



Steven Sugg
Superintendent

February 20, 2014

TO: Roxanne Henley

Notice is given that the School Board of District 48J, at a regular board meeting held on February 19, 2014, voted to give you a contract of employment in the schools of the District for a two-year period, for the 2014 -2015 and 2015 – 2016 school years. Salary and benefits will be determined through negotiations.

Employment and any wage or fringe benefit payments are contingent upon budget allocations and the availability of funds to operate the schools of the District. Should there need to be staff reductions at a later date, the District will follow the negotiated agreement.

If you accept the position, you are required by ORS 342.513(2) to notify the Board, in writing, no later than April 15, 2014.

Steven A. Sugg
Superintendent

Please sign below and return to the District Office no later than April 15, 2014.

I acknowledge the School District's intent to extend my contract for a two-year period, for the 2014 - 2015 and 2015 – 2016 school years.

I intend _____ or do not intend X to accept the contract. I fully understand that employment, wages and benefits are contingent upon budget allocations and the availability of funds, and that staff reductions may occur at a later date. — *Please be advised that I will be retiring at the end of this school year. June 2014*

Roxanne Henley
Employee Signature

4/14/14
Date

Position currently held: Science Teacher - 7-8 - FCS.