Session Minutes December 1, 2008 Special Working Session Minutes</li> <li>● Business/Finance *Discounted Cost Facility Request for Debra Robinson *Free/Discounted Facility Use Request – Hoops *Resolution to approve the ASPIRE grant * Approval of 403(b) (TSA) Plan Document</li> <li>● Travel *Travel request for Roy Reynolds and Ana Gonzalez to attend the 2009 National Association of Secondary School Principals Convention in San Diego, CA from February 25<sup>th</sup> through March 1<sup>st</sup>, 2009.</li> </ul> <p>Chair Woods called for any objections. Hearing no objections, it was so ordered.</p>
CITIZEN COMMENTS	<p><b><u>CITIZEN COMMENTS</u></b> There were no citizen comments.</p>
<p>FINANCIAL UPDATE</p> <p>ENERGY PROJECTS UPDATE</p> <p>LONG RANGE FACILITY PLAN REQUEST FOR PROPOSAL</p>	<p><b><u>DISTRICT BUSINESS</u></b></p> <p>a&gt; <u>Department Reports</u></p> <p>1. <u>Financial Update</u>: Director of Business Operations Mary Larson noted she would most likely attend the OSBA Bonds and Ballots workshop and she would share the information with the Board. Ms. Larson also mentioned the OSBA/COSA legislative workshop in February and recommended the Board attend.</p> <p>2. <u>Energy Projects Update</u>: Ms. Larson reviewed several projects still underway. In addition, Ms. Larson stated the QZAB loans had been approved as part of the \$7 billion dollar bailout. She had not heard any updates but thought the loans would be released in January/February. She also informed the Board staff was queried about projects the district could permit in 90 days by the Obama transition team. Ms. Larson submitted a list of over \$5 million dollars worth of projects that were directly energy related. She had received confirmation the projects were accepted.</p> <p>3. <u>Long Range Facility Plan Request for Proposal</u>: Director of Business Operations Ms. Larson announced the district had accepted the Dull, Olson and Weekes proposal. She quickly reviewed once again the RFP process noting all four firms did a good job. Dull, Olson and Weekes would be sending a proposal with definite scope and sequence in the coming weeks.</p> <p><u>Discussion/Question</u>: An inquiry was made regarding staff notification of budgetary issues. Ms. Larson</p>

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<p>SOCCER COMPLEX BLESSING</p>	<p>stated the Superintendent had sent an email to all staff appraising the district of the latest budgetary information.</p> <p>b&gt;      <u>Superintendent Reports</u></p> <p><i>*Note: Items were taken out of order.</i></p> <p>1. <u>Soccer Complex Blessing:</u> Superintendent Gray looked to the Board for a decision regarding its commitment to the soccer complex proposal. It was not a vote, but rather a commitment on the part of the Board that if Superintendent Gray went to the city and talked with the commissioners regarding \$100,000 of city funds, \$100,000 fundraised, that if the city would commit, the Board would commit to \$100,000 from the capital fund to support the development of the regional soccer complex. At the last meeting, Superintendent Gray mentioned the district had received construction excise tax dollars for the first 3 months. She did not commit to using those funds, but those funds were to be used for capital improvements.</p> <p><u>Discussion/Questions:</u></p> <p>Chair Woods noted it was possible to have a positive cash flow from the complex as long as the city was in agreement. He noted he was not adverse to the commitment of \$100,000 as often when fundraising, the ball starts rolling it had a habit of not stopping. Mr. Crawford asked if the Board was not entertaining a motion, how would it demonstrate its support. Superintendent Gray responded staff looked to each person to give a vote of confidence. Ms. Larsell asked for a recap of previous discussions she was not present for. Concern was expressed that given existing budgetary issues, if the district was able to do the complex, the public may think the district did not need a bond. The message would have to be clear the funding for the complex was coming from specific areas and specific groups.</p> <p>Chair Woods asked if the Board wanted to have a formal vote. Superintendent Gray asked the Board to conduct a vote.</p> <p><u>Motion 1:</u></p> <p>Ms. Larsell moved the Board indicate its support for the Superintendent moving forward to pursue the idea of a soccer field partnership with the city for \$100,000 and fundraising \$100,000 the Board would support using \$100,000 capital funds for soccer fields.</p> <p>The Board questioned being too detailed in the motion of support. Ms. Larsell withdrew her motion.</p> <p><u>Motion 2:</u></p> <p>Ms Reese moved for the Board to support Superintendent Gray's discussion to pursue a soccer field. Chair Woods called for discussion. <i>Hearing no further discussion, the <b>MOTION</b> for the Board to <b>SUPPORT</b> Superintendent's Gray's discussion to pursue a soccer field passed by a unanimous vote (5-0) of Ms. Reese, Ms. Larsell, Mr. Crawford, Dr. Woods, and Mr. Grassel.</i></p>
