

## DRAFT MEETING MINUTES – BOARD BUSINESS MEETING AUGUST 29, 2023

### Board Members Present:

Dr. Karen Pérez, Chair  
Sunita Garg, Vice Chair  
Susan Greenberg  
Dr. Melissa Potter  
Ugonna Enyinnaya  
Justice Rajee  
Dr. Tammy Carpenter

### Staff Present:

Dr. Gustavo Balderas	Superintendent
Dr. Heather Cordie	Deputy Superintendent for Teaching & Learning
Michael Schofield	Associate Superintendent for Business Services
Kerry Delf	Chief of Staff
Susan Rodriguez	Chief Human Resources Officer
Shellie Bailey-Shah	Public Communications Officer

The meeting was open to the public to attend in person or via live stream on YouTube.

### I. OPEN MEETING

Board Chair Dr. Karen Pérez called the meeting to order at 7:04 p.m. The board reviewed the agenda and board member Tammy Carpenter requested that the board pull from the consent agenda and separately address approval of one public contract authorization: the guaranteed maximum price (GMP) amendment to the construction manager/general contractor services contract for the Raleigh Hills Elementary School replacement.

### II. OATH OF OFFICE

The oath of office was administered to the new board members whose terms began July 1, 2023: Dr. Melissa Potter, Justice Rajee and Dr. Tammy Carpenter. It was noted that the oath had been administered via Zoom in the July board meeting, and was being conducted again at the first in-person meeting where family and friends could be present.

### III. RECOGNITIONS

A. *Clothes for Kids Relocation* – Presenter: Dr. Karen Pérez

Clothes for Kids (C4K) is a district-run, volunteer supported effort that supplies free, gently used clothing and shoes to BSD families. C4K was relocated this summer from a smaller portable to a much larger space at the District Support Center on Merlo Road. It involved boxing, moving, reorganizing and labeling more than 50,000 items and developing new systems to better serve families. The relocation was orchestrated and supervised by Communications Coordinator Kara Yunck. Ms. Yunck was recognized for her exceptional efforts to successfully accomplish the relocation.

**Belong. Believe. Achieve.**

*Use the following links to access board meeting information:*

*Video Recording: [youtube.com/BeavertonSchools](https://youtube.com/BeavertonSchools) • Meeting Materials: [beavertonsd.org/boardmeetings](https://beavertonsd.org/boardmeetings)*

**B. Budget and Financial Reporting Awards – Presenter: Sunita Garg**

The district has been awarded the Meritorious Budget award for fiscal year 2023–2024 and the Certificate of Excellence in Financial Reporting for fiscal year 2021–2022 by the Association of School Business Officials International for excellence in budget presentation and financial reporting. The board recognized Associate Superintendent for Business Services Mike Schofield, Budget Manager Jessica Jones, Finance Manager Jason Guchereau and the business office.

**IV. SUPERINTENDENT’S REPORT**

**A. Comments by the Superintendent**

Superintendent Gustavo Balderas spoke of this being the first week of school and seeing happy students in his visits to 10 schools so far, including visiting William Walker Elementary with Congresswoman Bonamici the previous day. He acknowledged the shift to a starting date before Labor Day and noted it takes a village to make it all come together for a successful start to the school year. He looked forward to working together as we implement the new Strategic Plan this year.

**V. PUBLIC COMMENTS**

**A. Comments by Employee Groups**

BEA President Lindsay Ray and OSEA President Kyrsti Sackman commented to the board.

**B. Comments by Community Members**

The board heard public comments from 5 speakers. The board also received 2 written public comments.

**VI. ITEMS FOR INFORMATION**

**A. Back to School Update – Presenters: Dr. Heather Cordie, Dr. Perla Rodriguez, Bao Vang, Robin Kobrowski, Dr. Patrick Meigs, Todd Corsetti**

Dr. Cordie introduced the Teaching & Learning Executive Administrators, most of whom are new to their positions this year. They each spoke about the beginning of the school year at the schools they supported, noting seeing happiness and joy on staff’s, students’ and parents’ faces at their return to school in the first days, and saying it was a powerful start to the year. They answered questions from board members including how students are kept track of and taught to get on the correct bus to get home safely.

**VII. CONSENT AGENDA – Board Chair Dr. Karen Pérez**

**A. Approve Personnel Actions**

**B. Approve Board Meeting Minutes –**

- i. July 25, 2023 Business Meeting
- ii. August 15, 2023 Board Retreat

**C. Approve Public Contracts**

Susan Greenberg moved and Sunita Garg seconded to approve the consent agenda as submitted, with the exception of the contract authorization item that was removed. The motion passed 7:0.

**VIII. ITEM FOR ACTION**

**A. Contract Authorization: Construction Manager/General Contractor (CM/GC) Services for Raleigh Hills Elementary School Replacement – GMP Amendment**

Following discussion by board members, Susan Greenberg moved to approve authorizing the CM/GC GMP amendment as submitted and Sunita Garg seconded. The motion passed 7:0.

**IX. ITEMS FOR FUTURE ACTION**

**A. Budget Committee Selection Process – Presenter: Mike Schofield**

Associate Superintendent for Business Services Mike Schofield spoke about the process to fill the two budget committee openings in Zone 1 and Zone 2. The board must select two community members to appoint to serve three-year terms; those previously filling those positions may apply to be considered for reappointment. The board will take action on approving the process at the next meeting in September. As proposed, the district would publicize the budget committee openings and solicit applications beginning in late September, and the board would take action on appointment of the candidates recommended by the board member in each zone in December.

#### **X. BOARD COMMUNICATION**

##### *A. Comments and Committee Reports by Individual Board Members*

Board members shared individual comments, including congratulations to the new board members and wishes for a good year, gratitude for the upcoming opportunities for board members to visit schools, committee positions for board members, appreciation for the local round table Congresswoman Bonamici held about fentanyl and BSD's Fake & Fatal campaign, and thanks to the district's staff for getting our schools and buses ready for a new school year.

#### **XI. CLOSE MEETING**

Dr. Pérez adjourned the business meeting at 8:55 p.m.