



Deb Iversen <diversen@sd44.org>

## Fwd: FOIA Request for emails and memos

**Kristin Bullock** <kbullock@sd44.org>  
To: foia@lakecountygazette.com  
Cc: Neil Perry <nperry@sd44.org>, Deb Iversen <diversen@sd44.org>

Wed, Jan 29, 2025 at 9:44 AM

Dear Mr. Wang,

We received your request, made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/) (FOIA). You requested the following:

Copy or all emails and memos from the past 12 months that contain the following keywords:  
"Lucy Calkins"  
"Units of Study"

We are treating your request as one for records to be used for a commercial purpose under Section 3.1 of the FOIA (5 ILCS 140/3.1). We will, within 21 working days of the date that we received your request, provide you with a response that will (i) provide you with an estimate of the time required by us to provide the records requested and an estimate of the fees to be charged, which we may require you to pay in full before copying the requested documents, (ii) deny the request pursuant to one or more of the exemptions set out in the FOIA, (iii) notify you that the request is unduly burdensome and extend an opportunity to you to attempt to reduce the request to manageable proportions, or (iv) provide the records requested.

Unless the records you requested are exempt from disclosure, we will comply with your request within a reasonable period considering the size and complexity of the request, and giving priority to records requested for non-commercial purposes.

Sincerely,

Kristin Bullock  
FOIA Deputy



**Kristin Bullock**  
**Accounts Payable and Operations Coordinator**  
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