



OFFICE OF THE ASSOCIATE SUPERINTENDENT

#BestSmallDistrictinTexas

MEMORANDUM

TO: BOARD OF TRUSTEES AND SUPERINTENDENT GALAVIZ
FROM: DR. DEBRA Y. KERNEY, ASSOCIATE SUPERINTENDENT
SUBJECT: FACILITY REQUEST FORM: CHRISTIAN CONGREGATION OF JEHOVAH'S WITNESSES
DATE: FEBRUARY 13, 2025

Canutillo ISD has received a facilities request form from the Christian Congregation of Jehovah's Witnesses requesting use of the cafeteria at Canutillo Middle School for a memorial of Jesus's death on Saturday, April 12, 2025. As stated in GKD (Regulation) *Requests for use by individuals, groups, or organizations to use facilities or equipment for financial profit, partisan political reasons, religious purposes, or serving the individual or group's self-interest shall be approved by the Board.*

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7481
F: (915) 877-7522
canutillo-isd.org



Texas Education Agency A-Rated Three Years in a Row.

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.



CANUTILLO INDEPENDENT SCHOOL DISTRICT FACILITIES REQUEST FORM REQUIRING BOARD APPROVAL

Name: Enoc I Bordier
 Address: 7401 Plaza Taurine Email: israb2c@gmail.com
 Telephone #: 915-478-2548 Date of Application: 2/10/2025
 Organization: Christian Congregation of Jehovah' Witnesses
 Address: 730 McNutt Rd. Sunland Park, NM 88063
 Position of Applicant: Congregation Elder

Indicate length of time you are planning to use facilities:

Date(s): 4/12/2025 Time: From 5:00 PM To 9:00 PM

Type of facility requested: Cafeteria Location/campus: Canutillo Middle School

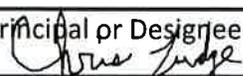
Purpose for use of facilities: We need a place to host the memorial of Jesus's death

Number of Participants: 200 Food be sold during the event: (circle one) Yes No

If selling food during the event, a City of El Paso Public Food Establishment Permit must be provided to the associate superintendent's office five (5) business days prior to the event.

I have read the Rules and Regulations for use of Canutillo ISD building facilities and I will abide by these rules and regulations. I further assure responsibility for the proper care of these facilities.

 Congregation Elder 2/10/2025
 Applicant signature Title Date

Approved by Principal or Designee <u></u>	Title Principal	Date February 12, 2025
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Custodial Services Required:

Facilities & Transportation Division - Lead Custodian Signature	Date

Associate Superintendent's Approval <u></u>	Date <u>2/13/25</u>
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Board Approved: Yes No	Date