



Facilities Report for May 2025 School Board Meeting Highlighting April 2025 Activities

Department:	Facilities
HR Business Services Committee:	05.12.2025
Regular Board Meeting:	05.20.2025
Report Prepared By:	Corey Karren

Manager's Minutes:

The District's Facilities Building Operations team is composed of many valuable employees, and I would especially like to recognize the efforts of the East High School Building Operations staff. Notably, they have only been fully staffed for one week during the 2024-2025 academic year. Nevertheless, they consistently demonstrate their commitment by ensuring the building is clean and well-maintained to support all activities. I wish to express my sincere appreciation to the entire staff at East.

Thanks... Barb Chop, Jack Davis, Grainger Scherer, Ryan Zentgraf, Rian Haryu, Sierra and Nicholas Murray.

What We're Working On:

- Updated cleaning schedule to help buildings when they are short.
- Proactively initiating summer cleaning to ensure buildings are fully prepared for Summer School, Community Education, KeyZone, and other summer programs.
- Replacing the scrubber at Stowe. The one they had, the onboard computer died.

Upcoming Changes/Improvements to the Department:

- Implementing a monthly meeting with building engineers to provide ongoing training and facilitate collaborative discussions regarding building needs and operational challenges.
- Conducting a comprehensive review of current product usage to identify and implement cost-effective solutions for the district.

Staffing Report:

- We were successfully filling a couple of custodian openings, but continuing to face challenges as we have lost a couple custodians and have some out on long term medical. Still not getting any interest in recruiting and filling Licensed Second Shift 2 Engineer positions.
- Current open positions: Second Shift Engineer II at East HS, Second Shift Engineer II at Lincoln Park MS, Second Shift Engineer II at Ordean MS, Homecroft/Ordean Split Custodian, Lincoln Park Custodian, and two Floating Custodians.