



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting minutes
Tuesday, December 13, 2022 at **6:00 PM**

BOARD OF EDUCATION

Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
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ADMINISTRATION

Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, December 13, 2022.

1. CALL TO ORDER/ROLL CALL.

Chair Vranas called the Facilities Committee meeting to order at 6:01 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE)
Emily McCall, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Elaina Geraghty (BOE), Co-chair
Wendy Grano, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **NOVEMBER 15, 2022**

A motion was made, seconded and passed to approve the November 15, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. Project Updates

I. Todd Hall Fence

A punch list has been sent to Action Fence.

II. Todd Hall Parking Lot Lights

The electricians were able to fix the short circuit issue in late November.

III. Summer 2023 General Work Bid

The Summer 2023 General Work Bid includes Todd Hall toilet room renovations, nurse's office renovation, galvanized water piping replacement, control valve replacement and exhaust fan replacement. The Rutledge Hall work will include exhaust fan replacements, library renovation, gym floor replacement, MPR floor replacement, and two drinking fountain replacements. Eight bidders attended the mandatory pre-bid meeting. All bids are due Thursday, December 22, 2022.

IV. Todd Hall Toilet Room Ceramic Tile

The tile that was used at Lincoln Hall has been discontinued. Athi Toufexis, StudioGC, presented the Committee with comparable colors. The Committee recommended Electric Blue and White.

V. Todd Hall Courtyard Discussion

Athi met with the team at Todd Hall for ideas on how the space could best be utilized. The Committee suggested switching the turf amphitheater to a hardscape amphitheater and asked to remove the pergola.

VI. Lincoln Hall Plaza Discussion

The Committee requested that StudioGC present additional seating options in the proposed artificial turf area and the landscaped area.

V. OLD BUSINESS

None

6. NEW BUSINESS

a. Health Life Safety Amendments for Todd Hall, Rutledge Hall and Lincoln Hall

Athi Toufexis, StudioGC, identified approximately \$1.1 million worth of 2023 Master Facilities Projects that could be coded as Health, Life, Safety projects (HLS). Three project amendments will be submitted to the Illinois State Board of Education for consideration and approval.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the three proposed Health and Life Safety Amendments authorizing additional life safety work in the total amount of \$1,082,060.

b. Contour Landscaping Contract Extension for April - November 2023

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the Contract Extension from Contour Landscaping, Inc. for seasonal landscaping services in the amount of \$42,288 from April 1 - November 30, 2023.

7. District Facilities Update

a. Mile Marker Signs for the Track

Jim Caldwell, Director of Buildings and Grounds, presented samples of the signage for the track. The Committee

recommended the signs be posted on the fence.

- b. Temporary Parking Zone at Todd Hall
The Committee recommended the “Visitor Parking” be painted on the ground in the temporary parking zones with additional signage limiting parking in those spaces to 15 minutes.
- c. Lunt Avenue Signs and Curbs by Village Public Works
The Lunt Avenue signs and curbs by Village Public Works have been completed.
- d. Desk Donation/Storage Units
The District has two storage units, down from six units. Desks purchased to address Covid mitigations were donated to The Muslim Community Center (MCC) in Morton Grove. The goal is to empty the last two units by the end of the year. The District received an email from MCC thanking us for the donation.
- e. Team Reil Playground Equipment: December 15 ship date
- f. Rutledge Hall Elevator Modernization
The District received a June reservation for this work with confirmation that the pricing will not change.
- g. Lowery McDonnell will return during the winter break in order to finish the Rutledge Hall cafeteria table work
This is scheduled to be completed by January 6th.
- h. Security: District Buildings
Recognizing that the access doors from the building enclosed courtyards are required by code to remain unlocked, the Committee recommended that sensors, connected to the central alarm system, be installed on these access doors in each of the building courtyards and that the Administration determine where additional motion sensors should be installed in the Rutledge Hall kitchen area.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:06 p.m. The next Facilities Committee meeting will be held Tuesday, January 17, 2022 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal