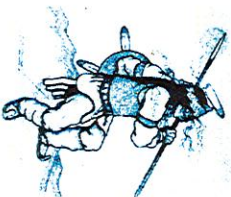


SAN CARLOS UNIFIED SCHOOL DISTRICT NO. 20



MEMORANDUM

TO: San Carlos Unified School Governing Board

THRU: Mrs. Catherine Steele, Supt.

FROM: Mrs. Sharon Nosie, Bus. Mngr. *Sharon*

DATE: November 7, 2013

SUBJ: RECOMMENDATION FOR CONTRACT APPROVAL

This is to recommend approval for the following contracts:

CONTRACT 2014-1 'Solid Waste Collection/Disposal Services' Board Agenda Item

Recommendation: Award a multi-term contract for Solid Waste Collection and Disposal Services, IFB 2014-01, to the lowest responsive and responsible bidder; NATIVE DYNAMICS, for a total cost of approximately \$108,960 per year. Further, the Board delegates the authority to the Business Manager to sign the offer and acceptance page.

Supporting Information: The purpose of this solicitation was to obtain the most competitive pricing on solid waste collection/ disposal services for the School District (campus, district and teacher housing).

On October 10, 2013 the solicitation was sent to 82 registered vendors through AZ Purchasing website. Bids were opened on November 6, 2013 at 2:00 p.m. with 28 responses including 26 no-bid responses. The Purchasing Department reviewed the bids and checked for responsiveness to ensure that pricing submitted and products offered meet specifications and delivery schedules required. NATIVE DYNAMICS was found to offer the lowest bid and product offered meets specifications and delivery schedules requested in the solicitation.

This is a multi-term contract with the expected start date of January 1, 2014 for one (1) year with four (4) one year renewal options.