

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, December 21, 2021, 4:45 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Goerwitz, Jones, Mohs, Robicheau
Board Members Absent:
Staff Members Present: Hillmann, Korolewski, McGuire, Washa

1) Call to Order/Adoption of Agenda:

Motion to Approve the Agenda: Mohs
Second: Goerwitz

AYE: All
NAY: None

The meeting was opened at 4:45 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Goerwitz
Second: Jones

AYE: All
NAY: None

A) Approval of the Minutes from the Regular Board Meeting on November 16, 2021

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Knutson, Tammy - EA at STEP - Effective 1/3/2022

(2) Transfers:

McHugh, Wendy - from EA to LPN - Effective 11/17/2021

(3) Resignations, Retirements, and Terminations:

Chavie, Holly - EA at STEP/SUN - Effective 11/17/2021

Ihrke, Nicole - EA at ALEX - Effective 11/16/2021

Mullenberg, LaLonnie - Teacher at ALEX - Effective 12/8/2021

(4) Leaves of Absence:

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *COVID-19 Updates*

McGuire reported that CVSEC has had four active cases of COVID-19 in the last fourteen days. Binex rapid tests are available for all students and staff. Families have been taking advantage of test availability. There is currently no timeline for rolling back any protocols.

B) *Enrollment Report*

CVSEC has 87 students currently enrolled. Four students are transition back to their home districts.

C) *Finance Coordinator/ABDO Auditor Report*

ABDO representative Tom Olinger presented the results of the 2020-2021 Financial Audit to the Board. CVSEC received an unmodified (clean) opinion from ABDO.

Robicheau said he would like to see a formal policy created, stating that CVSEC have three months operating expenses in the ending fund balance before repayments on loans from Member Districts can begin.

5) **Old Business:**

A) *Approve CVSEC Crisis Plan*

Motion to Approve the CVSEC Crisis Plan: Goerwitz
Second: Robicheau

AYE: All
NAY: None

6) **New Business:**

There was no New Business.

7) **Other:**

A) *Report on MSBA guidance regarding virtual school board meeting attendance when weather prevents safe travel.*

McGuire reported that MSBA guidance states that as long as one CVSEC Board Member is physically present at the CVSEC District Office, other Board Members can participate remotely as long as notice of their remote participation is posted three days prior to the meeting.

8) **Comments: Board/Director**

There were no comments.

9) **Next Meeting Date:** January 25, 2022 4:45 PM Organizational Meeting, 5:00 PM
Regular Meeting at 200 Western Ave NW, Faribault

10) **Adjournment:**

Motion to Adjourn: Jones
Second: Goerwitz

AYE: ALL
NAY: NONE

The meeting adjourned at 5:15 PM.

APPROVED BY: _____ DATE: _____

Amy Goerwitz, Board Secretary