

# DRAFT UPDATE

Mid-Valley Special Education Cooperative

5:100

## General Personnel

### Staff Development Program

Please also refer to the following current Agreements:

Professional Agreement between Mid-Valley Special Education Cooperative and Mid-Valley Special Education Association (MSVEA).

Professional Agreement between Mid-Valley Special Education Cooperative and Therapy Association for Special Children (TASC).

The Executive Director or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for ~~certificated~~ licensed staff members shall be designed to effectuate the Cooperative and School Improvement Plans so that student learning objectives meet or exceed goals established by the Cooperative and State.

The staff development program shall provide, at a minimum, at least once every 2 years, the in-service training of ~~certificated~~ licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every 2 years, the in-service training of all Cooperative staff on educator ethics, teacher-student conduct, and school employee-student conduct.

In addition, the staff development program shall include each of the following:

1. At least, once every 2 years, training of all Cooperative staff by a person with expertise on anaphylactic reactions and management.
2. At least every 2 years, an in-service to train school personnel, at a minimum, to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence.
3. Training that, at a minimum, provides Cooperative staff with a basic knowledge of matters relating to acquired immunodeficiency syndrome (AIDS) and the availability of appropriate sources of counseling and referral.
4. Training for school personnel who work with students in grades 7 through 12 to identify the warning signs of mental illness and suicidal behavior in adolescents and teens along with appropriate intervention and referral techniques.
5. Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training as follows:
  - a. Staff development for local school site personnel who work with students in grades kindergarten through 8, in the detection, reporting and prevention of child abuse and neglect (see policy 5:90, *Abused and Neglected Child Reporting*).
  - b. Within one year of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every 5 years (see policy 5:90, *Abused and Neglected Child Reporting*).
  - c. Informing educators about the recommendation in the *Erin's Law* Taskforce Report requesting them to attend continuing professional development programs that address the

Comment [AKL1]: "Certificated" is changed to "licensed" throughout.

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prevention and identification of child sexual abuse (see policy 5:90, *Abused and Neglected Child Reporting*).

6. Education for staff instructing students in grades 7 through 12, concerning teen dating violence as recommended by the Cooperative's Nondiscrimination Coordinator, Building Principal, Coordinator, or Complaint Manager.

7. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

8. Annual continuing education and/or training opportunities (~~professional standards~~) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three year period.

9. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired before 8-18-2014 must be certified by 8-19-2015; if hired on or after 8-19-2014, they must be certified before their position's start date.

10. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team. Individuals covered by this training mandate must initially complete the training by 9-1-2016.

<sup>Executive</sup> The Director shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

**Comment [AKL2]:** Required by 105 ILCS 5/10-22.6(c-5), amended by P.A. 99-456, eff. 9-15-2016. School board members are also included.  
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**Comment [AKL3]:** 7 C.F.R. Part 210, Section 210.2 defines school nutrition program directors, managers, and staff. 7 C.F.R. §§210.15(b)(8) (recordkeeping requirements) and 210.30(a), (c), (d), and (e) (professional standards requirements), and 210.30(g) (requiring school food authority directors to keep records). Food service funds may be used for reasonable, allocable, and necessary training costs (7 C.F.R. §210.30(g)).  
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**Comment [AKL4]:** 1. Required by 105 ILCS 25/1.15.  
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**Comment [AKL5]:** 1. 105 ILCS 5/22-80(h), added by P.A. 99-245, and possibly amended by SB219 (if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year).  
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**Comment [AKL6]:** Added in response to 105 ILCS 5/2-3.163, amended by P.A. 99-443.  
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LEGAL REF.: 105 ILCS 5/2-3.602, 5/10-22.6(c-5), 5/10-22.39, 5/22-80(h), 5/10-23.12, 5/24-5,  
and 25/1, 15 and 110/3.  
325 ILCS 5/4, Abused and Neglected Child Reporting Act.  
745 ILCS 49/, Good Samaritan Act.  
7 C.F.R. Part 210.  
23 Ill.Admin.Code Part 525.

CROSS REF.: 3:40 (Executive Director), 3:50 (Administrative Personnel Other Than the  
Executive Director), 4:160 (Environmental Quality of Buildings and Grounds),  
5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child  
Reporting), 5:120 (Ethics and Conduct), 5:250 (Leaves of Absence), 6:15  
(School Accountability), 6:20 (School Year Calendar and Day), 7:20  
(Harassment of Students Prohibited), 7:180 (Prevention of and Response to  
Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence  
Prohibited), 7:285 (Food Allergy Management Program), 7:290 (Suicide and  
Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and  
Head Injuries)

ADOPTEED: ~~June 4, 2014~~