<p>MAYOR'S SWEARING-IN</p>	<p>2. <u>Mayor's Swearing In at Parkrose High School:</u> Superintendent Gray announced the Mayoral swearing-in ceremony would be held at PHS on January 5th at 12:00 p.m. in the theater. The choir would be singing the star spangled banner and a cute do-op song. There would be a reception following.</p>
<p>GOVERNOR'S BUDGET UPDATE</p>	<p>3. <u>Governor's Budget:</u> Superintendent Gray stated on December 1st the Governor released a funding proposal of \$6.39 billion; \$160 million of which was from the Education Stability Fund. The \$160 million had to be voted on. The proposed total of \$655 billion was nearly \$50 million short of forecasted role-up costs. Superintendent Gray stated she agreed with Director of Business Services Mary Larson in that the district needed to study the figures further to see what kind of an</p>

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	<p>impact it would have on the district. She added that kind of short fall could cost \$400,000 in and of itself. The State School Funding budget was usually around 42% to 45% of the budget and the current budget was making that percentage around 40%. While the proposed increase was 2.3% for K-1, districts had increases larger than 2.3% with insurance alone. At the January 12 work session Ms. Larson and Superintendent Gray would be discussing several budget scenarios as a precursor to this year. The district had some decisions ahead of it in budgeting.</p>
ARTHUR ACADEMY	<p>4. <i>Arthur Academy</i>: Superintendent Gray informed the Board the district was in receipt of another public charter school application from Arthur Academy. Parkrose had been asked twice to become a Parkrose Arthur Academy. Last year Superintendent Gray denied the application as incomplete. The latest application was received October 28 which was also denied. A letter was sent to Arthur Academy informing them of the district's denial of their application. They have continued to provide the same information despite the district requesting they provide greater detailed information.</p>
TECHNOLOGY LEADERSHIP NETWORK CONFERENCE	<p>5. <i>Technology Leadership Network Conference (Held by National School Board's Association)</i>: Superintendent Gray presented a PowerPoint presentation with the following topics:</p> <ol style="list-style-type: none"> <li>1) What We Already Have and a Little About Where We Are,</li> <li>2) Baseline Set for Technology this Year.</li> <li>3) Created a District Technology Committee,</li> <li>4) New Technology We Saw and Drooled Over,</li> <li>5) What Do We Need to Do,</li> <li>6) Ideas, and</li> <li>7) Future.</li> </ol>
ACTION ITEMS	<p><b><u>ACTION ITEMS:</u></b></p> <p>A. <b>ACCEPT/REJECT</b> Long Range Facility Plan Consulting Firm Chair Woods entertained a motion to accept the long range facility plan consulting firm. Ms. Reese moved the Board accept the long range facility consulting firm. Chair Woods called for discussion. Ms. Reese thanked Ms. Larson, Becky Nino, Scott Wood, and Superintendent Gray for an outstanding process. <i>Hearing no discussion, the MOTION to ACCEPT the long range facility plan consulting firm passed by a 5-0 vote with Katie Larsell, James Woods, Alesia Reese, Guy Cranford and Ed Grassel voting in the affirmative.</i></p>
DISCUSSION ITEMS	<p><b><u>DISCUSSION ITEMS</u></b> None</p>
FUTURE AGENDA ITEMS	<p><b><u>CORRESPONDENCE / ANNOUNCEMENTS / REQUESTS</u></b></p> <p>a&gt; Future Agenda Items b&gt; Chair Woods announced the following meetings:</p> <ul style="list-style-type: none"> <li>● Board Working Session, January 12, 2009, 5:00 p.m., District Office Boardroom.</li> <li>● Board Business Session, Monday, January 26, 2009, District Office, Boardroom, 7:00 p.m.</li> </ul> <p><b>All regular meetings will now be held at the district office located at 10636 NE Prescott St.</b></p>
ADJOURNMENT	<p><b><u>Adjournment</u></b> Chair Woods adjourned the regular meeting of the Parkrose Board of Education at 9:22 p.m.</p>