

---

## MEMORANDUM

**TO:** Members of the School Board and Superintendent Holmberg  
**FROM:** Patrick Chaffey, Executive Director of Business Services  
**DATE:** July 7, 2025  
**RE:** Long-Term Facilities Maintenance Plan Additional Submittals

### **Background**

The School Board annually updates the Long-term Facilities Maintenance (LTFM) plan in accordance with MDE requirements. A new Minnesota Department of Education (MDE) requirement mandates the inclusion of a bond sale resolution with the LTFM plan submission. This bond sale resolution will be presented for consideration and approval at a future Board Meeting.