

Administrative Liaison Meeting
Minutes
April 25, 2016

1. Kane County Directors Quarterly Meeting
 - a. Steve Karuna provided us with updated information about Medicaid.
 - b. The group reviewed the NIA process and rationale for determining Auditory Processing Disorders.
 - c. Carla distributed information from various sources.
 - d. It was determined that quarterly meetings (combined with standing Mid-Valley meetings) are helpful and should be continued.

2. Announcements/Reminders/Follow-up
 - a. Extra Mile was distributed.
 - b. Mental Health Partnership. **Next meeting is June 3, 8:30-11:00 Hickory Knolls Discovery Center, St. Charles.**
 - c. I-STAR training dates. Still waiting. There is a Harrisburg session in DeKalb with I-STAR on the agenda, but it is unlikely that there will be any real information provided. Denise from Mid-Valley will be attending and will share any information, if available.
 - d. **Final Grant Deadline. May 20th final amendments.** Carla will check to see if D304's expenditure sheet was sent.
 - e. Report from those who attended CEC. It was a valuable and inspiring experience to hear presenters and network with individuals from across the nation.
 - f. Mental Health First Aid Training will be June 20 from 8-4 at the ROE. Administrator Academy Credit!
 - g. **Change Liaison Meeting to June 15**, followed by refreshments
 - h. NEXT STEPS training is coming up on April 28. This will take the place of the transition network meeting in April. At Day One Network from 6:30-8:30.
 - i. SL Committee. Next meeting the 29th.
 - j. A former student, Alyssa showed her movie "Living with Asbergers" at the Arcada last week. There were about 100 folks in attendance. Carla has a copy that can be shared. It was truly inspirational and will be a good format for discussion among students and staff. We are really very proud of her.
 - k. Infinitec renewal by April 10.
 - l. Meeting contacts and available days. Please provide us with the names of folks who will be the contacts for the districts and assigned to which programs. It would also be helpful to know which days these individuals are available.
 - m. Juvenile Justice Quarterly Meeting. Carla has been attending on our behalf. Much of the work and collaboration is to the north and south of the county. Since it is just establishing itself, not too much information is available at this time.

3. Facilitated IEP
 - a. Basic Training, June 6-7.
 - b. Advanced training. Liaisons were sent a flyer to distribute and we will be inviting folks via email as well.

- c. We are one of the pilot sites for the state regarding Facilitated IEPs. It means that as a combined unit, we should use the state-identified facilitators at least one time this year. And then, all of the participating team members will respond to a survey about the facilitator and the process. Carla participated in the webinar and will send additional information via email.
4. Maintenance of Effort information was distributed to be shared with your business officers.
5. Projections update
 - a. There are plans for an additional teacher in ND elementary as a result of recent projections.
 - b. CLASS is hovering around 8 possible students at this time, but a couple of them may also be going to ND. No section changes are planned, just a possibility of adding teaching assistants once the students are firm.
6. Professional Development
 - a. CORE materials were delivered.
 - b. .5 behavior coach interviews are being completed now. There is a possibility that we may be reassigning one of our internal staff.
 - c. Because of the tailoring of professional development in the districts, there are very few common needs. Individual districts will share their topics with other districts.
 - d. Other professional development
 - i. New SW/Psych new training in the first of the year regarding FABIPS.
 - ii. PowerIEP training for new staff is W (8/17) of new staff week at MV.
 - iii. It will be helpful next year to help the teams sort students into tiers, for those who really need a full FBA/BIP. Also, there is need to make sure that the teachers need to be more of a part of the process. The process needs to be clarified regarding the gathering of data. Long-range planning for each district would be very helpful.
 - iv. Network meetings.
 - Psychs want to work on reading and math. May be longer meetings.
 - SWs want to learn about available community resources.
 - SLP Networks. Mary Ennance may be the facilitator.
 - Transition Networks will continue as well.
7. ALOP. Still working on a plan with D304. More at the upcoming Board meeting.
8. Upcoming events and professional development: (See Professional Development Calendar and/or MVSE website.)
 - a. 4/28 Next Steps Training
 - b. 4/28 Secretary meeting, 9:00 in Fran's office. Fran will facilitate this first one and then the duties will rotate.**
 - c. 4/29 SLP committee

- d. 5/1 Special Olympics Regionals—9:00
- e. 5/4 Board meeting
- f. 5/16 4:00-8:00 Evergreen Family Fundraiser
- g. 5/17 SAIL Breakfast/Graduation
- h. 5/19 Young Athletes
- i. 5/19 12+ Cookout
- j. 5/23 Liaisons
- k. 5/24 MJC Graduation, 10:30
- l. 6/20 Mental Health First Aid Training
- m. 6/15 Liaisons, refreshments**

9. Board meeting agenda, May 5, 9:00. All items were reviewed without changes.

10. PowerIEP—follow-up and new items

- a. DD page Done.
- b. Multiple Disabilities. Done.
- c. PowerRtI next steps. Anne will ask BDS some key questions and report back to us at the next meeting.

Future File:

- ~~1. Extended School Year for HS; non-disabled peers~~
- 2. Assessment of 12th grade students

Next Meeting: May 23, 12:00