

## Students

### Admission/Age of Attendance/Placement

#### Admission

District schools shall be open to all children five years of age and over who reach age five on or before the first day of January of any school year. Each such child shall have, and shall be so advised by the appropriate school authorities, an equal opportunity to participate in the program and activities of the school system without discrimination on account of race, color, sex, religion, national origin or sexual orientation. Students who are classified as homeless under federal law and therefore do not have a fixed residence, will be admitted pursuant to federal law and policy 5118.1. Exceptions from routine admission may be made by the school Principal on the basis of supporting evidence from physical and psychological examinations.

The parent or person having control of a child five years of age shall have the option of not sending the child to school until the child is six years of age. The parent or person having control of a child six years of age shall have the option of not sending the child to school until the child is seven years of age.

The parent or person shall exercise such option by personally appearing at the school district office and signing an option form. The district shall provide the parent or person with information on the educational opportunities available in the school system.

According to Connecticut General Statute [10-76d\(b2\)](#), special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education. If a special education student is being considered for an exception, the Planning and Placement Team (PPT) will make a recommendation to the administrator in charge of special education.

Each child entering the district schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. If the parents or guardians of any children are unable to pay for such immunizations, the expense of such immunizations shall on the recommendation of the Board, be paid by the town. Proof of domicile may also be requested by the building Principal.

Any child entering or returning to the district from placement in a juvenile detention school, the Connecticut Juvenile Training School, or any other residential placement, shall have the educational records of such child provided to the Superintendent of Schools by the Department of Children and Families (DCF) and the Judicial Department. Such information will be shared

with the Principal, or designee, of the school to which the student is assigned. The Principal, or designee, can disclose them to the staff who teach or have school responsibilities for the child.

The parent or person having control of a child sixteen or seventeen years of age must consent to such child's withdrawal from school. The parent or person shall exercise this option by personally appearing at the school district office to sign a withdrawal form. The district shall provide the parent or person with information on the educational opportunities available in the school system and in the community.

Children who have attained the age of sixteen and who have terminated enrollment in the district's schools with parental permission as described previously and subsequently seeks readmission may be denied readmission for up to ninety school days from the date of such termination.

Children who apply for initial admission to the district's schools by transfer from nonpublic schools or from schools outside the district will be placed at the grade they would have reached elsewhere, in accordance with Policy 5123, pending observation and evaluation by classroom teachers, guidance personnel, and the school Principal. After such observations and evaluations have been completed, the Principal will determine the final grade placement of the children.

Children who have attained the age of nineteen or older may be placed in an alternative school program or other suitable educational program if they cannot acquire a sufficient number of credits for graduation by age twenty-one.

(cf. 0521 - Nondiscrimination)

(cf. 5112 - Ages of Attendance)

(cf. [5118.1](#) Homeless Students)

(cf. [5123](#) – Promotion & Retention)

(cf. 5141 - Student Health Services)

(cf. 6171 - Special Education)

(cf. [6146](#) - Graduation Requirements)

Legal Reference: Connecticut General Statutes

[10-15](#) Towns to maintain schools

[10-15c](#) Discrimination in public schools prohibited. School attendance by five-year olds, as amended by PA 97-247

[10-76a](#) - [10-76g](#) re special education

[10-184](#) Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive)

[10-186](#) Duties of local and regional boards of education re school attendance. Hearings.

Appeals to state board. Establishment of hearing board

[10-233a](#) - [10-233f](#) Inclusive; re: suspend, expel, removal of pupils

[10-233c](#) Suspension of pupils

[10-233d](#) Expulsion of pupils

[10-233k](#) Notification of school officials of potentially dangerous students.

[10-261](#) Definitions

State Board of Education Regulations

[10-76a-1](#) General definitions (c) (d) (q) (t)

[10-76d-7](#) Admission of student requiring special education (referral)

[10-204a](#) Required immunizations

McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.

**Policy Adopted: March 1, 1995**

**Policy Revised: January 3, 2007**

## **Regulation**

### **Students**

#### **Admission/Age of Attendance/Placement**

#### **Residency Requirements**

Education for students in pre-kindergarten through grade 12 is provided to all residents of Bristol. As part of the registration process, parents/guardians must provide the following information to enroll their child/children in school.

1. completed registration form;
2. dominant language form;
3. Media Contact form;
4. Release of Records form to transfer records;

5. Internet Policy form;
6. Emergency Information Card;
7. the most current IEP or other such documents for students receiving special services; and
8. Progress reports or other documents indicating the students grade level and course grades if appropriate.

Additionally, the following documentation is required\*:

1. Medical Assessment Form [State Blue Form]
2. Verification of Birth Date
3. Proof of Residency
  - a. Notarized lease from landlord or
  - b. Two bills sent to the address given under the parent/guardian name
    - i. Utilities, mortgage, car loan, etc ""
4. Special circumstance documentation
  - a. Homeless families in a shelter or other temporary housing

### **Residency Determination**

In cases where a student lives part of the week with one parent and another part of the week with the other parent, residency for the purposes of school enrollment is determined by where the child resides for the majority of the school week. That is, if the student resides in Bristol for 3 of the 5 school nights in a week, the child is considered a resident for education purposes. If the child resides in Bristol for two school nights each week, they are not considered a resident for education purposes.

### **Nonresident Attendance**

If after careful review of all available evidence, the principal believes a student is not entitled to attend the Bristol Schools, the parent/guardian, emancipated minor or pupil 18 years of age or older shall be informed in writing that, as of a particular date, the student may no longer attend local schools. Residency may be verified by the district attendance officer visiting the residence in question.

The parent/guardian, emancipated minor or student age 18 or above may request a residency hearing with the Board of Education or their designated hearing officer. Once the request is made, the student may remain in school pending the hearing outcome. Decisions by the local

Board of Education may be appealed to the State Board of Education. If that appeal is lost, a per diem tuition will be assessed for each day the student was ineligible to attend.

Policy Manual References:

(cf. 0521 - Nondiscrimination)

(cf. 5112 - Ages of Attendance)

(cf. [5118.1](#) Homeless Students)

(cf. [5123](#) – Promotion & Retention)

(cf. 5141 - Student Health Services)

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